

Table 2: Submission deadlines for FY24 BAA

Deadline for submission <sup>#</sup>	Description	What to submit?	How to Submit?	What to expect?
11/6/2023	Optional Early Concept Paper Submission	Free standing Concept Paper ( <a href="#">attachment 4</a> )	~Email subject line "Charge Area_FDABAA-24-00123 Optional Concept Paper"	FDA recommendation for interest or lack of interest of Full Proposal submission
2/19/2024	Stage I Submittal Packages for FY24 funding consideration	Checklist ( <a href="#">attachment 3</a> ), Freestanding Concept Paper ( <a href="#">attachment 4</a> ), \$Freestanding Full Proposal	~Email subject line "Charge Area_FDABAA-24-00123 Concept Paper with Full Proposal"	Evaluate Concept Paper and forward Full Proposal of favorable Concept Papers for review
			%~Email subject line "BAA Number_Concept Paper with Full Proposal"	Review Full Proposal
*2/20/2024-9/30/2024	*Stage I Submittal Packages for open period	*Same as above	*Same as above	*Same as above
Within 30 calendar days of FDA request <sup>^</sup>	Stage II: Revised Full Proposal Submittal Package	Cover Page, Response summary to feedback, Revised Full Proposal	~Email subject line "BAA Number_Revised Full Proposal"	Review of responses and revised Full Proposal

# All submission deadlines indicate 11:59 PM (Eastern Standard Time)  
~[FDABAA@fda.hhs.gov](mailto:FDABAA@fda.hhs.gov)  
\$Freestanding Full Proposal: Volume I Technical Proposal with appendix ([attachment 5](#)) and Volume II Cost Proposal with appendix  
%Optional Concept Paper with Full Proposal submission FDA recommendation  
\*Open Period: Stage One Submittal Packages received after February 19, 2024 will still be accepted, but due to a lack of lead time and funding availability may not be considered for award in FY24. These submissions may be considered for award in FY25.  
^Unless designated otherwise by the Contracting Officer