

January 2, 2023 -
January 8, 2023

January 2023							February 2023						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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Monday, January 2

- 8:00am - 5:00pm holiday
- (b) (6)
- 9:15am - 10:00am weekly meeting (Microsoft Teams Meeting) - Edwards, David
- 10:00am - 11:00am S&C Council (1st Monday) (Zoom / CVM 7519 Conf 2665) - Rasmussen, Lenka

Tuesday, January 3

- 8:00am - 9:00am (b) (6)
- 11:00am - 12:00pm weekly meeting (Microsoft Teams Meeting) - Conway, Charlotte
- 1:00pm - 2:00pm ETA Pre-Meeting (Microsoft Teams Meeting) - Paiva, Diego

Wednesday, January 4

- 8:15am - 9:45am OLT (Zoom) - Rasmussen, Lenka
- 9:45am - 10:00am so I don't forget (Microsoft Teams Meeting) - Conway, Charlotte
- 10:00am - 11:00am M-000122/AGRN 60 Internal Meeting: Discuss Common or Usual Name for Substance (https://fda.zoomgov.com/j/ (b) (6) - Cerrito, Chelsea
- 11:30am - 1:30pm [EXTERNAL] Request: AAFCO IDC Informational Premeeting (https://secure-web.cisco.com/ (b) (6) - (b) (6)
- 2:00pm - 3:00pm AAFCO Feed Ingredient Virtual Public Meeting - Logistics WG (Microsoft Teams Meeting) - Sklenka, Sara
- 4:00pm - 4:30pm ISOT check-in (Microsoft Teams Meeting) - Conway, Charlotte

Thursday, January 5

- 9:00am - 9:30am draft email to EP
- 9:30am - 10:00am DAFI check in (Microsoft Teams Meeting) - Edwards, David
- 11:00am - 12:00pm DAFI Quarterly Communications Update (Microsoft Teams Meeting) - Hartogenesis, Martine
- 12:00pm - 1:00pm Internal Pre-meeting; Zinpro, Chromium-DL-Methionine, FAP 2300 (https://fda.zoomgov.com (b) (6) - Adams, Carissa
- 2:00pm - 3:00pm a New Year of planning (Microsoft Teams Meeting) - Edwards, David
- 2:00pm - 3:00pm DAFI monthly meeting (https://fda.zoomgov.com/ (b) (6) - Conway, Charlotte
- 2:10pm - 2:40pm [EXTERNAL] quick chat (Microsoft Teams Meeting) - (b) (6)
- 4:30pm - 5:00pm [EXTERNAL] quick chat (Microsoft Teams Meeting) - (b) (6)

Friday, January 6

- 9:15am - 10:00am Confirmed: CPC Listening Session with (b) (6) (https://fda.zoomgov.com (b) (6) - CPC
- 10:00am - 11:30am Internal Pre-meeting; Proteon Pharmaceuticals, SA; Bacteriophage preparation (Microsoft Teams Meeting) - Wahid, Wasima
- 12:00pm - 1:00pm Lunch and Learn: Operation Allies Welcome Mission (Afghan Refugee Resettlement) (https://fda.zoomgov.com (b) (6) - Sklenka, Sara
- 1:00pm - 2:30pm Workshop Prep (Microsoft Teams Meeting) - Conway, Charlotte

**January 9, 2023 -
January 15, 2023**

January 2023							February 2023						
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Monday, January 9

- 8:30am - 8:45am Check-in** (teams) - Conway, Charlotte ↻
9:15am - 10:00am weekly meeting (Microsoft Teams Meeting) - Edwards, David ↻
10:00am - 11:00am CONFIRMED: EFSA/FDA
 (<https://fda.zoomgov.com/join/67389279>) (b)(6)
 Cournoyer, Patrick
10:00am - 11:00am OSC Forum (Zoom) - Rasmussen, Lenka ↻
11:00am - 12:30pm DAFI weekly supervisors mtg (Microsoft Teams Meeting) - Edwards, David ↻
12:30pm - 1:00pm Initial Draft Talking Points for Feb 9 Public Meeting (Microsoft Teams Meeting) - Earley, Rosemary
2:00pm - 2:30pm check in (Microsoft Teams Meeting) - Conway, Charlotte
2:00pm - 3:00pm OSC Strategy Meeting (Microsoft Teams Meeting) - Gonzalez, Jeanette ↻
3:00pm - 3:30pm Cannabis Budget (Microsoft Teams Meeting) - Conway, Charlotte
4:00pm - 4:30pm [EXTERNAL] Charlotte and (b)(6) catch up (Microsoft Teams Meeting) - (b)(6)

