

SMG 1445.3

**FDA STAFF MANUAL GUIDES, VOLUME II – DELEGATIONS OF
AUTHORITY**

ADMINISTRATIVE – FACILITIES MANAGEMENT

AUTHORITY TO PERFORM REAL PROPERTY MANAGEMENT

Effective Date: June 2, 2016

1. AUTHORITY DELEGATED AND TO WHOM DELEGATED.

A. The following officials are authorized to perform all functions with respect to real property management (i.e., purchase, disposal, and transfer of real property; operation, maintenance, repair, preservation, operation, and protection of buildings, where appropriate; and the acquisition of space by lease in buildings and land incidental thereto when any of the conditions laid down are met):

1. Deputy Commissioner for Operations and Chief Operation Officer, Office of Operations (OO)
2. Director, Office of Facilities Engineering and Mission Support Services (OFEMS), OO

2. REDELEGATION.

- A. These authorities may be re-delegated.
- B. Re-delegation must be in writing and specify the nature and extent of the authority re-delegated.
- C. Delegates must be certified as knowledgeable about the legal, regulatory, and policy requirements regarding the authority delegated.
- D. Delegates are subject to compliance audits.
- E. A copy of the re-delegation of this authority must be furnished to the Director, OFEMS, OO, and to the Principal Delegation Control Officer.

3. EFFECTIVE DATE.

The Deputy Commissioner for Operations & Chief Operating Officer approved this delegation, via memorandum, on June 2, 2016.

STATUS (I, R, C)	DATE APPROVED	LOCATION OF CHANGE HISTORY	CONTACT	APPROVING OFFICIAL
Initial	12/16/2009	N/a	OC/OA/ OM/OSS	Russell J. Abbott, Deputy Commissioner for Administration
Revision	06/02/2016	N/a	OO/OFEMS	Walter S. Harris, M.B.A., Deputy Commissioner for Operations & Chief Operating Officer