

BREAK-OUT GROUP INSTRUCTIONS

**AFSS PUBLIC MEETING
OMAHA, NEBRASKA
April 5 and 6, 2005**

BREAK-OUT GROUP INSTRUCTIONS

- LISTEN CAREFULLY
- CHECK YOUR BADGE – YOUR BREAK-OUT GROUP IS INCLUDED ON YOUR BADGE
- THE LOCATIONS OF THE BREAK-OUT GROUP MEETINGS ARE INCLUDED IN YOUR PACKET – THERE IS A MAP

BREAK-OUT GROUP INSTRUCTIONS

- LUNCH IS SERVED AT NOON
- YOUR BREAK-OUT GROUP WILL BE SITTING TOGETHER AT LUNCH SO LOOK FOR YOUR BREAK-OUT GROUP NUMBER ON THE LUNCH TABLES

BREAK-OUT GROUP INSTRUCTIONS

- EACH BREAK-OUT GROUP WILL HAVE A FACILITATOR AND AT LEAST ONE AFSS TEAM MEMBER
- YOU WILL RECEIVE A SET OF QUESTIONS FROM YOUR GROUP FACILITATOR AT LUNCH
- YOU NEED TO SELECT A **SPOKESPERSON** AND A **RECORDER** BEFORE YOU GET STARTED ON THE QUESTIONS

BREAK-OUT GROUP INSTRUCTIONS

- WE WOULD LIKE EACH GROUP TO COVER AS MANY OF THE QUESTIONS AS POSSIBLE
- WE WOULD LIKE YOU TO TAKE THESE QUESTIONS IN ORDER BUT IF YOU FEEL AS A GROUP THAT A PARTICULAR QUESTIONS IS IMPORTANT AND YOU WOULD LIKE TO WORK ON IT OUT OF THE LISTED ORDER, THAT WILL BE FINE

BREAK-OUT GROUP INSTRUCTIONS

- DO NOT FEEL LIMITED
- DO NOT HESITATE TO ASK QUESTIONS
- WE HAVE LAPTOPS AVAILABLE TO RECORD THE INFORMATION FROM YOUR FLIP CHARTS SO IT CAN BE PROJECTED ON THE SCREEN WHEN YOUR GROUP REPORTS
- BRING THE FLIP CHARTS TO THE REGISTRATION /INFORMATION TABLE WHEN YOUR GROUP IS FINISHED
- VOLUNTEERS WILL TYPE THE FLIPCHART INFORMATION ONTO THE LAPTOP

BREAK-OUT GROUP INSTRUCTIONS

- TOMORROW MORNING EACH GROUP WILL REPORT THE RESULTS OF ITS DISCUSSION