

**FDA STAFF MANUAL GUIDES, VOLUME II - DELEGATIONS OF AUTHORITY**

**ADMINISTRATIVE - MATERIAL MANAGEMENT**

**AUTHORITY TO DISPOSE OF GOVERNMENT-OWNED UNREQUIRED OR EXCESS  
PERSONAL PROPERTY**

Effective Date: April 2, 2014

**1. AUTHORITY DELEGATED AND TO WHOM DELEGATED.**

- A. Authority to dispose of government-owned unrequired or excess personal property, excluding contracting authority, relating to engineering, facilities, planning and construction, and direct federal special purpose construction activities.
- B. Authority to approve the expenditure of funds within specified limits set by the Deputy Chief Operating Officer, Office of Operations, (OO), as certified to the Assistant Secretary for Health as available for design, construction, and related services pertinent to projects administered by the Public Health Service.
- C. Authority to request from the Administrator, General Services Administration, a modification or waiver as stated in section 6 of Public Law 90-480, on a case-by-case basis, of such standards issued for the design, construction, and alteration of buildings as defined in Public Law 90-480, as may be necessary to ensure that the physically handicapped have access to and use of buildings as defined in Public Law 90-480.

Items 1.A.-1.C above are delegated to:

- 1. Deputy Commissioner for Operations & Chief Operating Officer, Office of Operations (OO).
- 2. Deputy Chief Operating Officer, Office of Operations (OO).
- 3. Director, Office of Facilities Engineering and Mission Support Services (OFEMS).

All previous delegations of authority inconsistent with the provisions of this delegation are superseded. Additionally, I hereby ratify and affirm any actions taken that in effect involved the exercise of these authorities delegated herein prior to the effective date of this delegation.

## 2. REDELEGATION AND CERTIFICATION.

This authority may be further redelegated, any redelegation must be in writing and specify the nature and extent of the authority redelegated. Delegates must be certified as knowledgeable about the legal, regulatory, and policy requirements regarding the subject authorities. A copy of the redelegation of this authority must be furnished to the Director, Office of Facilities Engineering and Mission Support Services, and the FDA Reorganization Coordinator and Principal Delegation Control Officer. Delegates are subject to compliance audits.

## 3. EFFECTIVE DATE.

These delegations become effective upon date of signature. In addition, I hereby ratify and affirm any actions taken by you and your subordinate(s), which in effect involved the exercise of the authorities delegated herein prior to the effective date of this delegation.

The Commissioner of Food and Drugs approved this delegation, via memorandum, on April 2, 2014.

<b>STATUS (I, R, C)</b>	<b>DATE APPROVED</b>	<b>LOCATION OF CHANGE HISTORY</b>	<b>CONTACT</b>	<b>APPROVING OFFICIAL</b>
Initial	12/16/2009	N/a	OC/OA/ OM/OSS	Russell J. Abbott, Deputy Commissioner for Administration
Revision	08/07/2013	N/a	OC/OO/ OFEMS	Margaret A. Hamburg, M.D. Commissioner of Food and Drugs
Revision	04/02/2014	N/a	OC/OO/ OFEMS	Margaret A. Hamburg, M.D. Commissioner of Food and Drugs