

**FDA Staff Manual Guides, Volume I – Organizations and Functions**

**Department of Health and Human Services**

**Food and Drug Administration**

**Center for Drug Evaluation and Research**

**Office of New Drugs**

Effective Date: September 25, 2019

**1. Office of New Drugs (DCDG)**

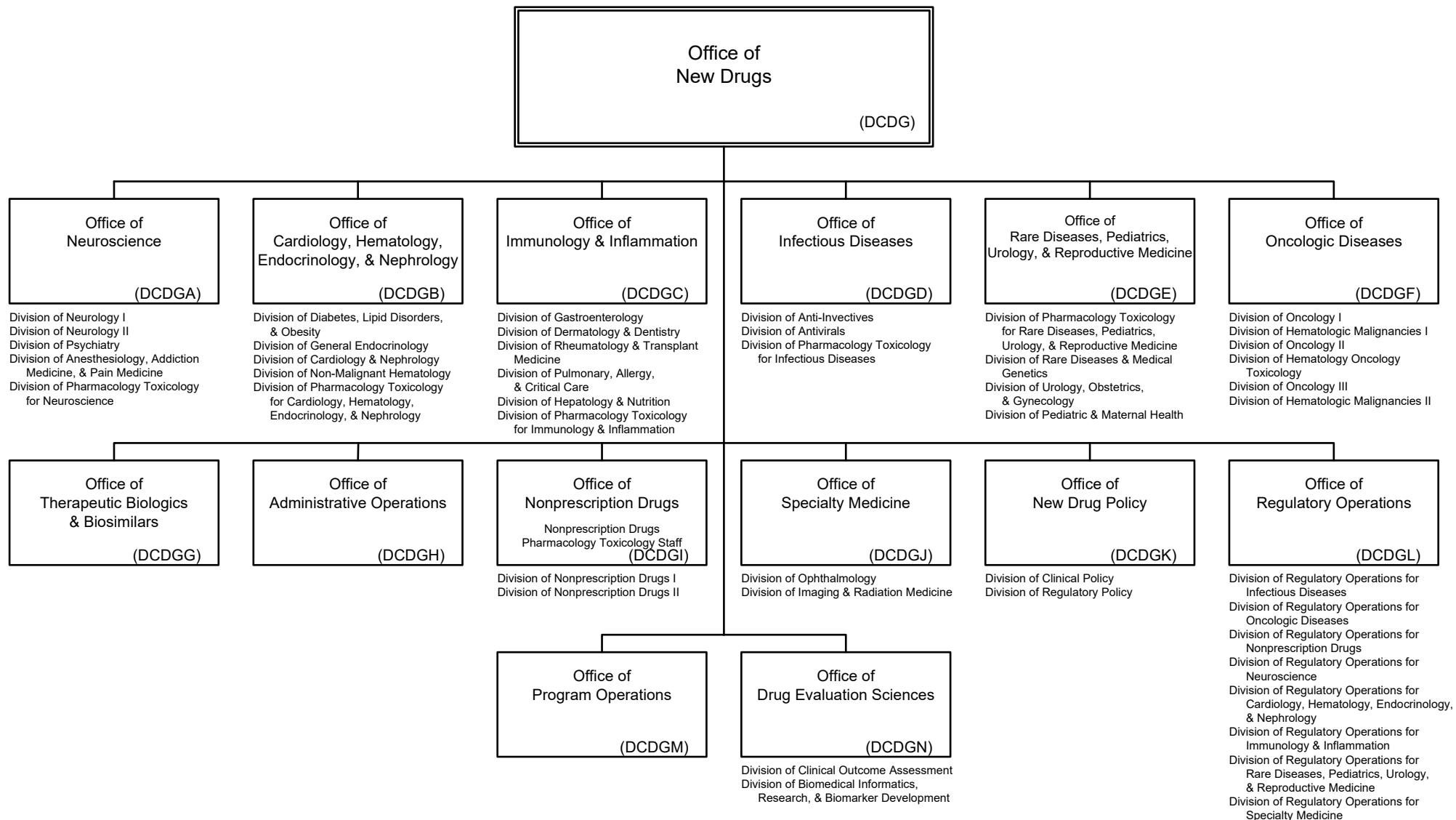
- A. Develops and implements the Center's review management and scientific policies, including user fee policies, pertaining to the drug review process.
- B. Reviews Investigational New Drug (IND) applications for all classes of drug and therapeutic products for human use with the exception of generic drug applications and recommends appropriate action with respect to safety and effectiveness of clinical trials.
- C. Evaluates for safety and effectiveness and approves New Drug Applications (NDAs) for drug products and Biological License Applications (BLAs) for human use (the term NDA subsumes BLA).
- D. Coordinates and/or reviews and decides on the appropriate action, including approval or disapproval, of all applications for Over-the-Counter (OTC) drug products, OTC drug monographs, prescription drug switches to OTC drug status, and other OTC-related drug products, except for generic drug applications.
- E. Develops and implements standards for the safety and effectiveness of prescription drug and therapeutic products for human use and (OTC) drugs.
- F. Incorporates data from the Food and Drug Administration (FDA) surveillance programs conducted to collect and evaluate the effects and use trends of marketed drug and therapeutic products.
- G. Provides direction and policy formulation for pharmacology/toxicology-related issues for the Center.
- H. Works with the Office of Surveillance and Epidemiology to conduct continuing surveillance and medical evaluation of the labeling, clinical experience, and reports submitted by IND sponsors, NDA applicants, and other sources.

