

SMG 1121.40

FDA Staff Manual Guides, Volume I – Organizations and Functions

Department of Health and Human Services

Food and Drug Administration

Office of Regulatory Affairs

Office of Criminal Investigations

Effective Date: February 9, 2022

1. Office of Criminal Investigations (DCIC).

- A. Advises and assists the Associate Commissioner and other key officials on regulations and criminal matters that affect the Food and Drug Administration (FDA).
- B. Directs, plans, and develops criminal investigation activities in coordination with other FDA components and with other Federal, State, and local law enforcement agencies.
- C. Develops, coordinates, and implements FDA policy related to criminal investigations.
- D. Initiates and conducts criminal investigations under all statutes administered by the FDA, through area offices located throughout the United States; coordinates assignments involving undercover and surveillance personnel and activities.
- E. Assures coordination of criminal investigation activities with FDA Field Offices and adherence to FDA's enforcement priorities; develops and maintains cooperative relationships with field and Headquarters components.
- F. Provides recommendations to the Office of the Chief Counsel on referrals of criminal cases to the Department of Justice for further investigation and/or prosecution or directly to the U.S. Attorney when such direct reference is authorized.
- G. Develops automated data processing systems to be used for criminal investigations and related enforcement matters.

- H. Develops, reviews, and approves training programs for FDA's criminal investigators and related personnel.
- I. Participates in Grand Jury investigations and serves as agents of the Grand Jury

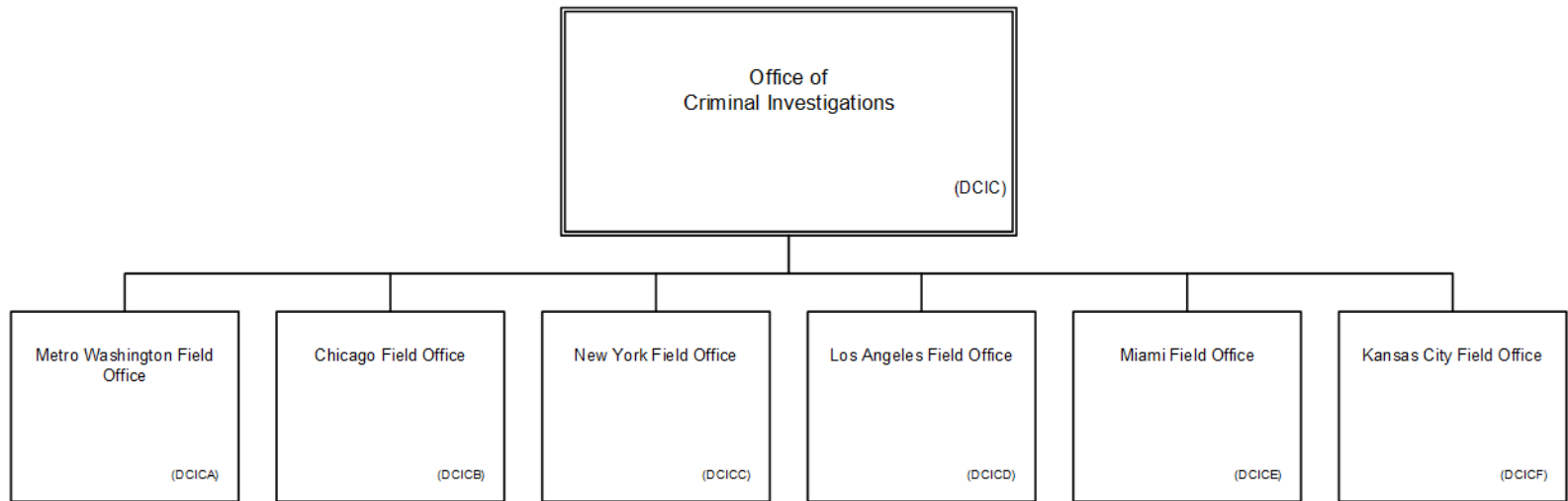
2. Area Offices – Metro Washington Field Office (DCICA); Chicago Field Office (DCICB); New York Field Office (DCICC); Los Angeles Field Office (DCICD); Miami Field Office (DCICE); and Kansas City Field Office (DCICF)

- A. Initiates, directs, plans, develops, and conducts criminal investigations activities under all statutes enforced by FDA.
- B. Assures coordination of criminal investigative activities with FDA's Field Offices, and other FDA units as appropriate including the need for participation of FDA field office personnel in criminal investigative activities. Maintains cooperative relationships with field and headquarters components.
- C. Coordinates and maintains liaison on criminal investigative activities with other Federal, State, and local law enforcement agencies as appropriate.
- D. Evaluates findings of a criminal investigation and determines appropriate follow up.
- E. Coordinates and implements FDA policy related to criminal investigations.
- F. Provides investigational support to Headquarters components and across Area Offices as needed.
- G. Provides counsel and training regarding criminal investigative techniques, equipment, safety, and security to FDA personnel.
- H. Participates in Grand Jury investigations and serves as agents of the Grand Jury.

3. Authority and Effective Date.

The functional statements for the Office of Criminal Investigations were approved by the Deputy Secretary of Health and Human Services on December 22, 2021, and effective on February 9, 2022.

**Department of Health and Human Services
Food and Drug Administration
Office of Regulatory Affairs
Office of Criminal Investigations**



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The following is the Department of Health and Human Services, Food and Drug Administration, Office of Regulatory Affairs, Office of Criminal Investigations organization structure depicting all the organizational structures reporting to the Director:

Metro Washington Field Office (DCICA)

Chicago Field Office (DCICB)

New York Field Office (DCICC)

Los Angeles Field Office (DCICD)

Miami Field Office (DCICE)

Kansas City Field Office (DCICF)