Tuesday, January 10

- 9:00am - 10:00am AAFCO Feed Ingredient Virtual Public Meeting - Logistics WG** (Microsoft Teams Meeting) - Sklenka, Sara
- 9:00am - 9:30am Small group discussion: CBD products' regulatory frameworks rollout** (<https://fda.zoomgov.com/join/687111111>) - Wasserman, Jill
- 10:00am - 11:00am CBD chat** (<https://fda.zoomgov.com/join/687111111>) - Breed, Katherine ↻
- 11:00am - 12:00pm Utility assessments / animal FAPs** (<https://fda.zoomgov.com/join/687111111>) - Cash, Elizabeth
- 12:00pm - 1:00pm** (b) (6)
- 12:00pm - Timesheet** ↻
- 1:00pm - 2:00pm DAFI Division Director and Deputy Director monthly meeting with Supervisory Regulatory Counsel** (Microsoft Teams Meeting) - Collins, Katherine
- 2:00pm - 3:00pm c2300 path forward** (Microsoft Teams Meeting) - Conway, Charlotte
- 3:00pm - 3:30pm Ingredients - coordination of effort** (Microsoft Teams Meeting) - Delaney, James
- 3:30pm - 4:00pm** (b) (5) - **Meeting to resolve remaining questions** (Microsoft Teams Meeting) - Delaney, James

Wednesday, January 11

- 8:00am - 10:00am **finish drafting**
- 8:15am - 9:45am **OLT** (Zoom) - Rasmussen, Lenka ☺
- 10:00am - 11:30am **Firm Teleconference; Proteon Pharmaceuticals, SA; Bacteriophage preparation**
(<https://fda.zoomgov.com> [REDACTED] (b) (6) -
Wahid, Wasima
- 11:30am - 12:00pm **Cannabidiol discussion** (Microsoft Teams Meeting) - DeLancey, Siobhan
- 12:30pm - 2:00pm **Internal Pre-meeting; BASF Corp.; Mannanase 19287** (Microsoft Teams Meeting) - Wahid, Wasima
- 3:30pm - 4:30pm **ETA meeting** (Microsoft Teams Meeting) - Edwards, David

Thursday, January 12

- 9:30am - 11:00am Firm Teleconference; Zinpro, Chromium-DL-Methionine, FAP 2300**
<https://fda.zoomgov.com/join/6871111111> (b) (6) - Adams, Carissa
- 9:30am - 10:00am DAFI check in (Microsoft Teams Meeting)** - Edwards, David
- 11:00am - 12:00pm Internal Evaluator Mtg: FUA (Broilers)** (b) (4) DFM
(Microsoft Teams Meeting) - Adams, Carissa
- 1:00pm - 2:00pm AAFCO Pre-Meeting** (Microsoft Teams Meeting) - Conway, Charlotte
- 2:00pm - 2:30pm Logging in the AGRN 54 HFS Request**
<https://fda.zoomgov.com/join/6871111111> (b) (6) - Hall, Megan

Friday, January 13

- **8:00am - 9:00am** (b) (6)
 ■ **10:00am - 11:30am Workshop Prep** (Microsoft Teams Meeting) - Conway, Charlotte
 ■ **11:30am - 12:30pm chat** (Microsoft Teams Meeting) - Conway, Charlotte
 ■ **1:00pm - 2:00pm CVM Connectors Informational meeting: OS&C** (Microsoft Teams Meeting)
 - Duggirala, Heshia Jani
 ■ **2:30pm - 3:30pm GRAS Notices and 508 Compliance Discussion**
 (<https://fda.zoomgov.com> (b) (6) -
 Pocurull, Isabel W
 ■ **3:30pm - 4:00pm getting talks ready for clearance** (Microsoft Teams Meeting) - Conway,
 Charlotte

January 16, 2023 - January 22, 2023

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Monday, January 16

- 6:30am - 7:00pm aafco
- 9:15am - 10:00am weekly meeting (Microsoft Teams Meeting) - Edwards, David
- 11:00am - 12:15pm PFI @ 10:15
- 2:00pm - 6:30pm Workshop

