

**Title 21 Vacancy Announcement**  
**Department of Health and Human Services (HHS)**  
**Food and Drug Administration (FDA)**  
**Center for Veterinary Medicine**

**Application Period:** 10/24/2022-11/25/2022

**Area of Consideration:** United States Citizenship is required. You must be a U.S. Citizen or U.S. National. Foreign nationals or legal permanent residents are not eligible for consideration.

**Position:** Director, Center for Veterinary Medicine

**Series:** This position can be filled in a variety of series to include; 301, 685, 701 and applicable 400 series (401,404,403,415, 405)

**Salary:** Starting at \$287,836

**Location(s):** Rockville, MD

**Work Schedule:** Full Time

**Full Performance Band Level:** Band I

**Cures Band(s):** Band I

**Travel Requirements:** 25%

**Relocation Expenses Reimbursement:** You may qualify for reimbursement of relocation expenses in accordance with agency policy.

**This position is being filled under a stream-lined hiring authority, Title 21, Section 3072 of the 21st Century Cures Act. The candidate selected for this position will serve under a career or career-conditional appointment and be paid under the provisions of this authority.**

**Additional information on 21st Century Cures Act can be found here:**

**[21st Century Cures Act Information](#)**

## Introduction

The Food and Drug Administration (FDA or Agency) is the regulatory, scientific, public health and consumer protection agency responsible for ensuring all human and animal drugs, medical devices, cosmetics, foods, food additives, drugs and medicated feeds for food producing animals, tobacco, and radiation emitting devices are safe and effective.

The Center for Veterinary Medicine (CVM) is responsible for the Federal government's regulatory activities and associated applied research related to FDA regulated animal products. CVM regulates medical products used in animals, including drugs consumed by food producing animals. Since residues from these drugs can remain in meat, milk, eggs and poultry, these products can also affect human health and safety. CVM regulates animal drugs, animal foods, animal food additives, and veterinary medical devices. CVM evaluates, for safety and effectiveness, proposed and marketed animal drugs and food additives and marketed veterinary medical devices.

The CVM Director provides overall leadership and management for the Center; coordinates and works to integrate CVM programs with those of the other FDA Centers; serves as a liaison between FDA and other government agencies, academic institutions, and private organizations; and is responsible for the direction, performance and quality of CVM's programs and activities.

The CVM Director provides executive leadership in managing and directing approximately 700 scientific, professional, and technical support personnel who carry out the CVM mandate.

## Duties/Responsibilities

- Formulates CVM priorities within the context of FDA's overarching consumer protection mandate. Applies knowledge of manufacturing, packaging, labeling, distributing, marketing and use of veterinary medical products in the United States to make decisions on the highest priorities for CVM's resources in terms of the safety and health of consumers of food producing animal products and on safety and health of animals, including companion, food producing and minor species.
- Develops and implements FDA's policies and programs related to veterinary animal drugs, feed additives and devices. Identifies significant issues in Center/Agency programs related to animal and public health.
- Provides scientific direction and leadership for the Center to ensure that decisions are based on adequate scientific evidence and sound scientific and technical reasoning. Takes appropriate action to correct deficiencies in decision-making to ensure that the health and safety of humans and animals and the public is optimally served. Guides Center decision-making on particularly difficult and/or controversial scientific and policy issues.
- Coordinates and integrates efforts of Center veterinary medical experts, scientists, regulatory experts and other professionals across organizational lines within the Center in order to provide for optimum utilization of all Center resources. Ensures that organizational structure of the Center provides for maximum effectiveness and efficiency of operations; effects changes as may be required.
- Represents FDA in discussions, meetings, and conferences with Congress, top-level Departmental, Office of Management and Budget, and Agency officials, industry representatives, scientific and professional organizations and personnel from other executive departments and independent Federal agencies, State and local governmental counterparts and significant issues and actions related to FDA programs. Presents expert conclusions and recommendations reflecting the Agency's position on CVM-related issues; and commits FDA resources toward program accomplishments and/or for developing courses of action and alternatives in the resolution of problems.

#### Supervisory Responsibilities:

**Organizational Management:** Provides overall leadership and management for the Center for Veterinary Medicine.

**Program Management:** Helps establish and identifies outcomes needed to achieve Center mission goals. Establishes and directs program outcomes for the Center for Veterinary Medicine. Establishes and directs organizational objectives that encompasses the FDA's public health mission, operational and human capital strategies.