- I. Partners with other FDA components, Department of Health and Human Services organizations, governmental and international agencies, volunteer health organizations, universities, individual scientists, nongovernmental laboratories, and manufacturers of drug products to carry out these functions.
- J. Oversees the FDA's Radioactive Drug Research Committees Program through the Office of Oncologic Diseases.
- K. Develops, in coordination with other FDA components, guidance for staff, sponsors, and the public that describes the FDA's interpretation of or policy on regulatory issues that involve the Office of New Drugs (OND) offices.
- L. Provides oversight of OND's Clinical Data Scientist program, which provides support to OND review divisions in the form of safety data sufficiency and integrity assessments, preliminary safety analyses, the preparation of standardized safety tables and figures, safety data verification in clinical study reports, integrated summary of safety, and draft labeling, exploratory/in-depth safety analyses during the review process.

## **2. Authority and Effective Date.**

The functional statements for the Office of New Drugs were approved by the Secretary of Health and Human Services on August 26, 2019, and effective on September 25, 2019.

**Department of Health and Human Services  
Food and Drug Administration  
Center for Drug Evaluation and Research  
Office of New Drugs**



Staff Manual Guide 1263.1

Organizations and Functions

Effective Date: September 25, 2019

The following is the Department of Health and Human Services, Food and Drug Administration, Center for Drug Evaluation and Research, Office of New Drugs organization structure depicting all the organizational structures reporting to the Director:

Office of New Drugs (DCDG)

Office of Neuroscience (DCDGA)

Office of Cardiology, Hematology, Endocrinology, and Nephrology (DCDGB)

Office of Immunology and Inflammation (DCDGC)

Office of Infectious Diseases (DCDGD)

Office of Rare Diseases, Pediatrics, Urology, and Reproductive Medicine (DCDGE)

Office of Oncology Diseases (DCDGF)

Office of Therapeutic Biologics and Biosimilars (DCDGG)

Office of Administrative Operations (DCDGH)

Office of Nonprescription Drugs (DCDGI)

Office of Specialty Medicine (DCDGJ)

Office of New Drug Policy (DCDGK)

Office of Regulatory Operations (DCDGL)

Office of Program Operations (DCDGM)

Office of Drug Evaluation Sciences (DCDGN)

These organizations report to the Office of Neuroscience (DCDGA):

Division of Neurology I

Division of Neurology II

Division of Psychiatry

Division of Anesthesiology, Addiction Medicine, and Pain Medicine

Division of Pharmacology Toxicology for Neuroscience

These organizations report to the Office of Cardiology, Hematology, Endocrinology, and Nephrology (DCDGB):

Division of Diabetes, Lipid Disorders, and Obesity

Division of General Endocrinology

Division of Cardiology & Nephrology

Division of Non-Malignant Hematology

Division of Pharmacology Toxicology for Cardiology, Hematology, Endocrinology, and Nephrology

These organizations report to the Office of Immunology and Inflammation (DCDGC):

Division of Gastroenterology

Division of Dermatology and Dentistry

Division of Rheumatology and Transplant Medicine

Division of Pulmonary, Allergy, and Critical Care

Division of Hepatology and Nutrition

Division of Pharmacology Toxicology for Immunology and Inflammation

These organizations report to the Office of Infectious Diseases (DCDGD):

Division of Anti-Infectives

Division of Antivirals

Division of Pharmacology Toxicology for Infectious Diseases

These organizations report to the Office of Rare Diseases, Pediatrics, Urology, and Reproductive Medicine (DCDGE):

Division of Pharmacology Toxicology for Rare Diseases, Pediatrics, Urology, and Reproductive Medicine

Division of Rare Diseases & Medical Genetics

Division of Urology, Obstetrics, and Gynecology

Division of Pediatric and Maternal Health

These organizations report to the Office of Oncology Diseases (DCDGF):

Division of Oncology I

Division of Hematologic Malignancies I

Division of Oncology II

Division of Hematology Oncology Toxicology

Division of Oncology III

Division of Hematologic Malignancies II

These organizations report to the Office of Nonprescription Drugs (DCDGI):

Nonprescription Drugs Pharmacology Toxicology Staff

Division of Nonprescription Drugs I

Division of Nonprescription Drugs II

These organizations report to the Office of Specialty Medicine (DCDGJ):

Division of Ophthalmology

Division of Imaging and Radiation Medicine

These organizations report to the Office of New Drug Policy (DCDGK):

Division of Clinical Policy

Division of Regulatory Policy

These organizations report to the Office of Regulatory Operations (DCDGL):

Division of Regulatory Operations for Cardiology, Hematology, Endocrinology, and Nephrology

Division of Regulatory Operations for Infectious Diseases

Division of Regulatory Operations for Oncologic Diseases

Division of Regulatory Operations for Nonprescription Drugs

Division of Regulatory Operations for Neuroscience

Division of Regulatory Operations for Cardiology, Hematology, Endocrinology, and Nephrology

Division of Regulatory Operations for Immunology and Inflammation

Division of Regulatory Operations for Rare Diseases, Pediatrics, Urology, and Reproductive Medicine

Division of Regulatory Operations for Specialty Medicine

These organizations report to the Office of Drug Evaluation Sciences (DCDGN):

Division of Clinical Outcome Assessment

Division of Biomedical Informatics, Research, and Biomarker Development