

FDA Staff Manual Guides, Volume I – Organizations and Functions

Department of Health and Human Services

Food and Drug Administration

Human Foods Program

Office of Integrated Food Safety System Partnerships

Office of Domestic Partnerships

Division of Domestic Partnership Investments

Effective Date: May 13, 2024

1. Division of Domestic Partnership Investments (DCRJAB).

- A. Serves as the Contracting Officer's Representative (COR) and Grant Program Official (PO) providing strategic planning, coordination, and administration of the funding of the Human Foods Program (HFP) and Center for Veterinary Medicine's (CVM's) human and animal food contracts, grants, and cooperative agreements with state, local, tribal, and territorial (SLTT) regulatory and public health agencies, associations, academic institutions, and other partners.
- B. Coordinates develops, manages, and monitors the funding of contracts, grants, and cooperative agreements related to regulatory oversight, regulatory program standards, laboratory capacities and capabilities, information sharing, Rapid Response Teams, and other program areas that advance an Integrated Food Safety System (IFSS) and Domestic Mutual Reliance (DMR).
- C. Collaborates with the HFP Office of Resource Management, FDA Office of Acquisitions and Grants Services (OAGS), CVM, and other FDA offices to ensure cohesive and uniform application of regulations and policies related to the administration of contracts, grants, and cooperative agreements supporting an IFSS and DMR.
- D. Collaborates with other FDA HFP offices, CVM, and FDA's inspections and investigations programs to ensure appropriate oversight of contracts, grants, and cooperative agreements supporting an IFSS and DMR.

- E. Coordinates and communicates program performance with HFP and FDA components, including CVM and FDA's inspections and investigations programs, and promotes collaboration to ensure FDA priorities, including workplan obligations, are met.
- F. In coordination with the HFP resource management organization, provides guidance to ensure funding programs are aligned with Federal Acquisition Regulations, HHS Grants Policy, and other regulations and policies related to the management of contracts, grants, and cooperative agreements.
- G. Leverages and collaborates with other federal agencies to support the funding and advancement of an IFSS, including establishment of Interagency Agreements, in collaboration with the Office of Domestic Partnerships, Division of Domestic Partnership Coordination and Integration and the HFP resource management organization.
- H. Aligns funding supporting human and animal food SLTT regulatory and public health agencies, associations, academic institutions and other IFSS partners to meet FDA needs.
- I. Designs funding models to address the collective human and animal food public health needs of the HFP, CVM, and SLTT regulatory and public health agencies, associations, academic institutions, and other partners.

2. Human and Animal Food Branch (DCRJAB1).

- A. Coordinates, develops, and manages the Office of Integrated Food Safety System Partnerships' (OIFFSP) contracts, grants, and cooperative agreements with SLTT regulatory and public health agencies, associations, academic institutions, and other partners to advance an IFSS, human and animal food regulation, and regulatory program standards implementation, in collaboration with other HFP offices, CVM, and FDA's inspections and investigations program.
- B. Supports quality oversight of state human and animal food contract inspection activities by overseeing the administration of FDA Field Management Directive 76 (FMD 76), in coordination with FDA's inspections and investigations programs.

3. Laboratory and Innovation Branch (DCRJAB2).

- A. Coordinates, develops, and manages OIFFSP's contracts, grants, and cooperative agreements with SLTT regulatory and public health agencies, associations, academic institutions, and other partners to promote laboratory accreditation and integration and advance innovation in the IFSS, in collaboration with other HFP offices, CVM, and inspections and investigations program.

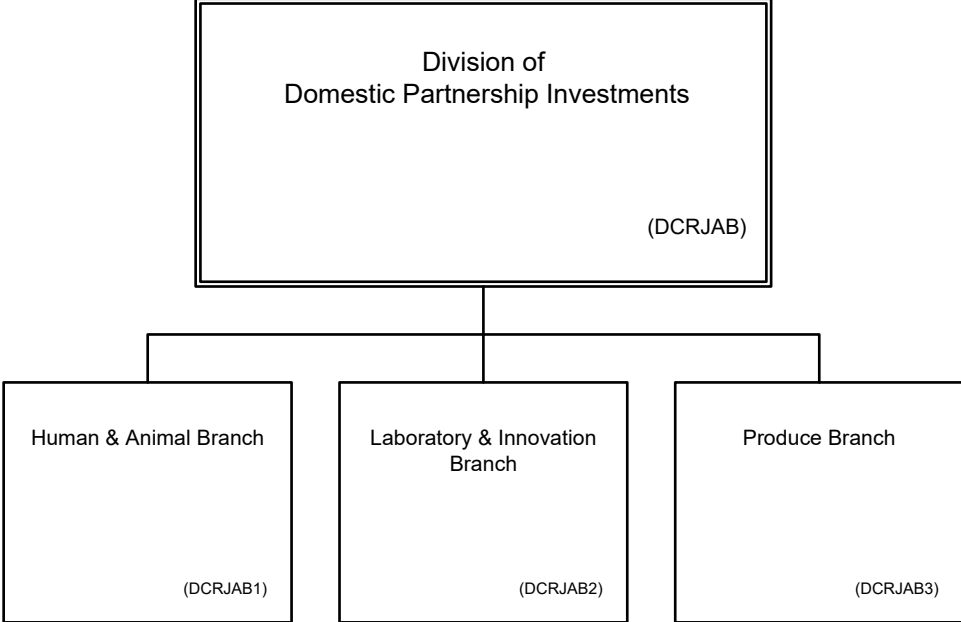
4. Produce Branch (DCRJAB3).

- A. Coordinates, develops, and manages OIFFSP's contracts, grants, and cooperative agreements with SLTT regulatory and public health agencies, associations, academic institutions, and other partners to promote produce safety in the IFSS, in collaboration with other HFP offices and FDA's inspections and investigations program.

5. Authority and Effective Date.

The functional statements for the Division of Domestic Partnership Investments were approved by the Secretary of Health and Human Services on March 5, 2024, and effective on May 13, 2024.

**Department of Health and Human Services
Food and Drug Administration
Human Foods Program
Office of Integrated Food Safety System Partnerships
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The following is the Department of Health and Human Services, Food and Drug Administration, Human and Foods Program, Office of Integrated Food Safety System Partnerships, Office of Domestic Partnerships, Division of Domestic Partnership Investments organization structure depicting all the organizational structures reporting to the Director:

Human and Animal Branch (DCRJAB1)

Laboratory and Innovation Branch (DCRJAB2)

Produce Branch (DCRJAB3)