



**Title 21 Vacancy Announcement**  
**Department of Health and Human Services (HHS)**  
**Food and Drug Administration (FDA)**  
**Center for Biologics Evaluation and Research (CBER)**  
**Office of Vaccines Research and Review (OVR)**  
**Division of Clinical and Toxicology Review (DCTR)**

**Application Period:** January 4, 2024 – January 18, 2024

**Area of Consideration:** HHS-Wide

United States Citizenship is required. You must be a U.S. Citizen or U.S. National. Foreign nationals or legal permanent residents are not eligible for consideration.

**Position:** Physician (Team Lead)

\*Multiple selections can be made (DCTR-Wide)

**Series:** Physician (0602)

**Location(s):** White Oak Campus, Silver Spring, MD

**Salary:** Starting at \$180,000 and is set commensurate with education and experience.

**Telework Eligible:** Yes – as determined by agency policy.

**Travel Requirements:** 25% or less

**Work Schedule:** Full Time

**Bargaining Unit:** 8888

**Cures Band:** D

**Full Performance Band Level:** D

**Note:** Incentives may be authorized; however, this is contingent upon funds availability. If authorized, certain incentives will require you to sign a service agreement to remain in the Federal government for a period of up to 3 years. Note: This statement does not imply nor guarantee an incentive will be offered and paid. Incentives include the following: moving expenses, recruitment, or relocation incentive; student loan repayment, superior qualifications appointment, creditable service for annual leave for prior non-federal work experience or prior uniformed military service, etc.

**This position is being filled under a stream-lined hiring authority, Title 21, Section 3072 of the 21st Century Cures Act. The candidate selected for this position will serve under a career or career-conditional appointment and be paid under the provisions of this authority. Additional information on 21st Century Cures Act can be found here:**

[21st Century Cures Act Information](#)

### Introduction

The Food and Drug Administration (FDA or Agency) is the regulatory, scientific, public health and consumer protection agency responsible for ensuring all human and animal drugs, medical devices, cosmetics, foods, food additives, drugs and medicated feeds for food producing animals, tobacco and radiation emitting devices safe, and effective.

The mission of the Center for Biologics Evaluation and Research (CBER) is to protect and enhance the public health through the regulation of biological and related products including blood, vaccines, allergenics, tissues, and cellular and gene therapies.

The Office of Vaccines Research and Review (OVR) protects and enhances public health by assuring those available vaccines, allergenic extracts, and related product are safe and effective.

The Division of Clinical and Toxicology Review (DCTR) directs and performs the review process for investigational new drug (IND) applications, biological license applications (BLAs), and amendments with regard to biological drug products regulated by the Office. DCTR coordinates the processing of INDs and BLAs through the other Divisions within the Office and coordinates licensing activities among the Divisions. DCTR develops policies and procedures applicable to the review of preclinical information, clinical trial design, and data submitted in support of BLAs and INDs.

## Duties/Responsibilities

The incumbent serves as the Physician (Team Lead) within the Division of Clinical and Toxicology Review (DCTR) under the Office of Vaccines Research and Review (OVR). The incumbent serves as a Team Lead and is responsible for collaborating with Physicians in DCTR in the clinical review of regulatory submissions (e.g., Investigational New Drug Applications (INDs), Biologics License Applications (BLAs and sBLAs)).

### Specifically, the Physician (Team Lead) will:

- Work with Physicians, Branch Chiefs, Deputy Division Director, and Division Director in developing state-of-the-art vaccines and related product evaluations within a quality systems framework, contributing to advances in the regulation of infectious disease vaccines and other products regulated by the Office.
- Support Branch Chief in leading highly skilled and dedicated medical officers through sound application of management principles.
- Mentor team members to produce high quality reviews and regulatory recommendations. Integral to this mentorship role are regularly scheduled 1-1 meetings to help Physicians strategize approach to assigned review tasks, determine scope of review, provide timelines for completion, address task-related questions, and discuss review work expectations. Additional guidance should be provided on acceptable approaches to review tasks that align with overall OVR regulatory framework.
- Provide timely feedback to team Physicians on review work progress and keep Branch Chief abreast of review areas of concern that may impact internal (Branch, Division, Office) and external timelines and goals.
- Oversee the review of regulatory applications to ensure recommendations made by the team are based on scientific evidence and sound clinical judgment and adhere to established standards directed at ensuring the continued safety and efficacy of biological products regulated by the Office.
- Oversee the evaluation of clinical data submitted in adverse reaction reports, INDs, BLAs and supplements assigned to the team to comply with current best managed review practice.
- Assist the Branch Chief in making significant contributions to public health in a collegial and intellectually stimulating environment. Integral to this goal are 1-1 meetings with Branch Chief to discuss review work complexities/concerns and to provide updates on Physician review progress.

## Conditions of Employment

- U.S. Citizenship requirement or proof of being a U.S. National must be met by closing date.
- Employment is subject to the successful completion of a background investigation, verification of qualifications, completion of onboarding forms, submission of required documents, and any other job-related requirement before or after appointment.
- Applicants must meet all qualification requirements by the closing date of this announcement.
- Direct Deposit: You will be required to have all federal salary payments electronically deposited into a bank account with a financial institution of your choice.
- FDA participates in e-Verify: All new hires must complete the I-9 form; this information will be processed through e-Verify to determine your employment eligibility. If a discrepancy arises, you must take affirmative steps to resolve the matter.
- Males born after December 31, 1959 must be registered with the Selective Service.
- Financial Disclosure may be required.
- Ethics Clearance may be required.
- Background Investigation/Security Clearance is required. All employees must pass a security investigation. Failing to pass the background check may be grounds for removal or legal action. If hired, you may be subject to additional investigations at a later time.

