

PROCEDURES

OFFICE OF MANAGEMENT

**SUPPLEMENT TO AUTHORITY TO MAKE ALLOTMENTS AND
AUTHORIZE THE ESTABLISHMENT OF ALLOWANCES**

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PURPOSE

The purpose of this Guide is to redelegate certain financial management authorities which were delegated to chief officers (Center Directors) of each Center or comparable unit or program activity by the Office of Financial Operations.

PROCEDURES

The Center Director hereby delegates the authority to make allowances of Center funds and issue Allowance Notices for such allowances to the Directors of Center Offices and other program officials. This authority is delegated to:

1. Director, Office of Management
2. Deputy Director, Office of Management
3. Director, Division of Management and Budget
4. Chief, Program and Resource Management Branch

REFERENCES

- FDA Guide 1465.3, Authority to Allocate Funds
- FDA Guide 1465.4, Authority to Make Allotments and Authorize the Establishment of Allowances
- FDA Guide 2310.1, Administrative Control of Funds - Allotments and Allowances

SUMMARY OF CHANGES

1. Revised the “Purpose” section to include the Office of Financial Operations in place of the Associate Commissioner for Management, FDA
 2. Removed reference to the Chief, Budget Execution and Evaluation Section listed under “Procedures” (formerly “Delegations”)
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EFFECTIVE DATE

This MAPP is effective upon date of publication

CHANGE CONTROL TABLE

Effective Date	Revision Number	Revisions
06/12/2013	1	Changed Assoc. Comm for Mgt to Office of Financial Ops; Removed Chief, Budget Execution and Evaluation Section