

**FDA Staff Manual Guides, Volume I – Organizations and Functions**

**Department of Health and Human Services**

**Food and Drug Administration**

**Human Foods Program**

**Office of Coordinated Outbreak Response, Evaluation,  
and Emergency Preparedness**

**Division of Outbreak Data Management and Signals**

Effective Date: May 13, 2024

**1. Division of Outbreak Data Management and Signals (DCRHA).**

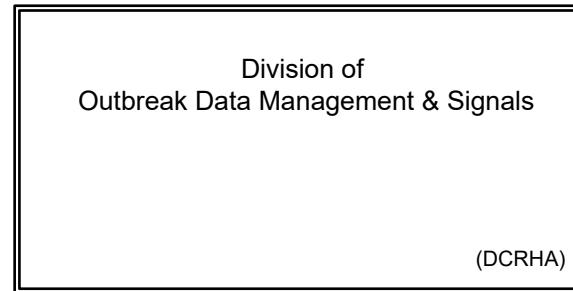
- A. Using emergency management procedures, conducts post-outbreak analyses and activities to anticipate, address, and learn from outbreaks, with the goal of informing and supporting preventive measures to reduce the frequency and impact of future outbreaks for the Human Foods Program (HFP).
- B. Gathers, evaluates, and summarizes current and historical outbreak data to identify patterns/trends, allowing for improved emergency coordination of future outbreak investigations and informing prevention activities; compiles outbreak data to fulfill internal and external data requests for decision making.
- C. Conducts statistical analyses to guide and support post-outbreak activities and prevention efforts and leads foodborne outbreak analytic efforts through intra- and inter-agency collaborations.
- D. Reviews and analyzes information for the early recognition of outbreaks and non-outbreak emergencies the HFP. Ensures findings, pertinent data, and recommendations are incorporated into prevention-based regulatory efforts.
- E. Leads and collaborates with internal and external partners to evaluate surveillance data to identify emerging outbreaks and non-outbreak emergencies.
- F. Directs other FDA units in surveillance and trending activities for trends in consumer complaints related to FDA-regulated products assigned by the HFP, to identify potential clusters.

G. Collaborates with domestic and international agencies and organizations to evaluate international surveillance data, enhance genomic data sharing in outbreak investigations, and improve global outbreak response.

**2. Authority and Effective Date.**

The functional statements for the Division of Outbreak Data Management were approved by the Secretary of Health and Human Services on March 5, 2024, and effective on May 13, 2024.

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The following is the Department of Health and Human Services, Food and Drug Administration, Human Foods Program, Office of Coordinated Outbreak Response, Evaluation and Emergency Preparedness Division of Outbreak Data Management and Signals organization structure depicting all the organizational structures reporting to the Director: