

**SMG 1116A.1**

**FDA Staff Manual Guides, Volume I – Organizations and Functions**

**Department of Health and Human Services**

**Food and Drug Administration**

**Office of the Commissioner**

**Office of Minority Health and Health Equity**

Effective Date: December 14, 2018

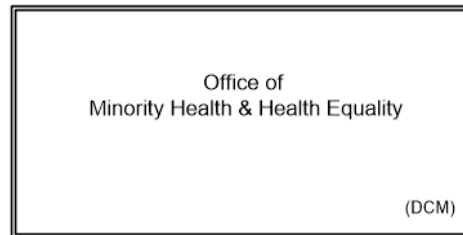
**1. Office of Minority Health and Health Equity (DCM).**

- A. Serves as principal advisor to the Commissioner and other key Food and Drug Administration (FDA) officials on scientific and policy issues relating to the health of racial and ethnic minorities, and other underrepresented or underserved populations.
- B. Provides leadership and policy direction for FDA regarding issues relating to the health of racial and ethnic minorities, and other underrepresented or underserved populations.
- C. Coordinates FDA scientific, policy, communication, and outreach activities to promote the health of racial and ethnic minorities, and other underrepresented or underserved populations.
- D. Promotes participation of minority health professionals on FDA advisory committees and in training, internship, and fellowship programs.
- E. Advocates, collaborates, and partners within and outside FDA for the appropriate participation of racial and ethnic minorities, and other underrepresented or underserved populations in clinical trials.
- F. Provides leadership and coordination to identify the needs of people with limited English proficiency and oversees the agency's activities for expanding language access.
- G. Facilitates FDA communication and serves as the FDA liaison with other agencies, consumers, industry, stakeholder groups, including health professionals, advocacy groups, and national public health associations regarding the health of racial and ethnic minorities, and other underrepresented or underserved populations.

## **2. Authority and Effective Date.**

The functional statements for the Office of Minority Health and Health Equity were approved by the Secretary of Health and Human Services and effective on December 14, 2018.

**Department of Health and Human Services  
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The following is the Department of Health and Human Services, Food and Drug Administration, Office of Minority Health and Health Equality organization structure depicting all the organizational structures reporting to the Assistant Commissioner.

Office of Minority Health and Health Equality (DCM)