Tuesday, January 17

- 6:30am - 7:00pm aafco
- 1:00pm - 2:30pm investigator lunch
- 4:00pm - 4:30pm [EXTERNAL] Meet Charlotte - CBD Study (Coffee Break - AAFCO) - Bill Bookout
- 4:00pm - 4:30pm Small group discussion #2: CBD products' regulatory frameworks rollout (https://fda.zoomgov.com/ (b) (6)) - Wasserman, Jill

Wednesday, January 18

- 6:30am - 7:00pm aafco
- 8:15am - 9:45am OLT (Zoom) - Rasmussen, Lenka
- 1:00pm - 2:00pm AQWG (https://fda.zoomgov.com (b) (6)) (cameras optional but encouraged)) - King, Jennifer L (CVM)
- 3:30pm - 4:00pm [EXTERNAL] Updated invitation: Ms. Conway <> Chewie Labs (Coffee Break @ AAFCO) @ Wed Jan 18, 2023 12:30pm - 1pm (PST) (charlotte.conway@fda.hhs.gov) - azita@chewielabs.com
- 5:00pm - 6:30pm [EXTERNAL] AAFCO Midyear Meeting Enforcement Issues Committee (Regulator/FDA Only) julie.campbell@mda.mo.gov (https://secure-web.cisco.com/ (b) (6)) - (b) (6)

Thursday, January 19

- 6:30am - 6:30pm aafco
- 9:30am - 10:00am DAFI check in (Microsoft Teams Meeting) - Edwards, David
- 10:30am - 10:55am [EXTERNAL] Invitation: Kristi / Erin / Charlotte / Mohammed (Aspire <> AAFCO) @ Thu Jan 19, 2023 10:30am - 10:55am (EST) (charlotte.conway@fda.hhs.gov) - Mohammed Ashour
- 12:00pm - 1:00pm IMMSA Quarterly Webinar (https://secure-web.cisco (b) (6)) - Servetas, Stephanie L. (Fed)
- 3:35pm - 4:05pm CVM All Hands (Zoom) - Dewitt, Susan J
- 6:40pm - 11:40pm Flight# WN2713 from SAT -> HOU (55 mins.) Layover of 1 hour and 20 mins. Flight# 491 from HOU -> DCA (2 hours and 45 mins.)

Friday, January 20

- 8:00am - 11:00am busy
- 9:15am - 10:00am Confirmed: CPC Listening Session with U.S. Hemp Roundtable (https://fda.zoomgov (b) (6)) - CPC
- 12:00pm - 12:30pm cpg (Microsoft Teams Meeting) - Steinberg, Nadine
- 12:00pm - Private Appointment
- 12:30pm - 1:30pm CPG edits (https://fda.zoomgov.com (b) (6)) - Marshall, Cathie (CVM)
- 2:00pm - 3:00pm Discuss next steps for Kingdom Harvest and BioMD Plus (follow up to WLs) and next steps for CVM's CBD serious disease claims blitz - Turner, Tara

January 23, 2023 - January 29, 2023

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Monday, January 23

- 8:30am - 9:00am Check-in + PMAP Closeout (teams) - Conway, Charlotte
- 9:15am - 10:00am weekly meeting (Microsoft Teams Meeting) - Edwards, David
- 10:00am - 12:00pm OSC Supervisors: Alternate Dispute Resolution (Zoom) - Rasmussen, Lenka
- 10:00am - 12:00pm Notification: CVM Registration Confirmed_FDACVM: LER-EEO Training: Alternate Dispute Resolution (Webcast; Facility:https://secure-web.cisco. (b) (6) - HHSLMS@hhs.gov
- 10:00am - 11:00am OSC Supervisors Workshop (HOLD) (Zoom; https://fda.zoomgov.com/ Rasmussen, Lenka (b) (6)) -
- 12:00pm - 12:30pm DAFI weekly supervisors mtg (Microsoft Teams Meeting) - Edwards, David
- 1:00pm - 1:30pm corn GFI chat (Microsoft Teams Meeting) - Conway, Charlotte
- 2:00pm - 2:30pm microalgae farms ;) (Microsoft Teams Meeting) - Erickson, Jennifer
- 2:00pm - 3:00pm OSC Strategy Meeting (Microsoft Teams Meeting) - Gonzalez, Jeanette

