

SMG 1231.13

FDA Staff Manual Guides, Volume I – Organizations and Functions

Department of Health and Human Services

Food and Drug Administration

Center for Food Safety and Applied Nutrition

Office of Food Safety

Effective Date: December 14, 2018

1. Office of Food Safety (DCED).

- A. Provides oversight of regulations, guidance, policy, programs, position papers, and advisory opinions, and recommends research priorities for issues related to food safety within the scope of the responsibility of the Office.
- B. Provides expert advice to inquiries from throughout the Center, the Food and Drug Administration (FDA), other Federal Agencies, U.S. and foreign government officials and external stakeholders including Congress, as well as industry, international and other organizations on food safety programs and policies.
- C. Supports interaction and collaboration among Federal and State partners in shellfish, milk safety and retail food protection cooperative programs.
- D. Provides expertise in acidified and low acid food technologies, including the registration and evaluation of filed processes.
- E. Reviews industry petitions and regulatory actions to determine if they are supported by relevant science and established policy. Provide expert scientific testimony and provide technical review of laboratory analyses supporting proposed enforcement actions and when needed, provides expert scientific testimony.
- F. Conducts food safety research in food processing, food packaging, and food technology and conducts seafood safety research.
- G. Provides coordination, oversight and management of the food safety programs.

2. Retail Food Protection Staff (DCED1)

- A. Serves as the FDA liaison with State partners, other Federal agencies and industry associations in administering the federal portion of the federal/state cooperative retail food protection program.
- B. Develops and promotes the adoption and implementation of the FDA Food Code, the Voluntary National Retail Food Regulatory Program Standards and related FDA policy for sound public health practices.
- C. Identifies and characterizes existing emerging and potential health hazards associated with preparation and service of food at the retail level.
- D. Provides geographic information systems support to the FDA and other Federal, State, and Local officials on the Food Code and other FDA guidance related to food safety.
- E. Plans and develops approaches to administer regulatory responsibilities in the Interstate Travel Program. Provides information, problem-solving and technical assistance to FDA and external organizations to maintain effective oversight of food safety and environmental health for interstate travel conveyances and their supporting facilities.
- F. Provides coordination of activities in support of an integrated food safety system, and the Partnership for Food Protection, including collaboration among Federal and State partners in each of the three cooperative program areas.
- G. Maintains the Interstate Certified Shellfish Shippers List, the Interstate Milk Shippers List and the list of Jurisdictions Enrolled in the Voluntary National Retail Food Regulatory Program Standards.

