Title 21 Vacancy Announcement
U.S. Department of Health and Human Services (HHS)
Food and Drug Administration (FDA)
Center for Drug Evaluation and Research (CDER)
Office of Compliance (OC)
Office of Compounding Quality and Compliance (OCQC)
Division of Compounding Policy and Outreach (DCPO)

Application Period: July 28, 2023 - August 11, 2023

Area of Consideration: United States Citizenship is required. You must be a U.S. Citizen or U.S. National. Foreign nationals or legal permanent residents are not eligible for consideration.

Position: Regulatory Counsel

Series: AD-0301

Location(s): Silver Spring, MD

Salary: $112,015 - $171,576

Work Schedule: Full-Time

Full Performance Band Level: Band C

Cures Band(s): Band C

Travel Requirements: 25% or less

Bargaining Unit: 3591

Relocation Expenses Reimbursement: You may qualify for reimbursement of relocation expenses in accordance with agency policy.

This position is being filled under a stream-lined hiring authority, Title 21, Section 3072 of the 21st Century Cures Act. The candidate selected for this position will serve under a career or career-conditional appointment and be paid under the provisions of this authority. Additional information on 21st Century Cures Act can be found here:
21st Century Cures Act Information

Introduction

The Food and Drug Administration (FDA) is the regulatory, scientific, public health and consumer protection agency responsible for ensuring all human and animal drugs, medical devices, cosmetics, foods, food additives, drugs and medicated feeds for food producing animals, tobacco and radiation emitting devices safe, and effective.

The mission of the Center for Drug Evaluation and Research (CDER) is to perform an essential public health task by making sure that safe and effective drugs are available to improve the

health of people in the United States. CDER regulates over the counter and prescription drugs, including biological therapeutics and generic drugs.

The mission of the Office of Compliance (OC) is to shield patients from poor quality, unsafe and ineffective drugs through proactive compliance strategies and risk-based enforcement actions. CDER OC strives to be a model of efficiency, innovation, and operational excellence. Guided by law and science, OC makes strategic and risk-based decisions, communicates clearly with all stakeholders, fosters global collaboration, promotes voluntary compliance, and takes decisive action.

The Office of Compounding Quality and Compliance (OCQC) aims to protect patients from unsafe, ineffective and poor-quality compounded drugs, while preserving access to lawfully marketed compounded drugs for patients who have a medical need for them. OCQC works to protect consumers from unsafe compounded drugs, develop and implement the Compounding Quality Center of Excellence focused on improving the quality of compounded drugs, and develop and implement policies and compliance strategies to protect the public health by helping assure the quality of compounded drugs.

The mission of the Division of Compounding Policy and Outreach (DCPO) reviews and develops policies and outreach activities, and prepares for advisory committee meetings related to compounding, including developing regulations, and guidance and policy documents to implement the compounding provisions of the Drug Quality and Security (DQS) Act. Develops and implements the Compounding Quality Center of Excellence. Reviews and develops legislative proposals, implementing regulations, policy and guidance documents related to human drug compounding. Collaborates with regulatory partners to promote voluntary compliance. Conducts stakeholder outreach, education and communication on human drug compounding guidances, requirements, and policies to promote voluntary compliance.

Duties/Responsibilities

As a **Regulatory Counsel**, the incumbent is responsible for providing regulatory, legal and policy matter expertise to advise and support a program function within the Division of Compounding Policy and Outreach (DCPO) and within the Office Compounding Quality and Compliance (OCQC).

- Developing and implementing compliance strategies, programs, policies and communications for protecting the public health that minimize exposure to unsafe, ineffective, and poor-quality compounded drug products.
- Reviewing and developing policies and outreach activities, providing strategic counsel to OCQC on consistent and accurate application of policy in regulatory actions, inspections, and communications, preparing for advisory committee meetings related to compounding, and developing regulations, guidance, and policy documents to implement the compounding provisions of the DQS Act.
- Advances compliance strategies, programs, policies, and communications for protecting the public health that minimize exposure to unsafe, ineffective, and poor-quality

compounded drug products.
- Provides strategic counsel to OCQC on consistent and accurate application of policy in regulatory actions, inspections, and communications, preparing for advisory committee meetings related to compounding, developing regulations, guidance, and policy documents to implement the compounding provisions of the DQS Act; and developing and implementing the Compounding Quality Center of Excellence.
- Utilizes regulatory, legal, and policy experience to review and evaluate proposed regulations, policy documents, regulatory actions, and inquiry responses, including Congressional inquiries, that are highly complex and difficult assignments of national scope and significance. Responsible for making independent regulatory and policy judgments on assignments and recommending regulatory and policy strategies to address human compounded drug matters within the regulatory framework of the FDCA using a risk-based approach.

Supervisory Responsibilities: N/A

Conditions of Employment

- U.S. Citizenship requirement or proof of being a U.S. National must be met by closing date.
- Employment is subject to the successful completion of a background investigation, verification of qualifications, completion of onboarding forms, submission of required documents, and any other job-related requirement before or after appointment.
- Applicants must meet all qualification requirements by the closing date of this announcement.
- Direct Deposit: You will be required to have all federal salary payments electronically deposited into a bank account with a financial institution of your choice.
- FDA participates in e-Verify: All new hires must complete the I-9 form; this information will be processed through e-Verify to determine your employment eligibility. If a discrepancy arises, you must take affirmative steps to resolve the matter.
- Males born after December 31, 1959, must be registered with the Selective Service.
- One-year supervisory probationary period may be required.
- Financial Disclosure may be required.
- Ethics Clearance may be required.
- Background Investigation/Security Clearance is required. All employees must pass a security investigation. Failing to pass the background check may be grounds for removal or legal action. If hired, you may be subject to additional investigations at a later time.

