

FDA Staff Manual Guides, Volume I – Organizations and Functions

Department of Health and Human Services

Food and Drug Administration

Office of Regulatory Affairs

Office of Regulatory Management Operations

Office of Training, Education and Development

Division of Multi-Program, Leadership and Management Training

Effective Date: February 9, 2022

1. Division of Multi-Program, Leadership and Management Training (DCIBFB).

- A. Designs, develops, and delivers training and educational programs to Office of Regulatory Affairs (ORA) staff and other regulatory partners in the program areas of Administration, Leadership, Management and Basic Investigator programs.
- B. Collaborates with Center and ORA subject matter experts to develop course content for training, education, and development programs.
- C. Leads the establishment of national curriculum standards to provide consistency and uniformity in training development and delivery.
- D. Maintains compliance with accreditation standards.

2. Multi-Program, Leadership and Management Branch (DCIBFB1).

- E. Maintains the national curriculum standards for laboratory, imports, basic investigator and compliance programs.
- F. Coordinates and carries out the design, development and delivery of training programs in multi-program areas (such as Compliance, Imports, Laboratory, ORA Information Technology (IT) Systems)
- G. Coordinates related Course Advisory Group (CAG) activities.

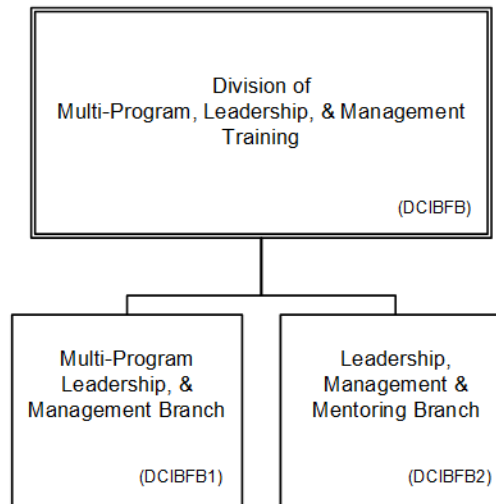
3. Leadership, Management and Mentoring Training Branch (DCIBFB2).

- A. Serve as advisors and mentors providing advice on career development, competency improvements, management and leadership coaching for ORA employees and ORA managers/supervisors.

4. Authority and Effective Date.

The functional statements for the Division of Multi-Program, Leadership and Management Training were approved by the Deputy Secretary for Health and Human Services on December 22, 2021, and effective on February 9, 2022.

**Department of Health and Human Services
Food and Drug Administration
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Division of Multi-Program, Leadership and Management Training**



Staff Manual Guide 1121.182
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The following is the Department of Health and Human Services, Food and Drug Administration, Office of Regulatory Affairs, Office of Regulatory Management Operations, Office of Training, Education, and Development, Division of Multi-Program, Leadership, and Management Training organization structure depicting all the organizational structures reporting to the Director:

Multi-Program Leadership and Management Branch (DCIBFB1)

Leadership Management and Mentoring Branch (DCIBFB2)