December 31, 2018 - January 6, 2019

December 2018

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January 2019

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Monday, December 31

- (b) (6) **nnual Leave** (b) (6)
- (b) (6)
- **8:00am - 12:00pm Please do not schedule**

Tuesday, January 1

- (b) (6) **Annual Leave** - (b) (6)
- (b) (6)
- **10:00am - 11:00am Check-in Meeting** (Dr. Solomon's Office) - Solomon, Steven M

Wednesday, January 2

- (b) (6) **- Annual Leave** (b) (6)
- (b) (6)
- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6) - FDA Commissioner
- **9:30am - 10:15am Touch Base** (tcon or in person if in the office) - Schweitzer, Roxanne K
- **5:00pm - 6:00pm FW: HOLD for Food Safety and China Engagement Meeting** (TBD) - Robinson, Latasha A

Thursday, January 3

- (b) (6) **nnual Leave** (b) (6)
- (b) (6)
- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6) - FDA Commissioner
- **9:30am - 10:30am Canceled: FSMA Phase 2 Monthly Meeting** (WebEx) - Tucker, Tracy *
- **10:00am - 10:30am Touch Base** (Dr. Solomon's Office) - Forfa, Tracey
- **10:30am - 11:30am Leadership Discussion -- Status and Next Steps**

Friday, January 4

- **12:00am** (b) (6) **- Annual Leave** - (b) (6)
- **12:00am** (b) (6)
- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6) - FDA Commissioner
- **10:00am - 11:00am Biweekly Check-in: Communications** (CVM 7500 Conf E473) - Solomon, Steven M
- **10:30am - 12:00pm Leadership Discussion** (CVM 7500 Conf E473 or by telecon) - Forfa, Tracey
- **11:00am - 12:00pm Canceled: Monthly FDA Staffing/ Hiring Meeting** (Building 1, Room 2102 OR 301-796-7777, (b) (6)) - FDA Commissioner
- **12:00pm - 4:00pm Please Do Not Schedule**
- **1:30pm - 3:00pm check-in meeting** (Dr. Solomon's Office) - Solomon, Steven M

January 7, 2019 - January 13, 2019

January 2019

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February 2019

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Monday, January 7

- **12:00am (b) (6) -- Out of Office all week**
- **8:00am - 12:00pm Please do not schedule**
- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6) - FDA Commissioner
- **1:00pm - 2:30pm CEB/Leadership Discussion** (CVM 7500 Conf E473 - Call-In: 877-465-7975 Attendee/Participant Code: (b)(6)) - Dewitt, Susan J

Tuesday, January 8

- **(b) (6) -- Out of Office all week**
- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6)) - FDA Commissioner
- **9:30am - 11:00am Leadership Discussions** (CVM 7500 Conf E473 - Call-In: 877-465-7975 Attendee/Participant Code: (b)(6) - Dewitt, Susan J

Wednesday, January 9

- **(b) (6) -- Out of Office all week**
- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6)) - FDA Commissioner
- **10:30am - 11:00am CEB Discussion: New EIG Rating/Ranking Tool** (CVM 7500 Conf E473 - Call-In: 877-465-7975 Attendee/Participant Code: (b)(6)) - Dewitt, Susan J
- **11:00am - 12:30pm CDC/FDA/USDA Weekly Triagency Meeting** (Skype Meeting) - ORPB_Admin (CDC)
- **11:00am - 12:00pm CEB DISCUSSION: Recommendation for Two Staff Coach Training -DECISIONAL** (CVM 7500 Conf E473 - Call-In: 877-465-7975 Attendee/Participant Code: (b)(6)) - Dewitt, Susan J
- **2:00pm - 3:30pm Leadership Discussions** (CVM 7500 Conf E473 - Call-In: 877-465-7975 Attendee/Participant Code: (b)(6)) - Dewitt, Susan J

Thursday, January 10

- **(b) (6) -- Out of Office all week**
- **8:30am - 9:30am Pet/Animal Food Issues Quarterly (formally Jerky Pet Treats group)** (WebEx) - Wittig, Julianna
- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6) - FDA Commissioner
- **10:00am - 11:30am Leadership Discussions** (CVM 7500 Conf E473 - Call-In: 877-465-7975 Attendee/Participant Code: (b)(6)) - Dewitt, Susan J
- **3:00pm - 4:00pm Canceled: Working Capital Fund Council (WCFC) Interim Meeting - Voting Members** (WO-Bldg 01 Rooms 4101/4103/4105 ; WebEx) - FDA Cost Allocation

Friday, January 11

- **12:00am (b) (6) Out of Office all week**
- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6)) - FDA Commissioner
- **10:30am - 11:00am Now at 10:30: Discuss (b) (4) and next steps** (Web Ex) - DeLancey, Siobhan
- **11:00am - 12:30pm Leadership Discussions** (CVM 7500 Conf E473 - Call-In: 877-465-7975 Attendee/Participant Code: (b)(6)) - Dewitt, Susan J
- **12:00pm - 4:00pm Please Do Not Schedule**
- **1:30pm - 3:00pm check-in meeting** (Dr. Solomon's Office) - Solomon, Steven M