## Qualifications

To be placed into a Cures position, candidates must meet the following criteria:

1. Scientific, Technical, and Professional Fields
2. Qualified and Outstanding Candidates
  - a. **Qualified** applies to all candidates for Cures appointments. The FDA OTS will use the basic requirements defined in the below Education/Graduate Training Requirements as a baseline for comparing experience levels and other candidate attributes for relevant positions.
  - b. **Outstanding** candidates can be defined by existing outstanding work experience, outstanding performance rating, or both.

In order to qualify for this Title 21 Cures position, the candidate(s) must meet the following **required** qualifications. *Please note: Additional education and experience listed that is not indicated as required is preferable and desired. Candidates who do not meet the "desired" criteria will not be excluded from consideration for this position.*

## **Education/Graduate Training Requirements:**

Education: A degree from an accredited program or institution in Doctor of Medicine, Doctor of Osteopathic Medicine, or equivalent.

AND

Graduate Training: In addition to a degree, a candidate must have had at least one year of supervised experience providing direct service in a clinical setting. For purposes of this standard, graduate training programs include only those internship, residency, and fellowship programs that are approved by accrediting bodies recognized within the United States or Canada.

## **Education Transcripts**

**SUBMITTING YOUR TRANSCRIPTS:** Positions which are scientific or technical in nature often have very specific educational requirements. A transcript is required to verify educational achievement. Pay careful attention to the Qualifications and Education sections to identify vacancies where a transcript is required. Even if you hold a similar position or are a current FDA employee, you are not exempt from transcript requirements.

**FOREIGN EDUCATION:** If you are using education completed in foreign colleges or universities to meet the qualification requirements, you must show that the education credentials have been evaluated by a private organization that specializes in interpretation of foreign education programs and such education has been deemed equivalent to that gained in an accredited U.S. education program; or full credit has been given for the courses at a U.S. accredited college or university. For more information about this requirement, please visit the [U.S. Department of Education website for Foreign Education Evaluation](#).

## **Desired Experience and Skills:**

- Strong interpersonal skills to deal effectively with interdisciplinary teams and diverse stakeholders.
- Strong leadership skills and managerial ability.
- Strong verbal and written communication skills.
- Extensive working knowledge of FDA regulations, policies, and guidance documents pertinent to regulation of vaccines and other biologics regulated by the Office.

## **Security Clearance Requirements**

Background Investigation/Security Clearance Requirements: Background Investigation/Security Clearance is required. All employees must pass a security investigation. Failing to pass the background check may be grounds for removal or legal action. If hired, you may be subject to additional investigations at a later time.

## **Ethics Clearance Requirements**

This position may require financial disclosure reporting and will be subject to FDA's prohibited financial interest regulation. If you are hired, you may be required to divest of certain financial interests. You are advised to seek additional information on this requirement from the hiring official before accepting any job offers. For more information please visit the FDA Ethics web page: <https://www.fda.gov/about-fda/jobs-and-training-fda/ethics>.

## **Equal Employment Opportunity**

The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor. [Equal Employment Opportunity \(EEO\) for federal employees & job applicants](#)

## **Reasonable Accommodation**

Federal agencies must provide reasonable accommodation to applicants with disabilities where appropriate. Applicants requiring reasonable accommodation for any part of the application process should follow the instructions in the job opportunity announcement. For any part of the remaining hiring process, applicants should contact the hiring agency directly. Determinations on requests for reasonable accommodation will be made on a case-by-case basis. A reasonable accommodation is any change to a job, the work environment, or the way things are usually done that enables an individual with a disability to apply for a job, perform job duties or receive equal access to job benefits. Under the Rehabilitation Act of 1973, federal agencies must provide reasonable accommodations when: An applicant with a disability needs an accommodation to have an equal opportunity to apply for a job. An employee with a disability needs an accommodation to perform the essential job duties or to gain access to the workplace. An employee with a disability needs an accommodation to receive equal access to benefits, such as details, training, and office-sponsored events. You can request a reasonable accommodation at any time during the application or hiring process or while on the job. Requests are considered on a case-by-case basis. Learn more about [disability employment and reasonable accommodations](#) or [how to contact an agency](#).

## E-Verify

The Food and Drug Administration participates in the USCIS Electronic Employment Eligibility Verification Program (E-Verify). E-Verify helps employers determine employment eligibility of new hires and the validity of their Social Security numbers.

## How to Apply

Please submit electronic resume or curriculum vitae (please be sure to clearly define the number of years using month and year training completed, in addition to describing duties performed during that time period), copy of your unofficial transcripts (if applicable), copy of your active medical license/s (if applicable), copy of your board certification/s (if applicable), SF50 (if applicable), latest signed PMAP (if applicable), and letter of interest with **“CURES CBER/OVRR/DCTR Physician (Team Lead)”** in the subject line to: [CBERHumanCapital@fda.hhs.gov](mailto:CBERHumanCapital@fda.hhs.gov). Applications will be accepted through **January 18, 2024**.

## Announcement Contact

For questions regarding this Cures position, please contact [CBERHumanCapital@fda.hhs.gov](mailto:CBERHumanCapital@fda.hhs.gov).

The Department of Health and Human Services is an equal opportunity employer with a smoke-free environment.

*FDA is an equal opportunity employer.*

