

# Developing an Integrated Food Safety System (IFSS) Regulatory and Laboratory Training System (RLTS) Strategic Plan

OTED collaborated with HAF regulatory partners to develop a 5-year IFSS Regulatory and Laboratory Training System (RLTS) Strategic Plan and 2-year IFSS RLTS Implementation Plan.

Follow the journey of their development below!

APRIL 2022

## FDA Prep Activities and Kickoff

The FDA organized the project team and held a kick-off meeting during which the team developed an action plan, identified the audience for the strategic plan, and drafted strategy principles which are “the vision” for the plan.

View the full list of stakeholders [here](#).



## Conduct SWOT Analysis & Finalize Strategy Principles

The SWOT analysis identified, among other things, a need to complete the build-out of the National Curriculum Standard(s) (NCS), increase FDA and IFSS partner access to training, and better leverage the strengths and expertise of IFSS partners to share in the responsibility of designing and delivering training.

The findings of this analysis validated the strategy principles/vision which you can read [here](#).



## Design and Conduct Environmental Scan

The project team conducted an environmental scan to gain insights into the strengths and weaknesses of the current training system and solicit ideas for the future state.

## Develop Strategic Plan

Using the strategic principles as the backbone of the plan, the team began a collaborative process of developing the 5-year Strategic Plan. Click to view [the list of Strategic Plan goals and objectives](#) and [intended outcomes](#).



## Develop Implementation Plan

The project team then developed a 2-year Implementation Plan that outlines the tactics, projects, and activities that will be implemented to achieve the strategic goals and objectives. It includes standing up a collaboratively governed and administered IFSS RLTS **governance structure**, and other activities and deliverables listed [here](#).



## Launch Strategic Plan

The Plans will be launched with a stakeholder call, email releases, website, promotional videos, fact sheets, etc. A strategic tracking system will be stood in the coming months to monitor progress of IFSS partners in completing the activities in the Implementation Plan.



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## Want to get involved?

We need HAF regulatory and laboratory subject matter expert (SME) help in completing and validating the NCS. To volunteer, please contact [NCS@IFPTI.org](mailto:NCS@IFPTI.org). We also need adult learning/training and instructional design SMEs to serve on committees to develop national course content, design, delivery, and equivalency determination standards. For more information, please contact [ORAIFSSRegulatoryTrainingStrategicPlan@fda.hhs.gov](mailto:ORAIFSSRegulatoryTrainingStrategicPlan@fda.hhs.gov).