SMG 1270.224

FDA Staff Manual Guides, Volume I – Organizations and Functions

Department of Health and Human Services

Food and Drug Administration

Center for Drug Evaluation and Research

Office of Strategic Programs

Office of Business Informatics

Division of Business Management Services and Solutions
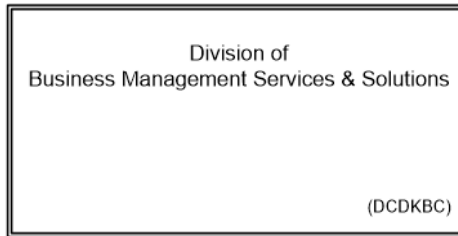
Effective Date: December 14, 2018

1. Division of Business Management Services and Solutions (DCDKBC).

A. Supports the user community through centralized reporting. Determines Center reporting requirements as regulations, policies, and program needs change.

B. Develops management reports needed on a continual basis from the corporate database.

C. Provides additional data analysis and information to address specific questions and issues, as they arise.

D. Coordinates data and information requests (e.g., for Press Inquiries, Freedom of Information, Congressional reports, General Accounting Office and Office of Inspector General studies.

2. Authority and Effective Date.

The functional statements for the Division of Business Management Services and Solutions were approved by the Secretary of Health and Human Services and effective on December 14, 2018.

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(DCDKBC)

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The following is the Department of Health and Human Services, Food and Drug Administration, Center for Drug Evaluation and Research, Office of Strategic Programs, Office of Business Informatics, Division of Business Management Services & Solutions organizational structures depicting all the organizational structures reporting to the Director.

Division of Business Management Services & Solutions (DCDKBC).