

SMG 1122A.22

FDA Staff Manual Guides, Volume I – Organizations and Functions

Department of Health and Human Services

Food and Drug Administration

Office of Human Food Inspectorate

Office of Human Food Inspectorate East

Effective Date: May 13, 2024

1. Office of Human Food Inspectorate East (DCSKB).

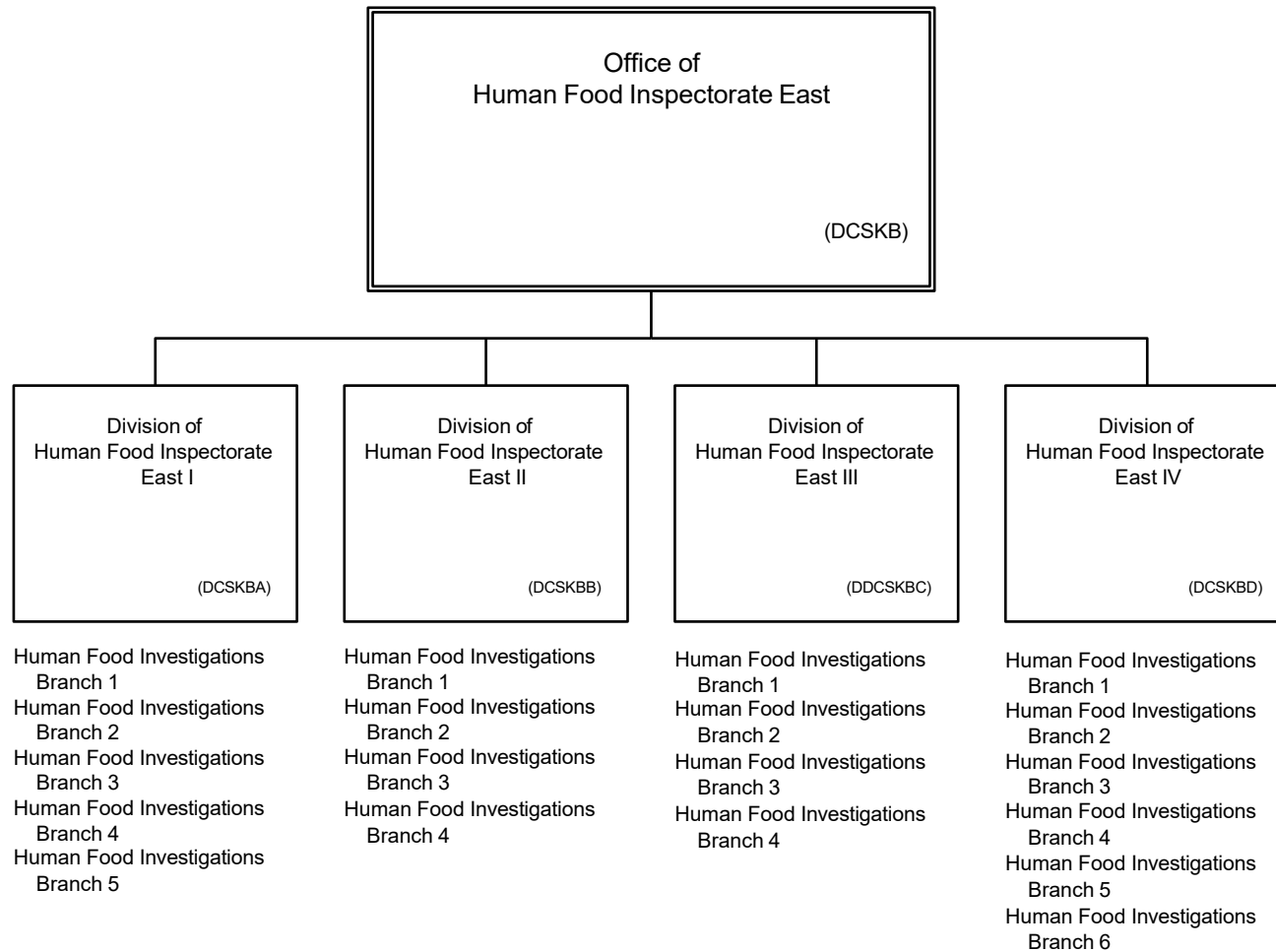
- A. Manages the Division Directors in the coordination, interpretation, and evaluation of the Food and Drug Administration's (FDA) overall field inspections efforts in the areas of domestic and foreign human food and other products regulated by the Human Foods Program (HFP) in coordination with the HFP.
- B. Provides direction and guidance to the Office of Human Food Inspectorate Director and other senior FDA leaders on human food inspection and other field activities.
- C. In collaboration with the Centers, Offices and the HFP, establish inspection goals that align with the resource capacity of the Office of Inspections and Investigations (OI).
- D. Coordinates human food operations with the Office of Imports, the Office of the Chief Scientist and the HFP.
- E. Supports human food partnerships and inspectorate policy through collaboration with the Integrated Food Safety System Partnerships Office in the HFP.
- F. Evaluates the overall management and capabilities of the FDA's human food field organization; initiates action to improve the management of global human food field activities.
- G. Provides consultation and coordinates human food quality system activities and coordinates work planning and maintenance of the official establishment inventory with the HFP.

- H. Develops, issues, and approves proposals and instructions affecting global human food field operations in coordination with the HFP.
- I. Develops, clears, issues, and maintains guidance to the field in the Investigations Operations Manual relative to human food in consultation with the HFP.
- J. Promotes the need for prompt and positive action within the FDA to assure safe human food products.
- K. Coordinates with the Office of Emergency Response and the HFP for emergency preparedness and response activities relative to human food including the establishment of Incident Management Groups as appropriate.
- L. Participates, where appropriate, in international cooperation activities relative to human food.

2. Authority and Effective Date.

The functional statements for the Office of Human Food Inspectorate East were approved by the Secretary of Health and Human Services on March 5, 2024, and effective on May 13, 2024.

**Department of Health and Human Services
Food and Drug Administration
Office of Inspections and Investigations
Office of Human Food Inspectorate
Office of Human Food Inspectorate East**



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The following is the Department of Health and Human Services, Food and Drug Administration, Office of Inspections and Investigations, Office of Human Food Inspectorate, Office of Human Food Inspectorate East organization structure depicting all the organizational structures reporting to the Director:

These organizations report to the Office of Human Food Inspectorate East (DCSKB):

Division of Human Food Inspectorate East I (DCSKBA)

Division of Human Food Inspectorate East II (DCSKBB)

Division of Human Food Inspectorate East III (DDCSKBC)

Division of Human Food Inspectorate East IV (DCSKBD)

These organizations report to the Division of Human Food Inspectorate East I (DCSKBA):

Human Food Investigations Branch 1

Human Food Investigations Branch 2

Human Food Investigations Branch 3

Human Food Investigations Branch 4

Human Food Investigations Branch 5

These organizations report to the Division of Human Food Inspectorate East II (DCSKBB):

Human Food Investigations Branch 1

Human Food Investigations Branch 2

Human Food Investigations Branch 3

Human Food Investigations Branch 4

These organizations report to the Division of Human Food Inspectorate East III (DDCSKBC):

Human Food Investigations Branch 1

Human Food Investigations Branch 2

Human Food Investigations Branch 3

Human Food Investigations Branch 4

These organizations report to the Division of Human Food Inspectorate East IV (DCSKBD):

Human Food Investigations Branch 1

Human Food Investigations Branch 2

Human Food Investigations Branch 3

Human Food Investigations Branch 4

Human Food Investigations Branch 5
Human Food Investigations Branch 6