**Resource Management:** Possesses highest resource authority in the Center. Allocates resources according to mission alignment. Delegates resource authority as appropriate. Serves as accountable official for resource management and reporting.

**Personnel Performance Management:** Counsels and rates immediate subordinates.

**Human Capital Management:** Identifies organizational capabilities needed to achieve Center mission goals.

**EEO responsibilities:** The CVM Director is responsible for furthering the goals of equal employment opportunity (EEO) by taking positive steps to assure the accomplishment of affirmative action objectives and by adhering to non-discriminatory employee practices in regard to race, color, religion, sex, national origin, age, or disability. Specifically, as a manager, the incumbent initiates nondiscriminatory practices and affirmative action for the Center in the following: (1) merit promotion of employees and recruitment and hiring of applicants; (2) fair treatment of all employees; (3) encouragement and recognition of employee achievements; (4) career development of employees; and (5) full utilization of their skills.

Position requires eligibility for access to Sensitive Compartmented Information (SCI), other intelligence-related Special Sensitive information, or involvement in Top Secret Special Access Programs (SAP).

## Conditions of Employment

- U.S. Citizenship requirement or proof of being a U.S. National must be met by closing date.
- Employment is subject to the successful completion of a background investigation, verification of qualifications, completion of onboarding forms, submission of required documents, and any other job-related requirement before or after appointment.

Applicants must meet all qualification requirements by the closing date of this announcement.

- Direct Deposit: You will be required to have all federal salary payments electronically deposited into a bank account with a financial institution of your choice.
- FDA participates in e-Verify: All new hires must complete the I-9 form; this information will be processed through e-Verify to determine your employment eligibility. If a discrepancy arises, you must take affirmative steps to resolve the matter.
- Males born after December 31, 1959 must be registered with the Selective Service.
- One-year probationary period may be required.
- Financial Disclosure is required.
- Ethics Clearance is required.
- Background Investigation/Security Clearance is required. All employees must pass a security investigation. Failing to pass the background check may be grounds for removal or legal action. If hired, you may be subject to additional investigations at a later time.
- This position is designated as a Senior Executive Service Equivalent position.

## Qualifications

To be placed into a Cures position, candidates must meet the following criteria:

1. Scientific, Technical, and Professional Fields
2. Qualified and Outstanding Candidates
  - a. **Qualified** applies to all candidates for Cures appointments. The FDA Office of Talent Solutions will use the basic requirements defined in the [OPM Qualification Standards](#) as a baseline for comparing experience levels and other candidate attributes for relevant positions.
  - b. **Outstanding** candidates can be defined by existing outstanding work experience, outstanding performance rating, or both.

In order to qualify for this Title 21 Cures position, the candidate(s) must meet the following **required** qualifications. *Please note: Additional education and experience listed that is not indicated as **required** is preferable and desired. Candidates who do not meet the “desired” criteria will not be excluded from consideration for this position.*

### **Education Requirement:**

#### **Veterinary Medical Science Series, 0701**

Degree: Doctor of Veterinary Medicine (DVM) or equivalent degree, i.e., Veterinary Medical Doctor (VMD), obtained at a school or college of veterinary medicine accredited by the American Veterinary Medical Association Council on Education (AVMA).

**General Natural Resources Management and Biological Sciences Series, 0401**

**Degree:** biological sciences, agriculture, natural resource management, chemistry, or related disciplines appropriate to the position

**Microbiology Series, 0403**

**Degree:** microbiology; or biology, chemistry, or basic medical science that included at least 20 semester hours in microbiology and other subjects related to the study of microorganisms, and 20 semester hours in the physical and mathematical sciences combining course work in organic chemistry or biochemistry, physics, and college algebra, or their equivalent.

**Biological Science Technician Series, 0404**

**Degree:** major study in any in any combination of scientific or technical courses such as biology, chemistry, statistics, entomology, animal husbandry, botany, physics, agriculture, or mathematics or coursework in field of study directly related to the position

**Toxicology Series, 0415**

**Degree:** toxicology; or an appropriate discipline of the biological, medical, or veterinary sciences that included at least 30 semester hours in chemistry, biochemistry, or physiology, and 12 semester hours in toxicology.

**Pharmacology Series, 0405**

**Degree:** major in an appropriate biological, medical, veterinary, or physical science, or in pharmacy that included at least 30 semester hours in chemistry and physiology and 12 semester hours in pharmacology.

