REIMBURSABLE DETAIL
CENTER FOR TOBACCO PRODUCTS

The Food and Drug Administration (FDA), Center for Tobacco Products (CTP), Office of Regulations (OR) is offering a Detail opportunity to **Regulatory Counsel, GS-0301-13**. Applicants at the GS-13 are encouraged to apply. PHS Commissioned Corps Officers may apply. The Detail is for a period of 120 days. A temporary promotion will not be considered.

Bargaining Unit Status:	**Bargaining Unit Position**
Duty Location:	**Anywhere in the U.S. (Remote Job)**
Area of Consideration:	**HHS Employees**
Opening Date:	**March 23, 2023**
Closing Date:	**May 2, 2023**

On June 22, 2009, the Family Smoking Prevention and Tobacco Control Act (the Tobacco Control Act) (Public Law 111-31) was signed into law. The Tobacco Control Act granted FDA important new authority to regulate the manufacture, marketing, and distribution of tobacco products to protect the public health generally and to reduce tobacco use by minors. To carry out this responsibility, FDA established CTP.

Major Duties:

The selected employee will serve as a Regulatory Counsel in the Office of Regulations. Duties may include:

- Review, summarize, and draft responses to public comments received on proposed regulations; recommend adoption or rejection of counter-proposals contained in comments; drafts final regulation. For example, the detailee may have the opportunity to work on two recently proposed product standards: one that would prohibit menthol as a characterizing flavor in cigarettes and another that would prohibit characterizing flavors (other than tobacco) in all cigars.
- Develop and draft a wide range of regulatory and policy documents, often leading working groups within the Center and participating on behalf of CTP on Agency-wide working groups or teams.
- Develop policies and programs involving matters affecting the regulation of tobacco products.
- Conduct legal research to establish the legal basis for drafting proposed regulations, guidance documents, and other regulatory documents.
- Provide authoritative advice and assessments of the impact of actual or proposed Administration or Congressional actions on the program, functions, and activities of the Center.

Qualifying specialized experience includes:

- Review, summarize, and draft responses to public comments received on proposed regulations.
- Make oral presentations explaining the substance and procedures involved in regulation and guidance development.
- Consult with staff at all levels to resolve issues arising out of rule or guidance development.
- Resolve issues arising out of rule or guidance development through the use of decision memoranda or through meetings.
- Analyze regulatory programs to create policies and procedures for issuing regulations and guidance.
- Prepare and finalize responses to inquiries.
- Draft and format regulatory documents that comply with all applicable legal requirements and policies.

Application Procedure:

This detail opportunity is open to all qualified candidates at the GS-13 or Commissioned Corps Officers (O-4 or O-5).

Supervisory concurrence is required in order to accept a detail; it is NOT required to apply. Interested applicants must submit a copy of their resume, most recent copy of a SF-50, and a statement of interest via email to:

Michele Quander
Office of Management
Center for Tobacco Products, FDA
Michele.Quander@fda.hhs.gov

For questions about this position, please contact Thomas Crumbacker at Thomas.Crumbacker@fda.hhs.gov or 240- 402-13402.

Travel Expenses will not be paid.

Applications/resumes must be submitted by May 2, 2023.

This is not an official vacancy announcement under the Merit Promotion System.