January 14, 2019 - January 20, 2019

January 2019

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February 2019

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Monday, January 14

- **8:00am - 12:00pm Please do not schedule**
- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6) - FDA Commissioner
- **1:00pm - 1:45pm CEB Discussion: Quarterly Discussion on Diversity**

Tuesday, January 15

- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6) - FDA Commissioner
- **9:30am - 11:00am Leadership Discussion** (CVM 7500 Conf E473 and Call in) - Solomon, Steven M
- **10:00am - 11:00am Check-in Meeting** (Dr. Solomon's Office) - Solomon, Steven M
- **11:00am - 12:00pm FSMA Technical Assistance Network WG (TAN)**
- **1:00pm - 1:30pm Commissioner's Daily Check-In** (Commissioner's Suite Conference Room (WO1/Room 2217) or 1-877-465-7975, (b)(6) - FDA Commissioner
- **3:00pm - 4:00pm Follow up discussion: Future of NASDA AF PCAF CAP** (WebEx) - Walker, Brenita

Wednesday, January 16

- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6)) - FDA Commissioner
- **10:00am - 11:30am Leadership Discussion** (CVM 7500 Conf E473 and Call in) - Solomon, Steven M
- **2:30pm - 3:00pm Discussion re PFOS food sample results and screening level communication** (WebEx or CPK 4B-001 for those at Wiley) - Pillsbury, Laura
- **4:30pm - 5:00pm People Side of Shutdown** (COO's Conference Room) - Keller, Melanie

Thursday, January 17

- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6) - FDA Commissioner
- **9:30am - 11:00am Leadership Discussion** (CVM 7500 Conf E473 and dial-in) - Solomon, Steven M
- **10:00am - 11:00am Pew Quarterly Meeting** (901 E Street, NW, Washington, D.C. 20004) - Goddard, Kristina
- **4:30pm - 5:00pm People Side of Furlough** (Webex) - Keller, Melanie

Friday, January 18

- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6)) - FDA Commissioner
- **10:00am - 11:30am Leadership Discussion** (CVM 7500 Conf E473 and dial-in) - Solomon, Steven M
- **10:00am - 11:00am Biweekly Check-in: Communications** (CVM 7500 Conf E473) - Solomon, Steven M
- **12:00pm - 4:00pm Please Do Not Schedule**
- **1:30pm - 3:00pm check-in meeting** (Dr. Solomon's Office) - Solomon, Steven M
- **2:30pm - 3:00pm People Side of Shutdown** (Webex) - Keller, Melanie

January 21, 2019 - January 27, 2019

January 2019

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February 2019

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Monday, January 21

- **8:00am - 12:00pm Please do not schedule**
- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6)) - FDA Commissioner

Tuesday, January 22

- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6)) - FDA Commissioner
- **10:00am - 11:00am Check-in Meeting 2:1** (Dr. Solomon's Office or Webex) - Solomon, Steven M
- **10:00am - 11:30am Leadership Discussion** (CVM 7500 Conf E473 and dial-in) - Solomon, Steven M
- **11:30am - 12:30pm Please do not schedule**
- **12:30pm - 1:00pm PCAF Inspection Issues** (Dr. Solomon's Office) - Solomon, Steven M
- **3:00pm - 4:00pm International Programs - Bimonthly Update** (CVM 7500 Conf E473) - Solomon, Steven M

Wednesday, January 23

- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6) - FDA Commissioner
- **9:30am - 11:00am Leadership Discussion (9:30 start for Wed 1/23)** (CVM 7500 Conf E473 and dial-in) - Solomon, Steven M
- **11:00am - 11:30am Thursday Event Walk-Thru** (Atrium(Bldg 71) (In Person Attendance Preferred)/ WebEx) - Hebert, Angelique A.
- **11:00am - 12:30pm Canceled: CDC/FDA/USDA Weekly Triagency Meeting** (Skype Meeting) - ORPB_Admin (CDC)

Thursday, January 24

- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6) - FDA Commissioner
- **10:00am - 10:30am Event Walk-Thru** (Atrium (Blg 71)) - Hebert, Angelique A.
- **10:00am - 11:30am Canceled: Leadership Discussion** (CVM 7500 Conf E473 and dial-in) - Solomon, Steven M

Friday, January 25

- **9:00am - 9:30am ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6) - FDA Commissioner
- **9:30am - 11:00am Leadership Discussion** (CVM 7500 Conf E473 and dial-in) - Solomon, Steven M
- **12:00pm - 4:00pm Please Do Not Schedule**
- **12:00pm - 1:00pm Canceled: MRA Governance Subcommittee Meeting** (WO-Bldg 51 Room 1215) - Lewallen, William
- **1:30pm - 3:00pm check-in meeting** (Dr. Solomon's Office) - Solomon, Steven M
- **3:00pm - 4:00pm Leadership Discussion: This afternoon's updates** (CVM 7500 Conf E473 and dial-in) - Solomon, Steven M

January 28, 2019 - February 3, 2019

January 2019

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February 2019

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Monday, January 28

- **8:00am - 12:00pm Please do not schedule**
- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6)) - FDA Commissioner
- **1:00pm - 2:00pm CVM All Hands** (MPN2 Room N149 & WebEx) - Zabriski, Margaret A
- **3:30pm - 4:00pm CEB Rescheduling Priorities** (Dr. Solomon's office) - Solomon, Steven M
- **4:30pm - 5:30pm Leadership Discussion** (CVM 7500 Conf E473 and dial-in) - Solomon, Steven M

