



**Title 21 Vacancy Announcement**  
**Department of Health and Human Services (HHS)**  
**Food and Drug Administration (FDA)**  
**Office of the Commissioner (OC)**  
**Office of Policy, Legislation and International Affairs (OPLIA)**  
**Office of Global Policy and Strategy (OGPS)**  
**Office of Global Operations (OGO)**  
**India and China Office**

**Application Period:** June 09, 2023 to June 30, 2023

**Area of Consideration:** United States Citizenship is required. You must be a U.S. Citizen or U.S. National. Foreign nationals or legal permanent residents are not eligible for consideration.

**Position:** Consumer Safety Officer

**Series:** 0696

**Location(s):** Beijing, China and New Delhi, India

**Salary:** Starting at \$94,199

**Work Schedule:** Full Time, Temporary/Term NTE 2 or 3 Years, with a possible extension to 6 years

**Cures Band(s):** Band B

**Full Performance Band Level:** Band B

**Travel Requirements:** 25%

**Bargaining Unit:** 8888

**Relocation Expenses Reimbursement:** You may qualify for reimbursement of relocation expenses in accordance with agency policy.

**This position is being filled under a stream-lined hiring authority, Title 21, Section 3072 of the 21st Century Cures Act. The candidate selected for this position will serve under a career or career-conditional appointment and be paid under the provisions of this authority.**

**Additional information on 21st Century Cures Act can be found here:**

[\*\*21st Century Cures Act Information\*\*](#)

## Introduction

The Office of Policy, Legislation and International Affairs (OPLIA), Office of Global Policy and Strategy (OGPS) plans, directs, manages, and coordinates a comprehensive international program for the Food and Drug Administration (FDA). This position is located within OGPS's foreign post and is a field resource in conducting foreign inspection/investigations of the commodities regulated by the FDA. The incumbent serves as an expert in the Foreign Field

Office for a specialty area, such as: Human and Veterinary Drugs, Medical Devices, Human and Animal Food, and Bioresearch Monitoring.

## Duties/Responsibilities

- Plans, coordinates, and conducts inspections and investigations with numerous complications, where timeliness, skill, and tact are critical.
- Makes recommendations on new inspectional approaches and methodologies; the extent and seriousness of violations; and the acceptability of voluntary corrective actions.
- Provides information and guidance to foreign government counterparts or entities, U.S. Federal Agencies, private industry, and universities on unique and complex regulatory issues.
- Inspects new or unusual commodities and manufacturing practices, and devises needed innovations, approaches, methodologies, and modifications.
- Prepares correspondence, technical reports, estimates, fact sheets, status reports, and schedules to complete project assignments.

Supervisory Responsibilities: None

## Conditions of Employment

- U.S. Citizenship requirement or proof of being a U.S. National must be met by closing date.
- Employment is subject to the successful completion of a background investigation, verification of qualifications, completion of onboarding forms, submission of required documents, and any other job-related requirement before or after appointment.
- Applicants must meet all qualification requirements by the closing date of this announcement.
- Direct Deposit: You will be required to have all federal salary payments electronically deposited into a bank account with a financial institution of your choice.
- FDA participates in e-Verify: All new hires must complete the I-9 form; this information will be processed through e-Verify to determine your employment eligibility. If a discrepancy arises, you must take affirmative steps to resolve the matter.
- Males born after December 31, 1959 must be registered with the Selective Service.
- One year probationary period may be required.
- Financial Disclosure may be required.
- Ethics Clearance may be required.
- Background Investigation/Security Clearance is required. All employees must pass a security investigation. Failing to pass the background check may be grounds for removal or legal action. If hired, you may be subject to additional investigations at a later time. Top Secret Security Clearance is required for the Beijing China location and a Secret Security Clearance is required for the New Delhi, India location.
- This position is temporary and does not provide permanent placement upon completion or

termination of the overseas assignment. Conditions may change if selectee is current FDA employee.

