

**REIMBURSABLE DETAIL  
CENTER FOR TOBACCO PRODUCTS**

The Center for Tobacco Products is offering a Detail opportunity for a position as a **Regulatory Counsel, GS-301-14**. PHS Commissioned Corps officers are encouraged to apply. The Detail is for a period of up to 120 days. A Temporary promotion may be considered.

**Bargaining Unit Status:** Non-Bargaining Unit Position

**Office Location:** FDA  
Center for Tobacco Products  
Office of Compliance and Enforcement  
**Division of Business Operations**  
10903 New Hampshire Ave.  
Silver Spring, MD 20993  
**Anywhere in the U.S. (REMOTE JOB)**

**Opening Date:** May 13, 2024

**Closing Date:** May 24, 2024

**Area of Consideration:** Open to all qualified Career/Career-Conditional FDA employees

On June 22, 2009, the President signed into law the Family Smoking Prevention and Tobacco Control Act (the Tobacco Control Act) (Public Law 111-31). The Tobacco Control Act granted FDA important new authority to regulate the manufacture, marketing, and distribution of tobacco products to protect the public health generally and to reduce tobacco use by minors. To carry out this responsibility, FDA established the Center for Tobacco Products (CTP).

**Major Duties:**

This position serves as a Regulatory Counsel in the Office of Compliance and Enforcement (OCE) in the Division of Business Operations. Duties will include:

- Develop and critically review compliance policies and programs involving the most complex and highest priority matters affecting the compliance of the tobacco industry.
- Draft and critically review documents embodying the Federal Food, Drug, and Cosmetic Act and its implementing regulations, compliance policy and program proposals, and decisions on tobacco products.
- Prepare responses to correspondence from regulated industry on issues that are industry-wide in scope or have broad health implications that are precedent setting interpretations of FDA policy.
- Provide guidance and training to regulatory specialists and other compliance professionals within FDA on matters relating to his/her expertise.
- Participate in the decision-making process and in discussions and decisions concerning Division, Office, or Center plans and compliance programs and activities.
- Play a lead role in the preparation of analyses of the impact of proposed changes to FDA laws and regulations which affect the compliance functions, program segment(s), and activities of the Center.

- Lead project and programmatic efforts at the Division, Office, or Center level on an as-needed basis.
- Seek avenues to improve productivity and increase the quality of the work of the team.

**Qualifications:** Applicants with one year of specialized experience at the GS-13 grade level who meet the basic qualifications of the position may be eligible for temporary promotion.

Qualifying specialized experience includes:

- Ability to advise others in the application of Agency rules, regulations, and procedures.
- Skill to identify problems, gathering information, drawing conclusions, recommending solutions, preparing reports, and negotiating acceptance and implementation of recommendations.
- Solid foundation in regulatory review work; and,
- Excellent oral and written communication skills.

**Additional Information:**

This Detail opportunity is open to:

- Qualified candidates at the GS-14 grade level.
- Qualified candidates at the GS-13 grade level that have not previously held a temporary promotion position within the last 12 months.
- Public Health Service Commissioned Corps Officers.

Multiple selections may be made to fill the position on a rotational basis.

**Application Procedure:**

Supervisory concurrence is required to accept a detail; it is **NOT** required to apply.

Interested applicants must submit a resume, most recent copy of SF-50, and statement of interest to: [CTP-Recruitment@fda.hhs.gov](mailto:CTP-Recruitment@fda.hhs.gov)

Please enter **Detail: CTP, OCE/DBO- Regulatory Counsel, GS-301- 14** in the subject line of email.

**Relocation expenses will not be paid.**

**Applications/resumes must be submitted by Friday, May 24, 2024.**

**This is not an official vacancy announcement under the Merit Promotion System.**