Tuesday, January 29

- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6)) - FDA Commissioner
- **10:00am - 11:00am All Hands Meeting with the Commissioner January 29th at 10am** (Atrium of Buildings 71 & 75) - A Message from the Chief of Staff
- **10:00am - 11:00am Check-in Meeting** (Dr. Solomon's Office) - Solomon, Steven M
- **11:00am - 12:00pm EAP discussion with CVM Senior Leadership** (7500 Standish Place, 4th Floor, Rm E473, Rockville, MD 20855) - Riggio, Lynnette I
- **12:00pm - 12:30pm Leadership Discussion** (CVM 7500 Conf E473 and dial-in) - Solomon, Steven M

Wednesday, January 30

- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6)- FDA Commissioner
- **11:00am - 12:30pm CEB** (CVM 7500 Conf E473 and dial-in) - Solomon, Steven M
- **11:00am - 12:30pm CDC/FDA/USDA Weekly Triagency Meeting** (Skype Meeting) - ORPB_Admin (CDC)
- **4:00pm - 5:00pm FW: CD Discussion** (White Oak 1 Conference Room 2102 or 1-877-465-7975, (b) (6)) - FDA Commissioner

Thursday, January 31

- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6)) - FDA Commissioner
- **11:30am - 12:00pm Meet to discuss NASDA's** (b) (5) (https://fda1.webex.com/fda1) - Walker, Brenita

Friday, February 1

- (b) (6) **B-Day**
- (b) (6) **B-Day**
- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In**
- **9:30am - 10:00am Private Appointment**
- **10:00am - 11:00am Biweekly Check-in: Communications** (CVM 7500
- **10:00am - 10:30am Location change: Mandatory Recalls** (OSC
- **10:00am - 11:00am Canceled: CEB** (CVM 7500 Conf E473 and dial-in)
- **10:30am - 11:00am Update** (Your Office) - Ward, Jeffrey
- **11:00am - 12:00pm Canceled: Monthly FDA Staffing/ Hiring**
- **12:00pm - 4:00pm Please Do Not Schedule**
- **12:00pm - 1:00pm OD and OMUMS All Hands** (CVM 7500 Conf
- **1:00pm - 2:00pm Comms Catch Up** (CVM 7500 Conf E473 and dial-in)
- **1:30pm - 3:00pm check-in meeting** (Dr. Solomon's Office) -

More Items...

February 4, 2019 - February 10, 2019

February 2019

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March 2019

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Monday, February 4

- **8:00am - 12:00pm Please do not schedule**
- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6)) - FDA Commissioner
- **9:15am - 10:00am MRA Activities and Timelines** (Teleconference (WebEx)) - Abdoo, Mark
- **2:30pm - 3:00pm 4**

Tuesday, February 5

- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6) - FDA Commissioner
- **10:00am - 11:00am Check-in Meeting 2:1** (Dr. Solomon's Office or Webex) - Solomon, Steven M
- **11:00am - 11:30am Marcia Larkins Offboarding** (Tracey's Office) - Jones-Tate, April
- **11:30am - 12:00pm Pre-meet -- Stakeholder Re-engagement** (Tracey's Office) - Forfa, Tracey
- **1:00pm - 2:00pm Projects and Priorities** - Steinberg, Nadine
- **2:00pm - 2:30pm Stakeholder Engagement - Rescheduling Priorities** (Dr. Solomon's office) - Solomon, Steven M
- **2:30pm - 3:00pm Strategy for DCM queries** (Web Ex) - DeLancey, Siobhan
- **4:00pm - 4:30pm Timeline and Steps and Roles and Responsibilities for Mandatory Recall** (Tracey's Office -- Call in

Wednesday, February 6

- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6)) - FDA Commissioner
- **10:00am - 10:30am CEB Discussion: FY 2021 Priority Setting= DECISIONAL** (CVM Conf E473 - Call-In: 877-465-7975 Attendee/Participant Code: (b)(6) - Dewitt, Susan J
- **10:30am - 12:00pm CEB Discussion: CVM Shutdown Tracker Update** (CVM 7500 Conf E473 - Call-In: 877-465-7975 Participant Code: (b)(6)) - Dewitt, Susan J
- **11:00am - 12:30pm CDC/FDA/USDA Weekly Triagency Meeting** (Skype Meeting) - ORPB_Admin (CDC)
- **12:30pm - 3:30pm Work Time -- Please do not schedule**
- **12:30pm - 3:30pm** (b) (6), (b) (6)
- **3:30pm - 5:00pm Appointment**

Thursday, February 7

- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6) - FDA Commissioner
- **9:00am - 10:30am Canceled: FSMA Phase 2 Monthly Meeting** (WebEx) - Tucker, Tracy *
- **1:00pm - 1:30pm Private Appointment**
- **2:00pm - 3:00pm AAFCO MOU email with concerns** (Dan's conference room (7519, room 181) or web-ex) - Murphy, Jeanette

