1. An Assessment Schedule is to be compiled by the QMS Manager at the site being assessed at least annually within each MDSAP
   a. Name of site:

   b. Location of site:

2. "Review Activity" refers to the process, products or services being assessed.

3. "Assessor(s)" refers to the individual(s) assigned to conduct the self-assessment.

4. "Audit Forms" are the types of records being reviewed during an assessment.

5. "Schedule" refers to the frequency and/or time period the assessment will be conducted.

6. "# of factors assessed" refers to the number of each type of record being reviewed as part of the assessment.

7. Subsequent changes for a given audit (such as a different reviewer) are to be noted by the lead auditor on the audit schedule.

8. The MDSAP assessment schedule should be available for viewing by management and staff within the respective site.

ASSESSMENT SCHEDULE

Location: Date Compiled:

Review Activity	Assessor	Assessment Forms	Schedule	# of Factors Assessed