- Temporary/term appointments may begin stateside upon completion of security, medical and applicable trainings. Time served stateside will count towards overall appointment if selected for temporary promotion.
- Selectees for temporary/term assignments that begin stateside will remain stateside until all required clearances and trainings are completed before being deployed to an overseas location.
- A Statement of Understanding is required to be signed by the selected candidate indicating they understand the terms and conditions of this temporary appointment.

**NOTE:** For FDA employees under CURES appointment, the Center/Office has the responsibility of determining a “comparable” position for the employee upon return, if the position of record is backfilled during deployment. If there is no comparable CURES position, it is likely that the employee will not be able to return to a CURES appointment and will be returned under Title 5 at the appropriate grade, step and pay, if there is a comparable position under Title 5. "This position will be located New Delhi, India and Beijing, China. The temporary assignments not-to-exceed 2 or 3 years, but may be extended up to a total of 6 years.

## Qualifications

To be placed into a Cures position, candidates must meet the following criteria:

1. Scientific, Technical, and Professional Fields
2. Qualified and Outstanding Candidates
  - a. **Qualified** applies to all candidates for Cures appointments. The FDA OTS will use the basic requirements defined in the [OPM Qualification Standards](#) as a baseline for comparing experience levels and other candidate attributes for relevant positions.
  - b. **Outstanding** candidates can be defined by existing outstanding work experience, outstanding performance rating, or both.

In order to qualify for this Title 21 Cures position, the candidate(s) must meet the following **required** qualifications. *Please note: Additional education and experience listed that is not indicated as required is preferable and desired. Candidates who do not meet the “desired” criteria will not be excluded from consideration for this position.*

**Education Requirement:** Applicants must meet one of the following basic requirements:

A bachelor’s or graduate/higher level degree in quality assurance or a related degree that included at least 30 semester hours in one or a combination of the following: consumer laws, biological sciences, food science, chemistry, pharmacy, physical sciences, food technology, nutrition, medical science, engineering, epidemiology, veterinary medical science, legal

investigations, law enforcement, or related scientific fields that provided knowledge directly related to consumer safety officer work.

The 30 semester hours may include up to 8 semester hours in statistics, or course work that included the principles, theory, or practical application of computers or computer programming.

OR

Combination of education and experience--courses consisting of at least 30 semester hours in the fields of study described in paragraph A above, plus appropriate experience or additional education.

For more information please see: [OPM Occupational Series Qualification Requirements](#)

Desired Education: There is no desired education for this position. The education requirement above must be met for consideration.

**Professional Experience:** Experience conducting inspections and providing technical assistance and guidance to carry out tasks related to the compliance of one of the FDA's regulated-commodities.

Desired Professional Experience:

- Progressive knowledge of inspection duties or a knowledge of a specialization in the field of consumer regulations.
- Familiarity with the host country's products and services that fall under assigned areas of responsibility and ability to develop and maintain professional working relationships with key U.S., national, and international stakeholders.
- Experience conducting inspections investigations, and sample collection for violations and providing technical assistance and guidance to carry out tasks related to the compliance in one of the FDA 's regulated- commodities.
- Represents the organization before public and private organized groups and meetings as a senior expert in area of specialization.

## Education Transcripts

**SUBMITTING YOUR TRANSCRIPTS:** Positions which are scientific or technical in nature often have very specific educational requirements. A transcript is required to verify educational achievement. Pay careful attention to the Qualifications and Education sections to identify vacancies where a transcript is required. Even if you hold a similar position or are a current FDA employee, you are not exempt from transcript requirements.

**FOREIGN EDUCATION:** If you are using education completed in foreign colleges or universities to meet the qualification requirements, you must show that the education credentials have been evaluated by a private organization that specializes in interpretation of foreign education programs and such education has been deemed equivalent to that gained in an accredited U.S.

education program; or full credit has been given for the courses at a U.S. accredited college or university. For more information about this requirement, please visit the [U.S. Department of Education website for Foreign Education Evaluation](#).