Friday, February 8

- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6)) - FDA Commissioner
- **12:00pm - 4:00pm Please Do Not Schedule**
- **12:30pm - 1:00pm Preparing for release of DCM Update** (Web Ex) - DeLancey, Siobhan
- **1:30pm - 3:00pm check-in meeting** (Dr. Solomon's Office) - Solomon, Steven M
- **2:00pm - 3:00pm (materials added) Briefing on Revivicor Gal Safe Pig** (CVM 7500 Conf E473 and WebEx) - Solomon, Steven M

February 11, 2019 - February 17, 2019

February 2019

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March 2019

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Monday, February 11

- **8:00am - 12:00pm Please do not schedule**
- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6)) - FDA Commissioner
- **11:00am - 12:00pm Please hold: LFFM Workgroup Meeting** (Webex) - Zhang, Jiashan
- **1:00pm - 1:30pm CEB Discussion: CVM ITIRB FY 2020 Projects/Recommendations** (CVM Conf E473 - Call-In: 877-465-7975 Attendee/Participant Code: (b) (6)) - Dewitt, Susan J
- **1:30pm - 2:00pm CEB DISCUSSION: Pending Furlough Needs** (CVM 7500 Conf E473 - Call-In: 877-465-7975 Participant Code: (b) (6) - Dewitt, Susan J

Tuesday, February 12

- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6) - FDA Commissioner
- **10:00am - 11:00am Check-in Meeting** (Dr. Solomon's Office) - Solomon, Steven M
- **11:00am - 11:30am FDA Role in PFAS** (WebEx) - Steel, Ashley
- **11:00am - 11:30am FDA Role in PFAS** (by phone) - Goldman, David
- **2:00pm - 2:15pm Canceled: PMAP - Michael Oehlsen** (Tracey's Office) - Oehlsen, Michael
- **2:30pm - 3:00pm HAF field committee meeting planning touch base** (WebEx) - Wittig, Julianna

Wednesday, February 13

- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6) - FDA Commissioner
- **10:00am - 11:00am CEB Discussion: CVMs ATR Enhancements - Updated Project Codes and New Reference IDs - DECISIONAL** (CVM
- **10:45am - 11:00am CEB Discussion: Furlough Recovery Survey = DECISIONAL** (CVM 7500 Conf E473 - Call-In: 877-465-7975 Participant
- **11:00am - 12:00pm CEB Meeting - Webex information for** (b) (5) (Webex - CVM 7500 Conf E473) - Davila,
- **11:00am - 12:30pm CDC/FDA/USDA Weekly Triagency Meeting** (Skype Meeting) - ORPB_Admin (CDC)
- **11:00am - 12:00pm Canceled: CEB Discussion:** (b) (5) **= DECISIONAL** (CVM 7500 Conf E473 - Call-In:
- **12:00pm - 2:00pm Mtg with JM**
- **2:00pm - 3:00pm Update/Check-in** (Bill's Office) - Ward, Jeffrey
- **3:00pm - 3:45pm FW: CVM/OL/OCA Biweekly Check-In** (Webex) -

Thursday, February 14

- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6)) - FDA Commissioner
- **12:00pm - 1:00pm PFP Outreach Workgroup Call** (Webex (See message details)) - Cates, Ryan
- **12:00pm - 12:30pm Contingency Planning** (Telcon) - CVM Office of Management
- **1:00pm - 4:00pm annual leave** (OOO) - (b) (6)
- **4:00pm - 5:30pm Private Appointment**

Friday, February 15

- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6) - FDA Commissioner
- **10:00am - 11:00am Biweekly Check-in: Communications** (CVM 7500 Conf E473) - Solomon, Steven M
- **11:00am - 12:00pm Next Steps** (Tracey's Office) - Forfa, Tracey
- **12:00pm - 4:00pm Please Do Not Schedule**
- **12:00pm - 1:30pm Appointment**
- **1:00pm - 2:00pm CVM All Hands - Today at 1:00 PM** (WebEx) - Alvarez, Lindsay
- **1:30pm - 3:00pm check-in meeting** (Dr. Solomon's Office) - Solomon, Steven M
- **3:30pm - 4:00pm Laura's PMAP** (Tracey's Office) - Epstein, Laura
- **4:00pm - 4:30pm Awards** (Tracey's Office) - Forfa, Tracey
- **4:30pm - 5:00pm Susan's PMAP** - Dewitt, Susan J

February 18, 2019 - February 24, 2019

February 2019

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March 2019

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Monday, February 18

- **8:00am - 12:00pm Please do not schedule**
- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975,, (b) (6) - FDA Commissioner

Tuesday, February 19

- **8:00am Private Appointment**
- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975,, (b) (6) - FDA Commissioner
- **10:00am - 11:00am Check-in Meeting 2:1** (Dr. Solomon's Office or Webex) - Solomon, Steven M
- **10:30am - 11:00am PMAP** (Tracey's office) - Steinberg, Nadine
- **11:00am - 12:00pm FSMA Technical Assistance Network WG (TAN)**
- **12:30pm - 5:00pm Appointment in DC**

