REIMBURSABLE DETAIL
Center for Tobacco Products
Office of Science

The Center for Tobacco Products (CTP), Office of Science (OS), Division of Research and Knowledge Integration (DRKI), Evaluation Branch is offering a detail opportunity as Unclassified Duties (equivalent to Supervisory Social Scientist, GS-0101-14). Applicants at the GS-14 or Commissioned Corps Officers are encouraged to apply. The Detail is available immediately for a period of 90 days. A temporary promotion may not be considered.

Bargaining Unit Status:	Non-Bargaining Unit Position
Position:	Unclassified Duties
Office Location:	FDA Center for Tobacco Products Office of Science Beltsville, MD 20705
Duty Location:	**Anywhere in the U.S. (REMOTE JOB)**
Opening Date: **Closing Date:**	September 30, 2024 October 11, 2024
Area of Consideration:	FDA-Wide

The CTP/OS/DRKI, Evaluation Branch offers a fast-paced, dynamic environment and an opportunity to work with dedicated, energetic people who really want to make a difference and improve public health. The position is ideal for someone who wants to have a critical role in the organization and would enjoy the challenge of handling a variety of assignments related to the regulation of tobacco products.

Duties include:

The incumbent supervises a team of evaluation scientists who lead and implement various aspects of scientific tobacco program, evaluation of tobacco regulatory science, and policy evaluation studies to inform tobacco regulation, including studies examining the effects of tobacco regulation on public health, particularly use and prevention.

- Provides technical and administrative direction to subordinate employees performing the work and functions of the team.
- The incumbent assigns, directs, oversees, and coordinates the work of subordinates.
- Serves as a recognized expert in evaluation of tobacco product regulation, tobacco regulatory science, and tobacco policies for the agency with responsibility for developing policy and objectives.
- Consult on technical problems with solutions that do not conform to establish protocols and requires the modification of approaches or applications in a specialty area.
- Provides consultative services on complex and difficult programs or projects that have unusually demanding technical problems or issues.

- Prepares reports and maintains records of work accomplishments and administrative information, as required, and coordinates the preparation, presentation, and communication of work-related information to the supervisor.
- Articulates and communicates to the team the project, problem to be solved, actionable events, milestones, and program issues under review, and deadlines and time frames for completion.
- Makes adjustments to accomplish the workload in accordance with established priorities to ensure timely accomplishment of assigned team tasks; and ensures each employee has an integral role in developing the final team product.
- Serves as a national or internationally recognized consultant and expert on critical problems in the field of tobacco program and policy evaluation to inform tobacco regulation.

Desired Knowledge and Skills:

- Expert knowledge in tobacco program and policy evaluation to inform tobacco regulation, including qualitative and quantitative research methods.
- Mastery in planning, organizing, and directing study activities related to the management and operation of tobacco program and policy evaluation studies.
- Demonstrated experience in the design and implementation of scientific evaluation studies and dissemination of scientific evaluation findings.
- Knowledge of CTP missions, programs, and organizational structures sufficient to collaborate with other CTP staff on public health issues and problems.
- Ability to lead a team of professionals in the evaluation science field.
- Exceptional interpersonal relationship skills and ability to collaboratively lead teams (e.g., maximize each person's contributions, reconcile divergent viewpoints, and maintain harmonious working relationships).
- Excellent oral and written communication skills.
- Ability to communicate effectively to accurately represent the FDA/CTP and the assigned program area in dealing with representatives of other agencies and organizations.

Application Procedure:

The Detail opportunity is open to all qualified candidates at the GS-14 grade level or Commissioned Corps Officers. Supervisory concurrence is required in order to accept this detail; however, is not required to apply.

Please enter **Detail: CTP, OS EVAL Unclassified Duties (October)** in the subject line of e-mail.

Interested applicants must submit a copy of their resume, most recent copy of SF-50, copy of their unofficial transcripts, and statement of interest via email to:

CTP-Recruitment@fda.hhs.gov

Detail is reimbursable.

Candidates must express interest by October 11, 2024.
***This is not an official vacancy announcement under the Merit Promotion System**.