

**FDA STAFF MANUAL GUIDES, VOLUME II – DELEGATIONS OF
AUTHORITY**

ADMINISTRATIVE – PERSONNEL

AUTHORITY TO APPROVE TITLE 38 PHYSICIAN AND DENTIST PAY

Effective Date: June 2, 2016

1. AUTHORITY DELEGATED AND TO WHOM DELEGATED

- A. The following officials are authorized to approve Title 38 Physician and Dentist Pay (PDP) when the total compensation does not exceed \$275,000 or Executive Level I (EX-I) pay. The official may also approve exceptions to the maximum of the annual pay range when the total compensation does not exceed \$275,000 or EX-I pay:
 - 1. Deputy Commissioner for Operations & Chief Operating Officer

- B. The following boards serve as the PDP recommending body for the Commissioner/designee:
 - 1. Executive Resources Board
 - 2. Physician Compensation and Credentialing Board

- C. The following officials are authorized to recommend PDP for appointment, conversion, reassignment, promotion, and other related PDP changes:
 - 1. Deputy Commissioners
 - 2. Associate Commissioners
 - 3. Assistant Commissioners
 - 4. Chief Scientist
 - 5. Center Directors and Deputy Center Directors
 - 6. Associate Director, Director, Office of Management, National Center for Toxicological Research (NCTR), Office of the Chief Scientist, Office of the Commissioner (OC)

7. Associate Director for Management, Office of Management, Center for Food Safety and Applied Nutrition (CFSAN), Office of Foods and Veterinary Medicine (OFVM)
 8. Associate Director for Management, Office of Management, Center for Veterinary Medicine (CVM), OFVM
 9. Director, Office of Resource Management, Office of Regulatory Affairs (ORA), Office of Global Regulatory Operations and Policy (OGROP)
 10. ORA Regional Food and Drug Directors and District Directors, OGROP
 11. Director, Office of Management, Center for Biologics Evaluation Research (CBER), Office Medical Products and Tobacco (OMPT)
 12. Associate Director for Management, Center for Drug Evaluation Research (CDER), OMPT
 13. Associate Director for Management, Office of Management, Center for Devices and Radiological Health (CDRH), OMPT
 14. Director, Office of Management, Center for Tobacco Products (CTP), OMPT
 15. Deputy Chief Operating Officer, Office of Operations (OO)
 16. Director, Office of Human Resources, OO
- D. The following official is authorized to establish operating procedures for administering PDP consistent with statute, regulation, OPM and HHS delegation agreement, merit systems principles, and HHS Instruction; to approve PDP when there is no change in pay, change in board certification, or change in medical specialty; to approve PDP details; and to approve PDP decrease in tier and pay:
1. Director, Office of Human Resources, OO

2. LIMITATIONS

- A. The Commissioner retains the authority to approve PDP for individuals who are under the Commissioner's direct supervision.
- B. The Department retains the authority to approve PDP that exceeds the dollar amounts specified in this delegation.

3. REDELEGATION.

These officials may not further redelegate this authority.

4. EFFECTIVE DATE.

The Commissioner of Food and Drugs approved this delegation, via memorandum, on June 2, 2016.

STATUS (I, R, C)	DATE APPROVED	LOCATION OF CHANGE HISTORY	CONTACT	APPROVING OFFICIAL
Initial	06/02/2016	N/a	OO/OHR	Robert M. Califf, M.D., Commissioner of Food and Drugs