

**FDA Staff Manual Guides, Volume I – Organizations and Functions**

**Department of Health and Human Services**

**Food and Drug Administration**

**Human Foods Program**

**Office of Integrated Food Safety System Partnerships**

Effective Date: May 13, 2024

**1. Office of Integrated Food Safety System Partnerships (DCRJ).**

- A. Leads Food and Drug Administration (FDA) Human Foods Program (HFP) efforts in developing, establishing, and maintaining cooperative relationships of an Integrated Food Safety System (IFSS) among domestic and some international regulatory agencies, public health agencies and other external stakeholders to advance FDA HFP public health goals and objectives by efficient and effective use of FDA HFP and IFSS partner resources.
- B. Provides advice and counsel to the FDA leadership on the implementation of FDA human and animal food policies and programs in the development, coordination, and evaluation of FDA human and animal food partnerships with other federal, state, local, tribal, and territorial regulatory entities and some international partners to advance a fully integrated food safety system.
- C. Provides overall leadership and guidance in the development, coordination, and evaluation of the FDA human and animal food programs' federal, state, local and territorial funding of grants, cooperative agreements, and contracts. Coordinates human and animal foods programs' federal, state, local and territorial funding of contracts, grants, and cooperative agreements with the HFP resource management organization and the Center for Veterinary Medicine (CVM).
- D. Develops, coordinates, implements, and/or evaluates domestic Memorandums of Understanding (MOUs), Partnership Agreements, some international arrangements, and other non-binding agreements with key regulatory partners to advance a fully integrated food safety system, in collaboration with other HFP organizations, CVM, the intergovernmental affairs organization, Office of the Commissioner, Office of Operations, and other key FDA stakeholder organizations.

- E. Facilitates the diagnosis and formulation of recommended solutions for adaptive challenges that impede progress in advancing an Integrated Food Safety System (IFSS) and facilitate the implementation of these solutions. This includes design, development, and implementation of adaptive pilots and innovative projects and other initiatives to advance an IFSS through pilots to deliver efficiencies.

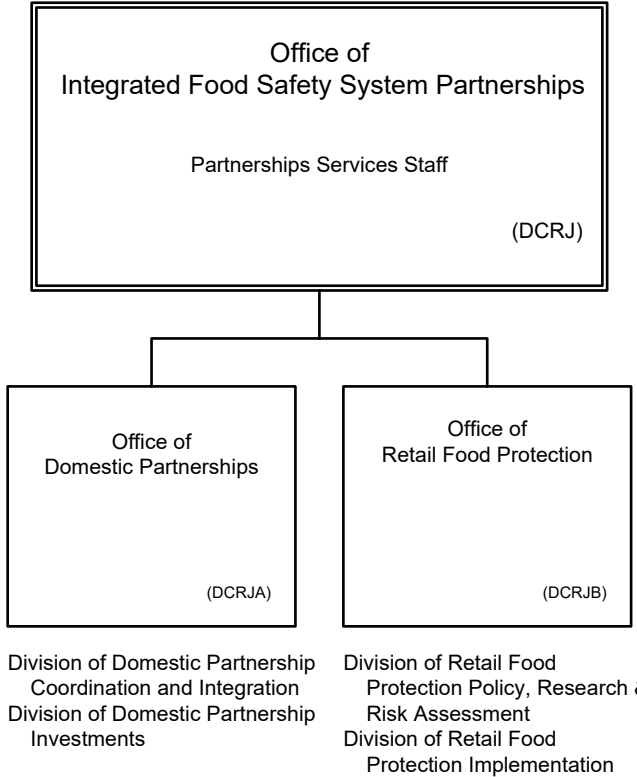
## **2. Partnership Services Staff (DCRJ1).**

- A. Provides administrative, project management, and facilitation services for internal and external activities supporting an IFSS.
- B. Analyzes and visualizes data to inform programs, policies, procedures, and decisions to advance an IFSS.
- C. Oversees national commissioning program for state, local, territorial, and tribal (SLTT) officials and ensures consistent implementation across the country, in collaboration with FDA's regulatory programs and the FDA's security operations organization.
- D. Coordinates training for state regulatory officials in collaboration with FDA's regulatory training programs.

## **3. Authority and Effective Date.**

The functional statements for the Office of Integrated Food Safety System Partnerships were approved by the Secretary of Health and Human Services on March 5, 2024, and effective on May 13, 2024.

**Department of Health and Human Services  
Food and Drug Administration  
Human Foods Program  
Office of Integrated Food Safety System Partnerships**



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The following is the Department of Health and Human Services, Food and Drug Administration, Human Foods Program, Office of Integrated Food Safety System Partnerships organization structure depicting all the organizational structures reporting to the Director:

Partnerships Services Staff (DCRJ1)

Office of Domestic Partnerships (DCRJA)

Office of Retail Food Protection (DCRJB)

These organizations report to the Office of Domestic Partnerships (DCRJA):

Division of Domestic Partnership Coordination and Integration (DCRJAA)

Division of Domestic Partnership Investments (DCRJAB)

These organizations report to the Office of Retail Food Protection (DCRJB):

Division of Retail Food Protection Policy, Research, and Risk Assessment (DCRJBA)

Division of Retail Food Protection Implementation (DCRJBB)