Qualifications

To be placed into a Cures position, candidates must meet the following criteria:

1. Scientific, Technical, and Professional Fields
2. Qualified and Outstanding Candidates
    a. ***Qualified*** applies to all candidates for Cures appointments. The FDA OTS will use the basic requirements defined in the OPM Qualification Standards as a baseline

for comparing experience levels and other candidate attributes for relevant positions.

b. ***Outstanding*** candidates can be defined by existing outstanding work experience, outstanding performance rating, or both.

To qualify for this Title 21 Cures position, the candidate(s) must meet the following **required** qualifications. *Please note: Additional education and experience listed that is not indicated as required is preferable and desired. Candidates who do not meet the "desired" criteria will not be excluded from consideration for this position.*

Education Requirement:
Regulatory Counsel- AD-0301 Series

For more information, please see: OPM Occupational Series Qualification Requirements.

Desired Education:
Our ideal candidate will possess a juris doctorate degree from an accredited institution of higher learning.

Desired Professional Experience:
Our ideal candidate will possess:

- Experience applying the Food, Drug and Cosmetic (FD&C) Act to drug regulatory activities.
- Experience evaluating and making recommendations with respect to compliance with regulations and other applicable requirements and policies.
- Experience communicating policy information to others regarding regulatory, legal and policy issues.
- Ability to analyze, evaluate, and interpret complex Federal statutes and regulations, legal or regulatory guidelines, agency policies, or related background to advise on program operations, develop policy, or provide guidance and consultation.
- Ability to meet and deal effectively on behalf of the Center with internal and external stakeholders and effectively represent the Office in internal and external engagement.
- Demonstrates skills in written and verbal communications to prepare written documents and findings and to present findings and conduct briefings.

Education Transcripts

SUBMITTING YOUR TRANSCRIPTS: Positions which are scientific or technical in nature often have very specific educational requirements. A transcript is required to verify educational achievement. Pay careful attention to the Qualifications and Education sections to identify vacancies where a transcript is required. Even if you hold a similar position or are a current FDA employee, you are not exempt from transcript requirements.

FOREIGN EDUCATION: If you are using education completed in foreign colleges or universities to meet the qualification requirements, you must show that the education credentials have

been evaluated by a private organization that specializes in interpretation of foreign education programs and such education has been deemed equivalent to that gained in an accredited U.S. education program; or full credit has been given for the courses at a U.S. accredited college or university. For more information about this requirement, please visit the U.S. Department of Education website for Foreign Education Evaluation.

Security Clearance Requirements

Background Investigation/Security Clearance Requirements: Non-Sensitive/High Risk

If not previously completed, a background security investigation will be required for all appointees. Appointment will be subject to the applicant's successful completion of a background security investigation and favorable adjudication. Failure to successfully meet these requirements may be grounds for appropriate personnel action. In addition, if hired, a background security investigation or supplemental investigation may be required later.

Applicants are also advised that all information concerning qualification is subject to investigation. False representation may be grounds for non-selection and/or appropriate disciplinary action.

Ethics Clearance Requirements

This position may require financial disclosure reporting and will be subject to FDA's prohibited financial interest regulation. If you are hired, you may be required to divest of certain financial interests. You are advised to seek additional information on this requirement from the hiring official before accepting any job offers. For more information, please visit the FDA Ethics web page: https://www.fda.gov/about-fda/jobs-and-training-fda/ethics.

Equal Employment Opportunity

Equal Employment Opportunity Policy
The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.
Equal Employment Opportunity (EEO) for federal employees & job applicants

Reasonable Accommodation

Reasonable Accommodation Policy
Federal agencies must provide reasonable accommodation to applicants with disabilities where appropriate. Applicants requiring reasonable accommodation for any part of the application process should follow the instructions in the job opportunity announcement. For any part of the remaining hiring process, applicants should contact the hiring agency directly. Determinations on requests for reasonable accommodation will be made on a case-by-case basis. A reasonable accommodation is any change to a job, the work environment, or the way things are usually done that enables an individual with a disability to apply for a job, perform

job duties or receive equal access to job benefits.

Under the Rehabilitation Act of 1973, federal agencies must provide reasonable accommodations when: An applicant with a disability needs an accommodation to have an equal opportunity to apply for a job. An employee with a disability needs an accommodation to perform the essential job duties or to gain access to the workplace. An employee with a disability needs an accommodation to receive equal access to benefits, such as details, training, and office-sponsored events. You can request a reasonable accommodation at any time during the application or hiring process or while on the job. Requests are considered on a case-by-case basis. Learn more about disability employment and reasonable accommodations or how to contact an agency.

E-Verify

The Food and Drug Administration participates in the USCIS Electronic Employment Eligibility Verification Program (E-Verify). E-Verify helps employers determine employment eligibility of new hires and the validity of their Social Security numbers.

How to Apply

Submit resume with cover letter and transcripts by **August 11, 2023,** to: CDER-OC-OCQC-RECRUITMENT@fda.hhs.gov Candidate resumes may be shared with hiring official within the Center for Drug Evaluation and Research (CDER) with a similar job vacancy. Candidates can opt out of this process by annotating resume with “do not share”.

Announcement Contact

For questions regarding this Cures position, please contact CDER-OC-OCQC-RECRUITMENT@fda.hhs.gov. Please reference “Regulatory Counsel for DCPO” in the subject when applying or submitting questions.

The U.S. Department of Health and Human Services is an equal opportunity employer with a smoke free environment.

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