

**SMG 1122A.31**

**FDA Staff Manual Guides, Volume I – Organizations and Functions**

**Department of Health and Human Services**

**Food and Drug Administration**

**Office of Inspections and Investigations**

**Office of Import Operations**

**Division of Targeting and Analysis**

Effective Date: May 13, 2024

**1. Division of Targeting and Analysis (DCSLA).**

- A. Serves as the liaison between law enforcement agencies and Food and Drug Administration (FDA) officials regarding intelligence involving food products, including animal feed, which will be imported or offered for import into the United States.
- B. Receives and reviews prior notice and intelligence data on food products, including animal feed, which will be imported or offered for import into the U.S. and directs the field and/or the U.S. Customs and Border Protection (CBP) on the appropriate action to take.
- C. Serves as the liaison with CBP, in the field, providing technical expertise in the inspection, examination and sampling of imported food products, including animal feed, that are held at the ports.
- D. Develops, and reviews guidance documents and recommends policies and procedures regarding the receipt, review, and response to Prior Notice submissions to assure compliance with the Prior Notice regulation and the Federal Food, Drug, and Cosmetic Act.
- E. Recommends compliance actions based on violations of the Prior Notice regulation.
- F. Established targeting models, processes, and procedures relative import activities.
- G. Support the development of analytical models to review import policies and planning in coordination with CBP, Centers and Offices.

H. Serves as a liaison, in conjunction with the Assistant Commissioner of Import Operations and Deputy Director of Targeting, Analysis and Support, to manage and coordinate the acquisition of equipment needed by CBP to inspect, examine, and sample imported food and animal feed products.

**2. Authority and Effective Date.**

The functional statements for the Division of Targeting and Analysis were approved by the Secretary for Health and Human Services on March 5, 2024, and effective on May 13, 2024.

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The following is the Department of Health and Human Services, Food and Drug Administration, Office of Inspections and Investigations, Office of Import Operations, Division of Targeting and Analysis organization structure depicting all the organizational structures reporting to the Director: