REIMBURSABLE DETAIL/TEMPORARY PROMOTION OPPORTUNITY

CENTER FOR TOBACCO PRODUCTS

The Center for Tobacco Products, Office of Compliance and Enforcement (OCE) is offering a reimbursable, temporary promotion detail opportunity for a period not to exceed 120 days. PHS Commissioned Corps officers are encouraged to apply.

Bargaining Unit Status: Non-Bargaining Unit Position

Duty Location: **Anywhere in the U.S. (REMOTE JOB)**

Office Duty Location: FDA
Center for Tobacco Products
Office of Compliance and Enforcement
Division of State Programs/ Inspection Review Branch C
10903 New Hampshire Ave.
Silver Spring, MD 20993

Opening Date: **11/18/2024**
Closing Date: **11/22/2024**

Area of Consideration: **Open to all career/career-conditional FDA employees**

On June 22, 2009, the President signed into law the Family Smoking Prevention and Tobacco Control Act (the Tobacco Control Act) (Public Law 111-31). The Tobacco Control Act granted FDA important new authority to regulate the manufacture, marketing, and distribution of tobacco products to protect the public health generally and to eliminate tobacco use by youth. To carry out this responsibility, FDA established the Center for Tobacco Products (CTP).

Major Duties:

This position will serve as a Supervisory Regulatory Counsel in a Branch within the Office of Compliance and Enforcement, Division of State Programs (DSP), Inspection Review Branch C. The duties for this detail include:

- Supervise a team involved in compliance and regulatory matters in support of CTP's mission-critical special initiatives and/or recurring tasks.
- Assign and review work on a regular and recurring basis and assure that requirements for production and accuracy are met. Responsible for ensuring consistent application of policies and procedures across the team for assigned processes/areas of expertise.
- Participate in the decision-making process, discussions and decisions concerning Office and Center plans and compliance and regulatory programs and activities. Advise senior

level management on the status of program activities, including problems encountered and proposed solutions to program challenges.
- Provide advice, counsel, and instruction on work matters.
- Find ways to improve productivity to increase the quality of work of the Branch.

Qualifying specialized experience includes:

- Ability to advise others in the application of agency rules, regulations, and procedures.
- Skill in identifying problems, gathering information, drawing conclusions, recommending solutions, preparing reports, and negotiating acceptance and implementation of recommendations.
- Solid foundation in regulatory review work.
- Excellent oral and written communication skills.

Additional Information:

Supervisory concurrence is required to accept a detail; it is **NOT** required to apply.

This Detail opportunity is open to:

- Qualified candidates at the GS-14 grade level.
- Qualified candidates at the GS-13 grade level that have not previously held a temporary promotion position within the last 12 months.
- Public Health Service Commissioned Corps Officers.

Applicants with one year of specialized experience at the GS-13 level who meet the basic qualifications of the position may be eligible for temporary promotion.

Application Procedure:

Interested applicants must submit a resume, most recent copy of SF-50, and statement of interest to:
Please enter **Detail: CTP, OCE/DSP-Supervisory Regulatory Counsel GS-301-14** in the subject line of email

CTP-Recruitment@fda.hhs.gov
Center for Tobacco Products, FDA

Questions about the position, please contact Lakeisha Scott at lakeisha.scott@fda.hhs.gov

Travel Expenses will not be paid.
Applications/resumes must be submitted by 11/22/2024.
This is not an official vacancy announcement under the Merit Promotion System.