

REIMBURSABLE DETAIL
FDA Center for Tobacco Products

The Food and Drug Administration (FDA) Center for Tobacco Products (CTP), Office of Health Communication and Education (OHCE) is offering a Detail opportunity for **Unclassified Duties** (Supervisory Health Scientist), GS-0601-14. Applicants and current employees at the GS13 and GS14 levels are encouraged to apply. The Detail is available immediately for a period of 120 days. PHS Commissioned Corps Officers may apply. There is no temporary promotion being offered.

Bargaining Unit Status: Non-Bargaining Unit Position

Position: Unclassified Duties

Office Location: Remote

Center for Tobacco Products
Office of Health Communication and Education
10993 New Hampshire Ave
Silver Spring, MD 20903

Opening Date: **June 7, 2024**

Closing Date: **June 13, 2024**

Area of Consideration: **CTP-Wide**

CTP offers a fast-paced, dynamic environment and an opportunity to work with dedicated, energetic people who really want to make a difference and improve public health. OHCE is the central point for communication about CTP's activities, public education campaigns, and key messages to provide information about the regulation of tobacco products, the health risks associated with tobacco use, and the benefits of quitting or never starting to use tobacco.

Duties include:

The selected employee will serve as a Supervisory Health Scientist for the Foundational and Formative Research Team in the Division of Research and Evaluation (DRE) in OHCE.

The duties may include:

- Serving as a recognized expert in communication health sciences for CTP and bringing health science expertise in an appropriate scientific field such as behavioral sciences, communication sciences, epidemiology, demography, statistics, and evaluation.
- Managing and supervising a team of scientists by assigning work, determining priorities, acting on leave requests, and assuring that employees have the necessary knowledge and skills to carry out their responsibilities.
- Serving as an advisor for the planning, design, implementation, and analysis of formative research projects, including both qualitative and quantitative research and studies.

- Leading scientist and program consultants in various aspects of studies or survey design processes. Analyzing study or project implementation procedures for improvement.
- Collaborating on projects/studies and coordinating efforts, as appropriate, with other program staff, other FDA Centers, other Federal agencies, state and local health agencies, and private and non-private organizations.
- Serving as a Project Officer on cooperative agreements or contracts for projects related to formative research, with full responsibility for carrying out all required monitoring and management duties.
- Monitoring progress of formative research and scientific review projects through all phases to assure adherence to research and programmatic objectives.
- Additional duties as assigned.

Desired Knowledge and Skills:

- Excellent organizational skills.
- Skill in working collaboratively.
- Excellent oral and written communication skills.

Application Procedure:

Supervisory concurrence should be obtained before you apply to this Detail. The Detail opportunity is open to all candidates qualified for the GS13 and GS14 grade levels or Commissioned Corps Officers.

Interested applicants should submit a copy of their resume, most recent copy of SF-50, and statement of interest via email to:

CTP-Recruitment CTP-Recruitment@fda.hhs.gov

Subject line: **OHCE, DRE, FFR: Unclassified Duties (June)**

Detail is reimbursable.

Travel Expenses will not be paid.

Candidates must express interest by June 13, 2024

THIS IS NOT AN OFFICIAL VACANCY ANNOUNCEMENT UNDER THE MERIT PROMOTION SYSTEM