

FDA STAFF MANUAL GUIDE, VOLUME I – ORGANIZATIONS AND FUNCTIONS

FOOD AND DRUG ADMINISTRATION

OFFICE OF GLOBAL REGULATORY OPERATIONS AND POLICY

OFFICE OF REGULATORY AFFAIRS

OFFICE OF RESOURCE MANAGEMENT

DIVISION OF BUDGET FORMULATION AND EXECUTION

Effective Date: 08/07/2012

1. DIVISION OF BUDGET FORMULATION AND EXECUTION (DLLRAB).

- A. Coordinates ORA activities regarding formulation and execution of programs concerning budget and resource requests.
- B. Prepares the ORA's annual budget estimates. This includes all phases of budget analysis, formulation, execution, and presentation. Assists staff in justifying for anticipated needs.
- C. Directs and coordinates the ORA budget activities; develops data and justification to support the ORA budget formulation activities.
- D. Analyzes, formulates and develops the annual budget for the ORA in accordance with FDA, DHHS, Office of Management and Budget (OMB) and Congressional guidelines.
- E. Manages and coordinates ORA's role in FDA User Fee programs.
- F. Manages FDA, DHHS, OMB, and Congressional inquiries regarding budget formulation and execution and required reports to Congressional Appropriations Committees.
- G. Serves as liaison with ORA's Division of Planning, Evaluation and Management on work-planning and resource utilization allocations.

2. AUTHORITY AND EFFECTIVE DATE.

The functional statements for this Office were approved by the Commissioner of Foods and Drugs on August 7, 2012.

STATUS (I, R, C)	DATE APPROVED	LOCATION OF CHANGE HISTORY	CONTACT	APPROVING OFFICIAL
Initial	08/07/2012	N/a	OO/OBS	Commissioner of Food and Drugs

**FOOD AND DRUG ADMINISTRATION
OFFICE OF GLOBAL REGULATORY OPERATIONS AND POLICY
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ORGANIZATIONS AND FUNCTIONS
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The following is the Food and Drug Administration, Office of Global Regulatory Operations and Policy, Office of Regulatory Affairs, Office of Resource Management, Division of Budget Formulation and Execution organization structure depicting all the organizational structures reporting to the Office Director.

OFFICE OF THE DIRECTOR