

FDA Staff Manual Guides, Volume I – Organizations and Functions

Department of Health and Human Services

Food and Drug Administration

Office of Inspections and Investigations

Office of Human Food Inspectorate

Office of Global and Specialty Human Food Inspectorate

Division of Foreign Food Investigations and Global Operations

Effective Date: May 13, 2024

- 1. Division of Foreign Food Investigations and Global Operations (DCSKDB).**
 - A. Coordinates and directs foreign human and animal food investigative activities in collaboration with Food and Drug Administration (FDA) Centers and Offices.
 - B. Serves as subject matter experts on foreign operations relative to human and animal food on internal cross-FDA committees, workgroups, and task forces.
 - C. Supports foodborne outbreak and emergency response activities in coordination with FDA Centers and Offices.
 - D. Serves as operational liaison for foreign human food and animal products inspection programs to FDA's foreign and other offices.
 - E. Manages the foreign human food inspection cadre in coordination with the Human Foods Program (HFP).
 - F. Inspects foreign human food establishments for which the HFP and the Center for Veterinary Medicine (CVM) have regulatory responsibilities, collects samples for analysis, performs field examinations, and prepares reports for FDA Centers and Offices.
 - G. Refers inspections and investigations with 483 observations to the HFP for consideration of appropriate follow-up.
 - H. Monitors emerging issues and advancements in human food technology.

- I. Supports the operations of international travel for the Office of Inspections and Investigations (OII) employees related to human and animal food.

2. Foreign Food Investigations Branch 1 (DCSKDB1).

- A. Coordinates and supports foreign human and animal food investigative activities in collaboration with Centers and Offices.
- B. Serves as subject matter experts on foreign operations relative to HFP on internal cross-FDA committees, workgroups, and task forces.
- C. Supports foodborne outbreak and related emergency response activities in coordination with Centers and Offices.
- D. Provides inspectional and investigational support to other human and animal food offices.
- E. Provides technical and programmatic expertise to the field, HFP, and CVM through national technical and program experts.
- F. Inspects foreign human and animal food establishments for which HFP and CVM have regulatory responsibilities, collects samples for analysis, performs field examinations, and prepares reports for FDA Centers, Offices, and the HFP.
- G. Refers inspections and investigations with 483 observations to the HFP for consideration of appropriate follow-up.
- H. Monitors emerging issues and advancements in human and animal food technology.

3. Foreign Food Investigations Branch 2 (DCSKDB2).

- A. Coordinates and supports foreign human and animal food investigative activities in collaboration with FDA Centers and Offices.
- B. Serves as subject matter experts on foreign operations relative to HFP and CVM on internal cross-FDA committees, workgroups, and task forces.
- C. Supports foodborne outbreak and related emergency response activities in coordination with FDA Centers and Offices.
- D. Provides inspectional and investigational support to other human and animal food offices.
- E. Provides technical and programmatic expertise to the field, HFP and CVM through national technical and program experts.

- F. Inspects foreign human food establishments for which HFP and CVM have regulatory responsibilities, collects samples for analysis, performs field examinations, and prepares reports for FDA Centers and Offices.
- G. Refers inspections and investigations with 483 observations to the HFP for consideration of appropriate follow-up.
- H. Monitors emerging issues and advancements in human and animal food technology.

4. Foreign Food Investigations Branch 3 (DCSKDB3).

- A. Coordinates and supports foreign human and animal food investigative activities in collaboration with FDA Centers and Offices.
- B. Serves as subject matter experts on foreign operations relative to HFP and CVM on internal cross-FDA committees, workgroups, and task forces.
- C. Supports foodborne outbreak and related emergency response activities in coordination with FDA Centers and Offices.
- D. Provides inspectional and investigational support to other human and animal food offices.
- E. Provides technical and programmatic expertise to the field, HFP and CVM through national technical and program experts.
- F. Inspects foreign human food establishments for which HFP and CVM have regulatory responsibilities, collects samples for analysis, performs field examinations, and prepares reports for Centers and Offices.
- G. Refers inspections and investigations with 483 observations to the HFP for consideration of appropriate follow-up.
- H. Monitors emerging issues and advancements in human and animal food technology.

5. Foreign Food Operations Branch (DCSKDB4).

- A. Supports the development and implementation of foreign inspectional work plans.
- B. Processes all foreign human and animal food reports except for reports submitted by the Foreign Food Investigations Branches.
- C. Coordinates with the FDA foreign Offices, Centers, OII's Office of Imports, the Human Foods Program and other FDA offices to support global food safety operations.

6. Foreign Food Coordination Branch (DCSKDB5).

- A. Plans, schedules, and coordinates foreign human and animal food inspectional operations.
- B. Supports the development and implementation of foreign inspectional work plans in coordination with FDA Centers and Offices.
- C. Coordinates with the FDA foreign Offices, Centers, OII's Office of Imports, the HFP and other FDA offices to support global food safety operations.

7. Authority and Effective Date.

The functional statements for the Division of Foreign Food Investigations and Global Operations were approved by the Secretary of Health and Human Services on March 5, 2024, and effective on May 13, 2024.

**Department of Health and Human Services
Food and Drug Administration
Office of Inspections and Investigations
Office of Human Food Inspectorate
Office of Global and Specialty Human Food Inspectorate
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The following is the Department of Health and Human Services, Food and Drug Administration, Office of Inspections and Investigations, Office of Human Food Inspectorate, Office of Global and Specialty Human Food Inspectorate, Division of Foreign Food Investigations and Global Operations organization structure depicting all the organizational structures reporting to the Director:

Foreign Food Investigations Branch 1 (DCSKDB1)

Foreign Food Investigations Branch 2 (DCSKDB2)

Foreign Food Investigations Branch 3 (DCSKDB3)

Foreign Food Operations Branch (DCSKDB4)

Foreign Food Coordination Branch (DCSKDB5)