Wednesday, February 20

- **Private Appointment**
- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975,, (b) (6) - FDA Commissioner
- **10:00am - 10:30am CEB: Welcome - Timothy Schell** (CVM 7500 Conf E473 - Call-In: 877-465-7975 Participant Code: (b)(6) - Dewitt, Susan J
- **10:30am - 12:00pm CEB Discussion: Prioritization of Shutdown Impact Activities - DECISIONAL** (CVM 7500 Conf E473 - Call-In: 877-465-7975 Participant Code: (b)(6) - Dewitt, Susan J
- **11:00am - 12:30pm CDC/FDA/USDA Weekly Triagency Meeting** (Skype Meeting) - ORPB_Admin (CDC)
- **1:30pm - 2:00pm Prep for 2/25 Safe Food Coalition Meeting** (4B-047; webex) - Yiannas, Frank

Thursday, February 21

- **Private Appointment**
- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6) - FDA Commissioner
- **10:30am - 11:15am NIST MOU - Next Steps** (WebEx) - Miller, Billy
- **11:30am - 12:00pm GE for Hearing** (Dr. Solomon's office) - Forfa, Tracey
- **12:30pm - 5:00pm Please do not schedule**
- **2:00pm - 2:30pm PMAP - Kathie** (Tracey's office) - Foley, Kathie

Friday, February 22

- **5:00pm Private Appointment**
- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975,, (b) (6)) - FDA Commissioner
- **10:30am - 11:00am PMAP?** (Tracey's office) - DeLancey, Siobhan
- **12:00pm - 4:00pm Please Do Not Schedule**
- **12:00pm - 1:00pm MRA Governance Subcommittee Meeting** (WO-Bldg 51 Room 1215) - Lewallen, William
- **1:00pm - 1:30pm Prep for NASDA call** (Dr. Solomon's office) - Forfa, Tracey
- **1:30pm - 3:00pm check-in meeting** (Dr. Solomon's Office) - Solomon, Steven M
- **4:00pm - 4:30pm Anne PMAP (resched)** (Tracey's Office) - Norris, Anne

February 25, 2019 - March 3, 2019

February 2019

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March 2019

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Monday, February 25

- **8:00am - 12:00pm Please do not schedule**
- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6)) - FDA Commissioner
- **1:00pm - 1:30pm CEB Discussion: FY 2019 PFA - PB** (CVM 7500 Conf E473 - Call-In: 877-465-7975 Participant Code: (b)(6)) - Dewitt, Susan J

Tuesday, February 26

- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6) - FDA Commissioner
- **10:00am - 11:00am Check-in Meeting** (Dr. Solomon's Office) - Solomon, Steven M
- **10:30am - 11:00am PMAP** (Tracey's Office) - Oehlsen, Michael
- **1:00pm - 1:30pm PetFood Forum** (Telecon) - Forfa, Tracey
- **1:30pm - 2:30pm Hearing Prep: Polling** (White Oak 1, Conference Room 2102 OR 1-877-465-7975, (b) (6)) - Gottlieb, Scott
- **3:00pm - 4:00pm Private Appointment**
- **4:00pm - 4:30pm Catch UP**
- **4:30pm - 5:00pm PFAS discussion** (Tracey's office) - Steinberg, Nadine

Wednesday, February 27

- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6)) - FDA Commissioner
- **10:00am - 11:00am CEB DISCUSSION: Challenges for Scientific IT Infrastructure** (CVM 7500 Conf E473 - Call-In: 877-465-7975 Attendee/Participant Code: (b)(6) - Dewitt, Susan J
- **11:00am - 12:00pm CEB Discussion: Shutdown Impact Tracker** (CVM 7500 Conf E473 - Call-In: 877-465-7975 Participant Code: (b)(6) - Dewitt, Susan J
- **11:00am - 12:30pm Canceled: CDC/FDA/USDA Weekly Triagency Meeting** (Skype Meeting) - ORPB_Admin (CDC)
- **12:30pm - 5:00pm Writing**
- **4:00pm - 4:30pm pmap** (tracey's office) - Dubbin, Eric S

Thursday, February 28

- (b) (6) **in late -** (b) (6)
- **9:00am - 5:00pm Writing Time**
- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6)) - FDA Commissioner
- **12:50pm - 2:00pm Canceled: OP-OM External Stakeholder Conference Call to Discuss Change in Financial Management of Contracts and Grants, Thursday, February 28, 2019, 12:50 - 2:00 PM EST** (Webex Information Enclosed) - Norris, Gary
- **2:00pm - 2:30pm PMAP** (Tracey's Office) - Forfa, Tracey
- **2:30pm - 3:00pm WebEx: Mutual Reliance (Forfa/Mettler)** (WebEx below) - Mettler, Erik

Friday, March 1

- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6) - FDA Commissioner
- **10:00am - 11:00am Biweekly Check-in: Communications** (CVM 7500 Conf E473 and teleconference) - Solomon, Steven M
- **11:00am - 12:00pm Canceled: Monthly FDA Staffing/ Hiring Meeting** (Building 1, Room 2102 OR 301-796-7777, (b)(6)) - FDA Commissioner
- **12:00pm - 4:00pm Please Do Not Schedule**
- **1:30pm - 3:00pm check-in meeting** (Dr. Solomon's Office) - Solomon, Steven M

