

SMG 1352.3

FDA STAFF MANUAL GUIDES, VOLUME I - ORGANIZATIONS AND FUNCTIONS

FOOD AND DRUG ADMINISTRATION

OFFICE OF MEDICAL PRODUCTS AND TOBACCO

CENTER FOR TOBACCO PRODUCTS

OFFICE OF MANAGEMENT

DIVISION OF HUMAN CAPITAL

Effective Date: 03/24/2014

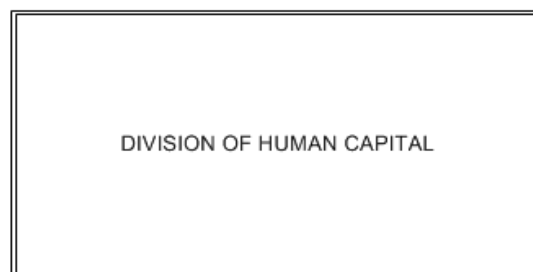
1. DIVISION OF HUMAN CAPITAL (DKKIBB).

- A. Provide human capital strategies and services in order to recruit, develop and retain a highly skilled and diverse workforce for the Center for Tobacco Products (CTP). Serve as a liaison between the Center and the Office of Human Resources for human resources activities.
- B. Provide leadership and support to the Center in the areas of training, performance management, employee recognition, quality of work life, and flexible workplace programs.

2. AUTHORITY AND EFFECTIVE DATE.

The functional statements for this Office of Management/Division of Financial Management were approved by the Deputy Commissioner for Operations/Chief Operating Officer and effective on 03/24/2014.

**FOOD AND DRUG ADMINISTRATION
OFFICE OF MEDICAL PRODUCTS AND TOBACCO
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EFFECTIVE DATE: March 24, 2014

The following is the Food and Drug Administration, Office of Medical Products and Tobacco, Center for Tobacco Products, Office of Management, Division of Human Capital organization structure depicting all the organizational structures reporting to the Office Director.

OFFICE OF THE DIRECTOR