

FDA STAFF MANUAL GUIDES, VOLUME II - DELEGATIONS OF AUTHORITY

ADMINISTRATIVE - PERSONNEL

AUTHORITY TO APPROVE DETAILS OF COMMISSIONED OFFICERS

Effective Date: 12/23/2009

1. AUTHORITY DELEGATED.

To approve details of PHS commissioned officers for periods not to exceed twenty weeks.

These details may be to executive departments and agencies of the federal government, including other parts of HHS, excluding details of PHS commissioned officers to the Uniformed Services University of the Health Sciences, under the provisions of Section 214(a) of the PHS Act (42 USC 215(a)), as amended; a state or a political subdivision thereof under the provisions of Section 214b of the PHS Act (42 USC 215(b)), as amended, other than on leave-without-pay status; a nonprofit institution under the provisions of Section 214(c) of the PHS Act (42 USC 215(c)), as amended, other than on leave-without-pay status.

2. TO WHOM DELEGATED.

Principal Deputy Commissioner; Deputy Commissioners; Direct Reports to the Commissioner; Associate Commissioner for Regulatory Affairs; Center Directors and Deputies; Center Associate Directors for Management; Director, Office of Management, CDER; Director, Office of Resource Management, ORA; Director, Office of Executive Operations, OC; Directors of headquarters facilities located outside the Washington metropolitan area; and principal administrative assistants to the officials delegated authority above.

All previous delegations of authority inconsistent with the provisions of this delegation are superseded.

3. LIMITATIONS.

- A. Approval of two or more short-term details (less than 20 weeks) to avoid approval as a long-term detail is prohibited.
- B. This authority will be exercised in accordance with pertinent instructions found in the Commissioned Corps Personnel Manual and applicable statutory, regulatory, policy, program, and procedural requirements.

4. REDELEGATION AND CERTIFICATION.

This authority may be redelegated. Any redelegation must be in writing and specify the nature and extent of the authority redelegated. Delegates must be certified as knowledgeable about the legal, regulatory, and policy requirements regarding the subject authority. Delegates are subject to compliance audits.

A copy of the redelegation of this authority must be furnished to the Director, Office Management Programs (HFA-400) and the FDA Reorganization Coordinator and Principal Delegation Control Officer (HFA-410).

5. EFFECTIVE DATE.

The Deputy Commissioner for Administration approved this delegation, via memorandum, on December 23, 2009.

STATUS (I, R, C)	DATE APPROVED	LOCATION OF CHANGE HISTORY	CONTACT	APPROVING OFFICIAL
Initial	12/23/2009	N/a	OC/OA/ OM/OCC	R. Abbott, Deputy Commissioner for Administration