March 4, 2019 - March 10, 2019

March 2019

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April 2019

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Monday, March 4

- **8:00am - 12:00pm Please do not schedule**
- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6) - FDA Commissioner
- **2:30pm - 3:30pm MATERIALS: PFOS Briefing** (WO1-4101; webex) - Yiannas, Frank
- **3:00pm - 3:45pm New Date: ERM Council Kick-off pre-brief for CVM** (7500 Standish Place, Rockville MD 20855, Room E473) - Solomon, Steven M

Tuesday, March 5

- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6)) - FDA Commissioner
- **9:15am - 9:30am Connect re names for OL** (Call LP at (b)(6)) - Pillsbury, Laura
- **10:00am - 11:00am Check-in Meeting 2:1** (Dr. Solomon's Office or Webex) - Solomon, Steven M
- **11:00am - 11:30am discuss pathogen in pet food inquiries** (tracey office) - Steinberg, Nadine
- **11:30am - 12:00pm Catch Up** (Tracey's Office) - Forfa, Tracey
- **1:00pm - 1:30pm 2018 OD EVS; 2017 Action Plan Update** (Tracey's Office) - Jones-Tate, April
- **2:00pm - 3:00pm Conf. room added | PFAS - CVM Internal Update** (WebEx or Rm 7500 E473) - Wittig, Julianna
- **3:30pm - 4:00pm Prep for March 15th mtg** (Tracey's Office or via Webex if necessary) - Forfa, Tracey

Wednesday, March 6

- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6) - FDA Commissioner
- **10:00am - 11:00am CEB Check-in Meeting** (CVM 7500 Conf E473 - Call-In: 877-465-7975 Participant Code: 15541336) - Dewitt, Susan J
- **11:00am - 11:30am** (b) (5) **for OCC** (WebEx; Laura's office (4B-012)) - Pillsbury, Laura
- **11:00am - 12:30pm Canceled: CDC/FDA/USDA Weekly Triagency Meeting** (Skype Meeting) - ORPB_Admin (CDC)
- **11:30am - 1:30pm Appointment**
- **1:00pm - 2:30pm PFAS - CVM/CFSAN technical discussion** (WebEx) - Wittig, Julianna
- **2:00pm - 2:30pm Please Assist in Testing FDA's Streaming Resources** (See webcast links below) - FDA CIO
- **3:30pm - 4:00pm Program Evaluations (OD)** (Tracey's Office (RM481)) - Boyce, Keira

Thursday, March 7

- **Hold for** (b) (6)
- **WAH** - Wittig, Julianna
- **8:30am - 9:00am Tracey/Jenny catch up on NASDA** (Tracey call Jenny) - Murphy, Jeanette
- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6) - FDA Commissioner
- **9:45am - 11:15am Materials Added: FVM Governance Board Meeting** (WO-1 Rm 2101 / WebEx Info Provided Below) - Moxley,
- **11:00am - 12:00pm PFP Governing Council Check-in with the Co-Chairs** (WebEx) - Reed, Maria
- **1:00pm - 3:00pm Prep for ORA QRB**
- **1:30pm - 2:30pm PFAS - CVM/CFSAN technical discussion continued** (WebEx) - Wittig, Julianna
- **3:00pm - 3:30pm PFAS Call** - Glasner, Aliza
- **3:30pm - 5:00pm Mtg Prep**

Friday, March 8

- **WAH** - Wittig, Julianna
- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6) - FDA Commissioner
- **10:00am - 10:45am China Update** (Dr. Solomon's office (MPN2-480)) - Solomon, Steven M
- **11:00am - 12:00pm Pre-Meet: Stakeholder Update Mtg** (Susan's Office) - Dewitt, Susan J
- **12:00pm - 4:00pm Please Do Not Schedule**
- **1:30pm - 3:00pm check-in meeting** (Dr. Solomon's Office) - Solomon, Steven M

March 11, 2019 - March 17, 2019

March 2019

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April 2019

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Monday, March 11

- **8:00am - 12:00pm Please do not schedule**
- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6)) - FDA Commissioner
- **11:00am - 12:00pm PFAS - CFSAN calculations** (WebEx) - Wittig, Julianna

Tuesday, March 12

- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6) - FDA Commissioner
- **10:00am - 11:00am Check-in Meeting** (Dr. Solomon's Office) - Solomon, Steven M
- **10:15am - 11:15am OD Project** (E481) - Azeem, Almas
- **11:00am - 12:00pm March EO/CVM Check-in** (WebEx) - Alvarez, Lindsay
- **1:00pm - 1:30pm Pre-Meeting for PEW *Updated w/Agenda** (CVM 7500 Conf E473) - Goddard, Kristina
- **1:30pm - 2:00pm Catch Ups**
- **2:00pm - 3:00pm CONFIRMED: QRB Panel meeting for OHAFO-E Director** (WebEx and White Oak Information added) - Davis, Kathleen (ORA)
- **3:00pm - 4:00pm VICH out-brief** (Update: E473 (teleconference also available)) - Solomon, Steven M

