

REIMBURSABLE DETAIL
Center for Tobacco Products
Office of Science

The Center for Tobacco Products, Office of Science, Division of Research and Knowledge Integration is offering a Detail opportunity for a Health Scientist GS-0601-13 in the Knowledge Management Branch. Applicants at the GS-12 and GS-13 level or Commissioned Corps Officers (O4, O5) are encouraged to apply. The Detail is available immediately for a period of 120 days. A temporary promotion will be considered.

Bargaining Unit Status: Bargaining Unit Position

Position: Health Scientist

Office Location: FDA
Center for Tobacco Products
Office of Science
11785 Beltsville Drive
Beltsville, MD 20705

Duty Location: **Anywhere in the U.S. (REMOTE JOB)**

Opening Date: April 21, 2023

Closing Date: May 4, 2023

Area of Consideration: FDA-Wide

The CTP/OS/ Knowledge Management Branch offers a fast-paced, dynamic environment and an opportunity to work with dedicated, energetic people who really want to make a difference and improve public health. The position is ideal for someone who wants to have a critical role in the organization and would enjoy the challenge of handling a variety of assignments related to the regulation of tobacco products.

Duties include:

- The selected employee will serve as a Subject Matter expert in the field of Knowledge Management, collaborating on the processes of technologies necessary to support the Office's information infrastructure.
- Analyzes Office's current processes to identify areas that would benefit from application of knowledge management practices and principles.
- Supports the planning, coordination and facilitation of activities required to advance and maintain the tobacco regulatory science research program and application review process.
- Keeps abreast of scientific developments and current practices in tobacco regulatory science through review of published literature and by continuing professional development through interactions with experts in the field.
- Supports the coordination of the tobacco regulatory science research program encompassing a range of sciences including chemistry, microbiology, engineering,

pharmacology, toxicology, health and medicine, addiction, social science, statistics, epidemiology, and evaluation.

- Program coordination includes developing and implementing Knowledge Management budget, supporting research information systems, and developing and implementing standard operating procedures for Knowledge Management programs.
- Responsible for compiling and facilitating the dissemination of tobacco regulatory science and research.
- Works with staff in compiling data to present in support of agency recommendations on scientific issues and proposes area of study for in house and contract research projects.
- Contributes to the writing of comprehensive technical and scientific reports based on findings from the tobacco regulatory science research portfolio and provides expert advice and consultation to public health professionals, senior scientist, and management officials.

Desired Knowledge and Skills:

- Knowledge of a wide range of scientific methods, techniques, and developments (to include qualitative and quantitative approaches) as applied to the monitoring and evaluation of programs designed to improve public health.
- Skill in designing research studies, including process and/or outcome monitoring and evaluation studies designed to improve public health.
- Skills to include protocol development, design of measurement instruments, data collection, data management, data analysis and writing of reports and scientific articles.
- Knowledge of CTP mission, programs and organizational structures sufficient to collaborate with other CTP staff on public health issues and problems.
- Excellent organizational skills.
- Excellent oral and written communication skills.

Application Procedure:

Supervisory concurrence must be obtained before you apply to this Detail. The Detail opportunity is open to all qualified candidates at the GS-12 and GS-13 grade levels or Commissioned Corps Officers (O4/O5).

Please enter **Detail: CTP, OS KM _ Health Scientist** in the subject line of e-mail.

Interested applicants must submit a copy of their resume, most recent copy of SF-50, copy of their unofficial transcripts, a copy of supervisory concurrence, and statement of interest via email to: CTP-Recruitment@fda.hhs.gov.

Detail is reimbursable.

Travel Expenses will not be paid.

Candidates must express interest by May 4, 2023.

***This is not an official vacancy announcement under the Merit Promotion System**