**Public Health Program Specialist Series, 0685**

**Degree:** major study in public health or coursework in field of study directly related to the position

This position may also be filled in the following series; **301- Miscellaneous Administration & Program Series**. There is no education requirement for this series, but experience related to the position will be evaluated.

**Professional Experience:**

- Strong background in veterinary science and public health or veterinary products regulation, 5-10 years of senior technical and leadership experience.
- In-depth knowledge of the FDA's policies, and scientific and regulatory programs as they relate to veterinary products.
- Talent for building partnerships and coalitions with stakeholders in public and private arenas.

## Education Transcripts

**SUBMITTING YOUR TRANSCRIPTS:** Positions which are scientific or technical in nature often have very specific educational requirements. A transcript is required to verify educational achievement. Pay careful attention to the Qualifications and Education sections to identify vacancies where a transcript is required. Even if you hold a similar position or are a current FDA employee, you are not exempt from transcript requirements.

**FOREIGN EDUCATION:** If you are using education completed in foreign colleges or universities to meet the qualification requirements, you must show that the education credentials have been evaluated by a private organization that specializes in interpretation of foreign education programs and such education has been deemed equivalent to that gained in an accredited U.S. education program; or full credit has been given for the courses at a U.S. accredited college or university. For more information about this requirement, please visit the [U.S. Department of Education website for Foreign Education Evaluation](#).

## Security Clearance Requirements

Background Investigation/Security Clearance Requirements:

This position requires a Top-Secret security clearance, and the incumbent has access to documents and facilities related to national security. Drug usage could impair the reliability, stability, and judgment of the incumbent which could undermine public confidence in the agency. Drug dependency would create the possibility of coercion and irresponsible actions leading to the disclosure of highly sensitive, top secret information. Therefore, this is a Testing Designated Position, and the incumbent is subject to testing for drug usage in accordance with the HHS plan for a Drug Free Workplace.

## Ethics Clearance Requirements

This position may require financial disclosure reporting and will be subject to FDA's prohibited financial interest regulation. If you are hired, you may be required to divest of certain financial interests. You are advised to seek additional information on this requirement from the hiring official before accepting any job offers. For more information please visit the FDA Ethics web page: <https://www.fda.gov/about-fda/jobs-and-training-fda/ethics>.

## Equal Employment Opportunity

The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor. [Equal Employment Opportunity \(EEO\) for federal employees & job applicants](#)

## Reasonable Accommodation

Federal agencies must provide reasonable accommodation to applicants with disabilities where appropriate. Applicants requiring reasonable accommodation for any part of the application process should follow the instructions in the job opportunity announcement. For any part of the remaining hiring process, applicants should contact the hiring agency directly.

Determinations on requests for reasonable accommodation will be made on a case-by-case basis. A reasonable accommodation is any change to a job, the work environment, or the way things are usually done that enables an individual with a disability to apply for a job, perform job duties or receive equal access to job benefits. Under the Rehabilitation Act of 1973, federal agencies must provide reasonable accommodations when: An applicant with a disability needs an accommodation to have an equal opportunity to apply for a job. An employee with a disability needs an accommodation to perform the essential job duties or to gain access to the workplace. An employee with a disability needs an accommodation to receive equal access to benefits, such as details, training, and office-sponsored events. You can request a reasonable accommodation at any time during the application or hiring process or while on the job.

Requests are considered on a case-by-case basis. Learn more about [disability employment and reasonable accommodations](#) or [how to contact an agency](#).

## E-Verify

The Food and Drug Administration participates in the USCIS Electronic Employment Eligibility Verification Program (E-Verify). E-Verify helps employers determine employment eligibility of new hires and the validity of their Social Security numbers.

## How to Apply

Submit resume or curriculum vitae with cover letter by **11:59pm on 11/25/2022** to: [CuresExecutives@fda.hhs.gov](mailto:CuresExecutives@fda.hhs.gov).

For questions, please contact [CuresExecutives@fda.hhs.gov](mailto:CuresExecutives@fda.hhs.gov). Please reference Job Reference ID in subject line of email: CVM2022

## Announcement Contact

For questions regarding this Cures position, please contact [CuresExecutives@fda.hhs.gov](mailto:CuresExecutives@fda.hhs.gov).

The Department of Health and Human Services is an equal opportunity employer with a smoke free environment.

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