

**FDA STAFF MANUAL GUIDES, VOLUME II - DELEGATIONS OF AUTHORITY**

**ADMINISTRATIVE – PERSONNEL**

**AUTHORITY TO APPROVE OUTSIDE ACTIVITIES**

Effective Date: 03/01/2010

**1. AUTHORITY DELEGATED.**

The Assistant Commissioner for Management, as the Deputy Ethics Counselor, hereby delegates authority to approve or disapprove HHS-520 "Request for Approval of Outside Activity," except as reserved in Limitations below.

**2. TO WHOM DELEGATED.**

Director, Ethics and Integrity Staff

All previous delegations of authority inconsistent with the provisions of this delegation are superseded.

**3. LIMITATIONS.**

The Commissioner reserves the authority to approve the following:

- A. Requests to provide consultative or professional services to organizations, including governments that have been awarded a Federal grant or contract or that have applied for such.
- B. Participation in litigation as an outside activity, either by providing testimony or other consultative services if the case is one in which the Government is or is likely to be a party; in which the Government has requested or is likely to request leave to serve as friend of the court (*amicus curiae*); or in which the Government is known to have a substantial interest.

**4. REDELEGATION AND CERTIFICATION.**

This authority may not be redelegated.

**5. EFFECTIVE DATE.**

Kimberly Holden, Assistant Commissioner for Management (Operations), approved this delegation, via memorandum, on March 1, 2010.

| <b>STATUS<br/>(I, R, C)</b> | <b>DATE<br/>APPROVED</b> | <b>LOCATION<br/>OF CHANGE<br/>HISTORY</b> | <b>CONTACT</b> | <b>APPROVING OFFICIAL</b>   |
|-----------------------------|--------------------------|---|----------------|---|
| Initial                     | 03/01/2010               | N/a                                       | OC/OA/OM       | K. Holden, Assistant<br>Commissioner for Management<br>(Operations) |