Wednesday, March 13

- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6) - FDA Commissioner
- **10:00am - 10:30am CEB Discussion: Scientific Webcasts for Non-CVM Employees - DECISIONAL** (CVM 7500 Conf E473 - Call-In: 877-465-7975 Attendee/Participant Code: (b)(6)) - Dewitt, Susan J
- **10:30am - 11:00am CEB Discussion: New EIG Rating/Ranking Tool = DECISIONAL** (CVM 7500 Conf E473 - Call-In: 877-465-7975
- **11:00am - 11:30am CEB Discussion: Recommendation for Two Staff Coach Training = DECISIONAL** (CVM 7500 Conf E473 - Call-In:
- **11:00am - 12:30pm Canceled: CDC/FDA/USDA Weekly Triagency Meeting** (Skype Meeting) - ORPB_Admin (CDC)
- **1:30pm - 3:00pm COFO Call**
- **3:00pm - 3:45pm CVM/OL/OCA Biweekly Check-In** (Webex or WO-Bldg 32 Room 3388) - Lockeed, Matthew
- **4:00pm - 5:00pm PFAS - CFSAN/CVM/FSIS** (WebEx) - Wittig, Julianna

Thursday, March 14

- **WAH/** (b) (6)
- **8:30am - 9:30am Pet/Animal Food Issues Quarterly (formally Jerky Pet Treats group)** (WebEx) - Wittig, Julianna
- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6)) - FDA Commissioner
- **10:00am - 11:00am PEW Quarterly Meeting *Updated Agenda** (CVM 7500 Mtg E110) - Goddard, Kristina

Friday, March 15

- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6)) - FDA Commissioner
- **10:00am - 11:00am Biweekly Check-in: Communications** (CVM 7500 Conf E473) - Solomon, Steven M
- **11:00am - 12:00pm CBD Issues** (CVM 7500 Conf E473 and WebEx) - Solomon, Steven M
- **12:00pm - 4:00pm Please Do Not Schedule**
- **1:30pm - 3:00pm check-in meeting** (Dr. Solomon's Office) - Solomon, Steven M

March 18, 2019 - March 24, 2019

March 2019

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April 2019

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Monday, March 18

- **8:00am - 12:00pm Please do not schedule**
- **8:00am - 5:00pm Private Appointment**
- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6)) - FDA Commissioner
- **11:00am - 12:00pm FDA Town Hall with Drs. Gottlieb, Abernethy and Califf** (White Oak Campus, Buildings 71&75 Atrium or Please see webcast link below) - A Message from the Commissioner
- **1:00pm - 1:15pm CEB Discussion: ITIRB Vote and** (b) (5) (b) (5) (CVM 7500 Conf E473 - Call-In: 877-465-7975 Participant Code: (b)(6)) - Dewitt, Susan J

Tuesday, March 19

- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6) - FDA Commissioner
- **10:00am - 11:00am Check-in Meeting 2:1** (Dr. Solomon's Office or Webex) - Solomon, Steven M
- **10:00am - 11:30am Management Council: CDC Briefing on FoodNet MMWR** (CPK 4B-047 or WebEx (See Below)) - CFSAN Director
- **11:00am - 12:00pm FSMA Technical Assistance Network WG (TAN)**
- **2:00pm - 2:30pm Update on Device Survey** (WexEx (or Tracey's Office?)) - Gnatt, Randall
- **3:00pm - 4:00pm International Programs - Bimonthly Update** (CVM 7500 Conf E473) - Solomon, Steven M
- **4:00pm - 5:00pm** (b) (5) **Action Items** (7519 MPN4 confernce room 181) - Schell, Timothy
- **4:00pm - 5:00pm** (b) (5) **Action Items--Location Change** (7500

Wednesday, March 20

- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6) - FDA Commissioner
- **9:30am - 10:00am CEB Check In** (Dr. Solomon's Office) - Forfa, Tracey
- **10:00am - 11:00am CEB Discussion: Vet-LIRN** (CVM 7500 Conf E473 - Call-In: 877-465-7975 Attendee/Participant Code: (b)(6) - Dewitt, Susan J
- **11:00am - 12:30pm CDC/FDA/USDA Weekly Triagency Meeting** (Skype Meeting) - ORPB_Admin (CDC)
- **11:00am - 12:00pm Private Appointment**
- **1:00pm - 5:00pm Please ask before scheduling**
- **3:00pm - 3:30pm Catch up** (Dr. Solomon's office) - Solomon, Steven M

Thursday, March 21

- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6) - FDA Commissioner
- **9:30am - 10:00am Follow Ups** (Telecon) - Forfa, Tracey
- **9:30am - 10:00am Canceled:** (b) (5) (Dr. Solomon's office) - Solomon, Steven M
- **10:00am - 10:45am Discuss BPI Managers - desired state duties** (Tracey's office) - Zabriski, Margaret A
- **12:00pm - 1:00pm FSMA Chat: Overview of PCHF Inspection Approach for Qualified Facilities (w/ slide deck and handouts)**
- **12:30pm - 1:00pm China negotiations** (webex) - Murphy, Jeanette
- **2:00pm - 4:00pm Notification: CVM Registration Confirmed_FDACVM: Supervisor Skill Workshop- Habit 4: Think**
- **2:00pm - 4:00pm OD Supervisors Skill Workshop: Habit 4: Think Win-Win** (CVM 7500 Conf E473) - Dewitt, Susan J
- **4:00pm - 6:00pm Appt**