Tuesday, January 24

- 9:00am - 9:30am (b) (5) (Microsoft Teams Meeting) - Conway, Charlotte
- 11:00am - 12:00pm AAFCO Feed Ingredient Virtual Public Meeting - Logistics WG (Microsoft Teams Meeting) - Sklenka, Sara
- 12:00pm - Timesheet
- 12:45pm - 1:00pm OS&C Connectors (Microsoft Teams Meeting) - Duggirala, Hesha Jani
- 3:30pm - 4:00pm Rollout Mtg.: CBD foods & supplements' regulatory framework(s) (https://fda.zoomgov.com/ (b) (6) - Wasserman, Jill

Wednesday, January 25

- 8:15am - 9:45am OLT (Zoom) - Rasmussen, Lenka
- 8:30am - 5:00pm leave?
- 12:30pm - 1:00pm (b) (5) (Microsoft Teams Meeting) - Delaney, James
- 1:00pm - 2:00pm **TODAY** CACSE CE Seminar- Toward the Development of Anti-metastatic Drugs: A Comparative and Iterative Approach in Osteosarcoma (Register Now- Zoom.gov) - CACSE Learning Activities
- 2:30pm - 3:00pm check in (Microsoft Teams Meeting) - Conway, Charlotte

Thursday, January 26

- 9:00am - 10:00am hold for outreach time
- 9:30am - 10:00am DAFI check in (Microsoft Teams Meeting) - Edwards, David
- 9:30am - 10:00am PMAP (https://fda.zoomgov.com (b) (6) - Edwards, David
- 10:00am - 11:00am Internal Premeeting; Novus, Glucanase AC1 Enzyme, Ruminants (https://fda.zoomgov.com/j/1600776721?pwd=bWdMd1hnOVRQUHk2WVl1T3hONkR0UT09) - Adams, Carissa
- 2:30pm - 3:00pm Continuing Discussion for CBD Firms (Zoom) - Souders, Cheryl

Friday, January 27

- 10:00am - 11:00am Monthly OSC Food Program Leadership meeting (Zoom) - Nunez, Lenka
- 11:00am - 12:30pm Firm Teleconference; BASF Corp.; Mannanase 19287 (https://fda.zoomgov.com/ (b) (6)) - Wahid, Wasima
- 11:30am - 12:30pm chat (Microsoft Teams Meeting) - Conway, Charlotte
- 1:00pm - 2:00pm Briefing of Discussion with CFSAN Microbiologists on Microbial GRAS Evaluations 01/09/2023 (Microsoft Teams Meeting) - Dai, Jianli
- 2:00pm - 2:30pm Citizen petition prioritization - Collins, Katherine
- 2:30pm - 3:00pm [EXTERNAL] tdf method (web) - Cook, Stan

January 30, 2023

Monday

January 2023						
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February 2023						
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	MONDAY
	30
7 ^{AM}	
8	
	Check-in; teams; Conway, Charlotte
9	weekly meeting Microsoft Teams Meeting Edwards, David
10	
	talking points; Microsoft Teams Meeting; Conway, Charlotte
11	DAFI weekly supervisors mtg Microsoft Teams Meeting Edwards, David
12 ^{PM}	
1	[EXTERNAL] PFLM 50 State Feb 22 Webinar Slide Edit https://secure-web.cisco.com (b) (6)
2	Pre-Meeting AFIA/CVM *Agenda Attached*; Microsoft Teams Meeting; Sennett, Antonia Monique
3	slides Microsoft Teams Meeting Conway, Charlotte
	RESCHEDULED Discussion of Proposed Revisions to AAFCO MOU; Microsoft Teams Meeting; Ferrari, Paul
4	
5	

January 31, 2023

Tuesday

January 2023							February 2023						
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	TUESDAY
	31
7 ^{AM}	
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10	chat; Microsoft Teams Meeting; Conway, Charlotte
11	(b) (6)
12 ^{PM}	
1	Supervisor Forum - FDA Business-Driven Hybrid Workforce Zoom Webinar Chief Talent Officer
2	Question about Analytical Methods for CBD related compounds; hemp email; Microsoft Teams Meeting; Steinberg, Nadine Hope Botanicals & Kahm Follow-Ups; Zoom; Souders, Cheryl
3	
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