## Security Clearance Requirements

Background Investigation/Security Clearance Requirements: This position requires a Top Secret security clearance for China and a Secret security clearance for India.

## Vaccination Requirements

To ensure compliance with an applicable preliminary nationwide injunction, which may be supplemented, modified, or vacated, depending on the course of ongoing litigation, the Federal Government will take no action to implement or enforce the COVID-19 vaccination requirement pursuant to Executive Order 14043 on Requiring Coronavirus Disease 2019 Vaccination for Federal Employees. Therefore, to the extent a Federal job announcement includes the requirement that applicants must be fully vaccinated against COVID-19 pursuant to Executive Order 14043, that requirement does not currently apply. Federal agencies may request information regarding the vaccination status of selected applicants for the purposes of implementing other workplace safety protocols, such as protocols related to masking, physical distancing, testing, travel, and quarantine.

## Ethics Clearance Requirements

This position may require financial disclosure reporting and will be subject to FDA's prohibited financial interest regulation. If you are hired, you may be required to divest of certain financial interests. You are advised to seek additional information on this requirement from the hiring official before accepting any job offers. For more information please visit the FDA Ethics web page: <https://www.fda.gov/about-fda/jobs-and-training-fda/ethics>.

## Equal Employment Opportunity

### Equal Employment Opportunity Policy

The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

[Equal Employment Opportunity \(EEO\) for federal employees & job applicants](#)

## Reasonable Accommodation

### Reasonable Accommodation Policy

Federal agencies must provide reasonable accommodation to applicants with disabilities where appropriate. Applicants requiring reasonable accommodation for any part of the application process should follow the instructions in the job opportunity announcement. For any part of the remaining hiring process, applicants should contact the hiring agency directly.

Determinations on requests for reasonable accommodation will be made on a case-by-case basis. A reasonable accommodation is any change to a job, the work environment, or the way things are usually done that enables an individual with a disability to apply for a job, perform job duties or receive equal access to job benefits. Under the Rehabilitation Act of 1973, federal agencies must provide reasonable accommodations when: An applicant with a disability needs an accommodation to have an equal opportunity to apply for a job. An employee with a disability needs an accommodation to perform the essential job duties or to gain access to the workplace. An employee with a disability needs an accommodation to receive equal access to benefits, such as details, training, and office-sponsored events. You can request a reasonable accommodation at any time during the application or hiring process or while on the job. Requests are considered on a case-by-case basis. Learn more about [disability employment and reasonable accommodations](#) or [how to contact an agency](#).

## E-Verify

The Food and Drug Administration participates in the USCIS Electronic Employment Eligibility Verification Program (E-Verify). E-Verify helps employers determine employment eligibility of new hires and the validity of their Social Security numbers.

## How to Apply

How to Apply: Submit resume or curriculum vitae with cover letter by June 30, 2023 to: [Jessica.Lacey@fda.hhs.gov](mailto:Jessica.Lacey@fda.hhs.gov). Candidate resumes may be shared with hiring official within the Office of Global Policy and Strategy with a similar job vacancy. Candidates can opt out of this process by annotating resume with “do not share”. Please reference **Job Reference ID: 23-T21-BandB**

## Application Requirements:

1. Must verify U.S. Citizenship in application email or consideration will not be given. **Self-Declaration is acceptable at this point.**
2. All relevant transcripts must be submitted with application package or consideration will not be given.
3. Must include the above Job Reference ID in application email. **There are two positions being announced at different pay levels and different locations, so applicant must be clear on the intended position and location.**

## Announcement Contact

For questions regarding this Cures position, please contact Jessica Lacey, 301-796-7462.

The Department of Health and Human Services is an equal opportunity employer with a smoke free environment.

*FDA is an equal opportunity employer.*