Friday, March 22

- **8:30am - 9:00am Revivicor Stakeholder meeting presentation** (WebEx) - Bembe, Sarah
- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6)) - FDA Commissioner
- **10:00am - 11:00am CVM Fireside Chat: Employee Assistance and Work-Life Programs** (N403/ Webex below) - Benn, Nicole
- **12:00pm - 4:00pm Please Do Not Schedule**
- **1:30pm - 3:00pm check-in meeting** (Dr. Solomon's Office) - Solomon, Steven M
- **3:00pm - 3:30pm One Health** (Telecon) - Forfa, Tracey
- **3:00pm - 4:00pm Discuss feed facility registration** (CVM 7519 Conf 2665) - Scheid, Jon F

March 25, 2019 - March 31, 2019

March 2019

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April 2019

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Monday, March 25

- **8:00am - 12:00pm Please do not schedule**
- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6) - FDA Commissioner
- **10:00am - 10:30am pet food inquiries** (webex) - Steinberg, Nadine

Tuesday, March 26

- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6) - FDA Commissioner
- **10:00am - 11:00am Check-in Meeting** (Dr. Solomon's Office) - Solomon, Steven M
- **11:00am - 11:30am Pre-Meeting** (CVM 7500 Conf E473) - Forfa, Tracey
- **11:30am - 12:30pm Meeting with NC Ag** (CVM 7500 Conf E473) - Forfa, Tracey
- **1:00pm - 2:30pm John Baker's Retirement** (OSC Conf Room 181 - MPN4) - Gallagher, Sonia
- **1:00pm - 2:00pm TA on 2 draft PFAS bills** (CPK 1 - 3B001) - Pradier, April *
- **2:00pm - 3:15pm FY20 Budget Hearing Prep: CFSAN/CVM/ORA** (White Oak 1, Conference Room 2102 OR 1-877-465-7975, 15514874#)
- **4:00pm - 5:00pm pet food Q&As** (webex or Tracey's office) -

Wednesday, March 27

- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6)) - FDA Commissioner
- **10:00am - 10:30am CEB Discussion: Review of EIG Applications for Spring 2019 - DECISIONAL** (CVM 7500 Conf E473 - Call-In:
- **11:00am - 12:00pm CEB Discussion: ONADE Quality Systems - INFORMATIONAL** (CVM 7500 Conf E473 - Call-In: 877-465-7975
- **11:00am - 12:30pm CDC/FDA/USDA Weekly Triagency Meeting** (Skype Meeting) - ORPB_Admin (CDC)
- **12:00pm - 1:30pm Meredith's Farewell Lunch** (CVM 7500 Mtg N426)
- **12:30pm - 1:00pm Quick Touch Base** (Your Office) - Forfa, Tracey
- **1:00pm - 2:00pm USADPLC** (CVM 7519 Conf 2665) - Large, Machelle
- **3:00pm - 3:45pm FW: CVM/OL/OCA Biweekly Check-In** (Webex) - Lockeed, Matthew
- **4:30pm - 5:00pm Workflow process** (UPDATED with phone number -- Tracey's Office) - Forfa, Tracey

Thursday, March 28

- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6) - FDA Commissioner
- **10:00am - 11:00am MRA Governance Subcommittee Meeting** (WO-Bldg 51 Room 6139 & Via Web-Ex (Details below signature)) - Lewallen, William
- **1:30pm - 2:30pm PFAS Working Group Kick-Off meeting** (Wiley Room 2B047) - Pradier, April *
- **3:30pm - 4:30pm CVM/OL Karen Meister meet and greet** (Tracey Forfa's Office, Room 481) - Dewitt, Susan J

Friday, March 29

- **9:00am - 9:30am TELECON ONLY: Commissioner's Daily Check-In** (1-877-465-7975, (b) (6) - FDA Commissioner
- **10:00am - 11:00am Biweekly Check-in: Communications** (CVM 7500 Conf E473 and WebEx) - Solomon, Steven M
- **11:00am - 4:00pm Please Do Not Schedule**
- **1:30pm - 3:00pm check-in meeting** (Dr. Solomon's Office) - Solomon, Steven M

February 1, 2019

Friday

February 2019

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March 2019

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TELECON ONLY: Commissioner's Daily Check-In; 1-877-465-7975, (b) (6) #; FDA Com

Private Appointment

10

Biweekly Check-in: Commu
CVM 7500 Conf E473
Solomon, Steven M

Location change: Mandato

Update; Your Office; Ward,

Canceled: CEB
CVM 7500 Conf E473 and di
Solomon, Steven M

11

Canceled: Monthly FDA Staffing/ Hiring Meeting
Building 1, Room 2102 OR 301-796-7777, (b) (6)
FDA Commissioner

12 PM

Please Do Not Schedule

OD and OMUMS A
CVM 7500 Conf E47
Dewitt, Susan J

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Comms Catch Up
CVM 7500 Conf E47
Solomon, Steven M

check-in meeting
Dr. Solomon's Office
Solomon, Steven M

PFAS Update Call; c

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Review Shutdown I
E473
Moxley, Shera

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Wrap Up -- Not available

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Notes