

Appendix 3: Work Plan Template

WORK PLAN (HHS LIST #)

Title of Regulation (Action) – FRDTS

- Concepts Drafted Date:
 - Cleared by Center (At Appropriate Level) Date:
 - Cleared by OCC Date:
 - Cleared by Economics/Paperwork Date:
 - Cleared by OC (If Appropriate) Date:
 - Department Briefing/Cleared by Date:
Department (If Appropriate)

- Codified Drafted Date:
 - Codified Cleared by Center Date:
 - Codified Cleared by OCC staff level Date:
 - Codified Cleared by other Centers/Agencies/
Offices (If Applicable) Date:

- Paperwork (including supporting statement) Date:
and Economic Sections Drafted

- Preamble Drafted
 - Preamble Cleared by Center Date:
 - Preamble Cleared by OCC staff level Date:
 - Preamble Cleared by other Centers/Agencies/
Offices Date:

- Full Document Completed Date:

- Blue Sheet Clearance
 - Final Economic Clearance Date:

 - Paperwork Clearance (Information Collection
Requirement) Date:

 - Final Clearance by Center Director Date:

 - Final Clearance by other Centers/Agencies/Offices Date:
(If Applicable)

 - Final OCC Clearance Date:

 - Office of Policy Clearance and Signature Date:
(Includes RPMS/RES review and editing)

• Commissioner Signature (If Appropriate)

Date:

Sent to DHHS

Date: