

SMG 1460.3

FDA STAFF MANUAL GUIDES, VOLUME II - DELEGATIONS OF AUTHORITY

ADMINISTRATIVE - COMMITTEE MANAGEMENT

**ADVISORY COMMITTEE AUTHORITIES REGARDING THE ASSEMBLY AND
MAINTENANCE OF REPORTS, RECORDS AND OTHER PAPERS UNDER
THE FEDERAL ADVISORY COMMITTEE ACT**

Effective Date: 11/16/2009

1. AUTHORITY DELEGATED.

The Department Committee Management Officer has delegated authority relating to the assembly and maintenance of reports, records, and other papers of advisory committees.

2. TO WHOM DELEGATED.

The Designated Federal Officer of each advisory committee.

All previous delegations of authority inconsistent with the provisions of this delegation are superseded.

3. REDELEGATION.

This authority may not be redelegated.

4. EFFECTIVE DATE.

Russell J. Abbott, Acting Deputy Commissioner for Administration, approved this delegation, via memorandum, on November, 16, 2009.

STATUS (I,R,C)	DATE APPROVED	LOCATION OF CHANGE HISTORY	CONTACT	APPROVING OFFICIAL
Initial	11/16/2009	N/a	OC/ OSMP	Russell J. Abbott, Deputy Commissioner for Administration