

**REIMBURSABLE DETAIL**  
**Center for Tobacco Products**  
**Office of Science**

The Center for Tobacco Products, Office of Science, Division of Research and Knowledge Integration, Immediate Office is offering a Detail opportunity to Unclassified Duties (Senior Science Advisor GS-0101-14 or GS-0601-14. Applicants at the GS- 14 level or Commissioned Corps officers (O5, O6) are encouraged to apply. The Detail is available immediately for a period of 120 days. A temporary promotion will not be considered.

**Bargaining Unit Status:** Non-Bargaining Unit Position

**Position:** Unclassified Duties (Senior Science Advisor)

**Office Location:** FDA  
Center for Tobacco Products  
Office of Science  
11785 Beltsville Drive  
Beltsville, MD 20705

**Duty Location:** **Anywhere in the U.S. (REMOTE JOB)**

**Opening Date:** April 26, 2023

**Closing Date:** May 8, 2023

**Area of Consideration:** FDA-Wide

The CTP/OS/Division of Research and Knowledge Integration, Immediate Office offers a fast-paced, dynamic environment and an opportunity to work with dedicated, energetic people who really want to make a difference and improve public health. The position is ideal for someone who wants to have a critical role in developing the organization and would enjoy the challenge of handling a variety of assignments.

**Duties include:**

- Serves as the technical authority and primary scientific advisor to senior management. Incumbent has program responsibility and authority related to overseeing advanced level projects. Identifying and shaping the goals of the organization; making decisions on work problems and administrative proposals; and coordinating with others within and outside the activity on program accomplishments and collaborative efforts.
- Applies tobacco regulatory science, evaluation, and knowledge management skills in turning the results of the Division's assessments and evaluations into lessons so that adjustments can be implemented across the organization. This includes in the areas of social and behavioral science, epidemiology, clinical and non-clinical sciences, and product science.

- Conducts special studies and investigations related to tobacco regulatory science, evaluation and knowledge management issues that arise.
- Analyze and resolve both conventional and complex problems. Develops and writes reports on study findings and recommendations.
- Reviews and evaluates the effectiveness of ongoing programs and develops new programs; and makes recommendations to the Division Director for the establishment or modification of policies, standards, and procedures to improve or create those programs.
- The work involves high levels of uncertainty and the balancing of conflicting interests of extreme intensity. Essentially no technical supervision is given. Interpretations are considered technically authoritative and used as a basis for scientific action. Supervisor is kept informed, but employee has full responsibility for formulating plans of action. Mission accomplishment, together with recognized technical expertise, is a prime indicator of performance. Results of the work are reviewed primarily in terms of attainment of objectives.

#### **Desired Knowledge and Skills:**

- Mastery and knowledge of recent developments in the health science fields of tobacco regulatory science , evaluation, and knowledge management and.
- Demonstrated ability to recognize the need for changes and draft new policies to solve critical or novel problems and perform more refined analyses.
- Knowledge and demonstrated experience in identification of problems, gathering information, drawing conclusions, recommending solutions, and negotiating acceptance and implementation of the recommendations.
- Mastery of written and oral communications methods and techniques in order to skillfully and clearly communicate complex information and/or to draft papers or guidance documents for publication.
- Knowledge of CTP missions, programs and organizational structures sufficient to collaborate with other CTP staff on public health issues and problems.
- Ability to communicate effectively to accurately represent the FDA/CTP and the assigned program area in dealing with representatives of other agencies and organizations.
- Excellent organizational skills.
- Excellent oral and written communication skills
- Exceptional interpersonal relationship skills and ability to collaboratively lead teams (e.g., maximize each person's contributions, reconcile divergent viewpoints, and maintain harmonious working relationships).

#### **Application Procedure:**

Supervisory concurrence is required to accept a Detail; it is NOT required to apply. The Detail opportunity is open to all qualified candidates at the GS-14 grade level or Commissioned Corps Officers (O4/O5/O6).

Please enter **Detail: CTP, OS DRKI\_ Unclassified Duties (Sr Science Advisor)** in the subject line of e-mail.

Interested applicants must submit a copy of their resume, most recent copy of SF-50/PHS-1662, copy of their unofficial transcripts, and statement of interest via email to:

[CTP-Recruitment@fda.hhs.gov](mailto:CTP-Recruitment@fda.hhs.gov)  
Center for Tobacco Products, FDA

Detail is reimbursable.  
Travel Expenses will not be paid.

**Candidates must express interest by May 5, 2023.**

**\*This is not an official vacancy announcement under the Merit Promotion System**