FDA eSubmitter Application Uninstallation Guide

Complete Removal Procedures

Step 1: Run the Built-in Uninstaller

1. Navigate to your eSubmitter installation directory on your computer
   a. **Default location:** `C:\eSubApps\eSub_v3`
   b. **Custom location:** The directory where you originally installed the application
2. Locate and double-click the `Uninstall.exe` file to launch the uninstallation wizard
   If you cannot locate the Uninstall.exe file in your eSubmitter installation directory, it may be hidden by your system settings. To make hidden files visible:
   a. Open File Explorer and navigate to your eSubmitter directory (typically C:\eSubApps\eSub_v3)
   b. Click on the "View" tab in the ribbon menu
   c. Check the box for "Hidden items" to display hidden files and folders
   d. The Uninstall.exe file should now be visible in the directory
3. Follow the on-screen prompts to complete the standard uninstallation process

Step 2: Remove Installation Directory

1. After the uninstaller completes, manually delete the entire eSubApps directory
   a. This ensures removal of any remaining application files not removed by the standard uninstaller

Step 3: Clean Up Temporary Files and User Data

For Default Installation:

1. Navigate to `C:\Users\Public`
2. Locate the eSub_Home directory
3. **Important:** Rename this directory to eSub_Home_bkup instead of deleting it
   a. This preserves any previously created forms or submissions for potential future recovery

For Custom Installation:

1. If you configured a custom temporary directory location during installation, navigate to that custom location
2. Follow the same renaming procedure as described above for the default installation

Step 4: Verify Complete Removal

1. Check the Windows "Add or Remove Programs" list to confirm eSubmitter no longer appears
2. Restart your computer to ensure all processes and temporary files are cleared
3. Verify that no eSubmitter-related processes are running in Task Manager

Data Recovery Notes

- The `eSub_Home_bkup` directory contains your previous forms and submissions
- If you reinstall eSubmitter in the future, you can recover previous work by copying XML files from `eSub_Home_bkup/data` to the new `eSub_Home/data` directory
- Each form is stored as an individual XML file with a descriptive filename

Important Considerations

- **Administrator privileges:** You may need administrator rights to complete the uninstallation
- **Active submissions:** Ensure you have backed up or submitted any pending forms before uninstalling
- **Network connectivity:** If you have active submissions in progress, complete them before proceeding with uninstallation