3. Multi-Commodity Foods Staff (DCED2)

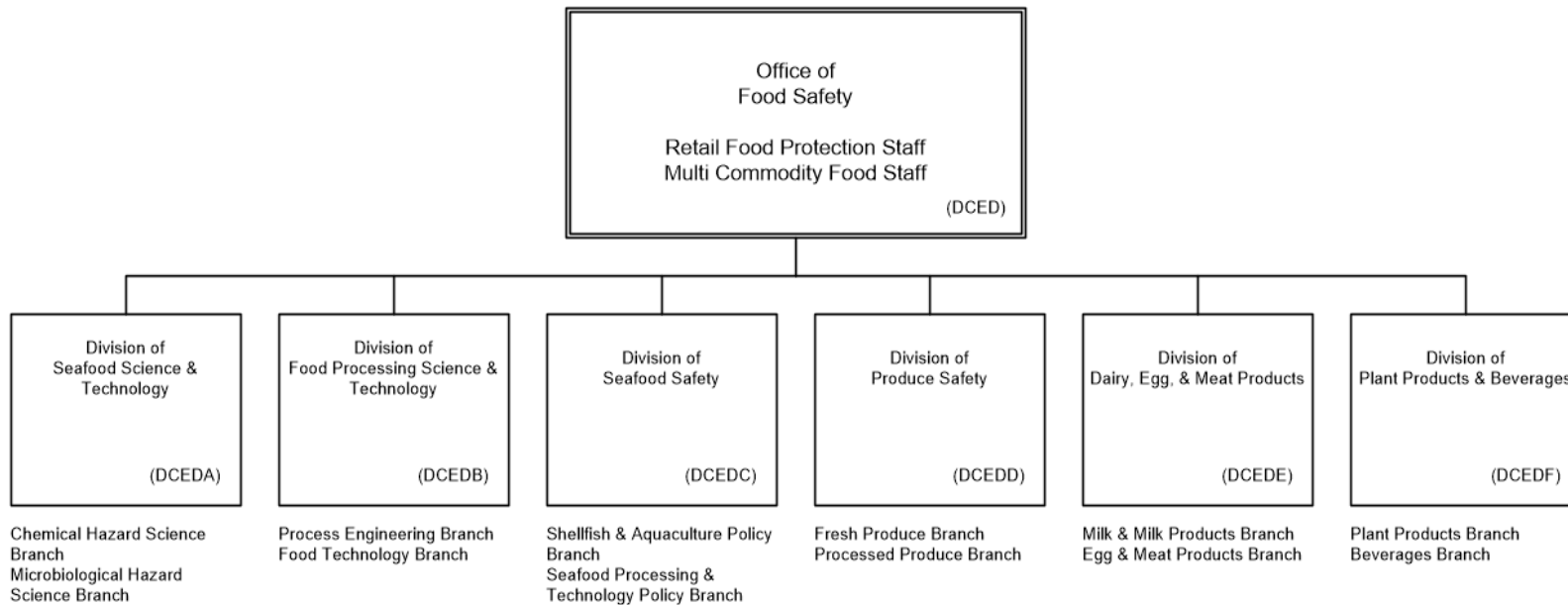
- A. Develops, collects, and interprets data regarding the chemical and microbial safety and develops policy, regulations, regulatory guidelines, advisory opinions, position papers, and compliance strategies related to multi-commodity foods.
- B. Serves as the Center focal point for the development and evaluation of programs and the implementation of the laws and regulations related to multi-commodity foods.
- C. Serves as the principal Center liaison on policies and programs with respect to the safety of multi-commodity foods with industry, Federal, State, and foreign governments, and other organizations outside the FDA.

- D. Provides expert program policy, scientific and technical advice, and assistance on the safety of multi-commodity foods to parties from throughout the Center, the FDA, other Federal Agencies, U.S. and foreign government officials and external stakeholders including Congress.
- E. Reviews proposed regulatory actions referred for program policy consideration and provides technical evaluation and necessary scientific support on cases related to the safety of multi-commodity foods.
- F. Reviews petitions related to the safety of multi-commodity foods.

4. Authority and Effective Date.

The functional statements for the Office of Food Safety were approved by the Secretary of Health and Human Services and effective on December 14, 2018.

**Department of Health and Human Services
Food and Drug Administration
Center for Food Safety and Applied Nutrition
Office of Food Safety**



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The following is the Department of Health and Human Services, Food and Drug Administration, Center for Food Safety and Applied Nutrition, Office of Food Safety organization structure depicting all the organizational structures in the immediate office reporting to the Director.

These staff and divisions report to the Office of Food Safety (DCED)

- Retail Food Protection Staff
- Food Produce Staff
- Multi-Commodity Foods Staff

These branches report to the Division of Seafood Science and Technology (DCEDA)

- Chemical Hazard Science Branch
- Microbiological Hazard Science Branch

These branches report to the Division of Food Processing Science and Technology (DCEDB)

- Process Engineering Branch
- Food Technology Branch

These branches report to the Division of Seafood Safety (DCEDC)

- Shellfish and Aquaculture Policy Branch
- Seafood Processing and Technology Policy Branch

These branches report to the Division of Produce Safety (DCEDD)

- Fresh Produce Branch
- Processed Produce Branch

These branches report to the Division of Dairy, Egg, and Meat Products (DCEDE)

- Milk and Milk Products Branch
- Egg and Meat Products Branch

These branches report to the Division of Plant Products and Beverages (DCEDF)

- Plant Products Branch
- Beverages Branch

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