

## NOTICE TO THE PUBLIC

### **Preventive Maintenance of Steris Reliance 400 and 500 Dishwashers, (FDA-1257599)**

This is a combined synopsis/solicitation for commercial items prepared in accordance with the format in FAR 12.6. This announcement constitutes the only solicitation, and a written solicitation will not be issued.

This requirement is “Subject to the Availability of Funds” The Following FAR Clause applies: AVAILABILITY OF FUNDS (52.232-18) (APR 1984)

This synopsis, NAICS code 334516, identified as REQ#1257125 is to notify contractors that the government intends to issue a Purchase Order in accordance with FAR Part 13.106 for the following specifications, under the simplified acquisition procedures.

### **Background**

The Southeast Region Laboratory, (SRL) of the US Food and Drug Administration in Atlanta, GA has 3 Dishwashers that were purchased from 5-13 years ago from STERIS. Every year since these purchases, they have had a preventative maintenance contract with STERIS to inspect and service this equipment. Steris is the sole factory authorized supplier of parts and service for these dishwashers. These dishwashers apply steam under high pressure to sterilize labware. They need to be regularly serviced so the materials placed inside them are truly sterilized and so the workers nearby are protected. This preventative maintenance contract is standard practice for owners of sterilizing dishwasher used in laboratory settings.

### **SCOPE OF WORK**

1. The contractor shall provide all comprehensive service including parts and labor to perform scheduled preventative maintenance in accordance with recommended OEM standards including chamber cleaning and calibration services in accordance to NIST (National Institute of Standards and Technology).
2. Contractor shall provide all parts and labor necessary to bring equipment up to normal operating condition when repairs are necessary.
3. The contractor shall provide quarterly inspections each fiscal year
4. The contractor shall perform the services required under this contract during normal working hours between 8 am and 5pm Monday through Friday except on Federal holidays.
5. The contractor shall have a response time within 48 hours of initial service call of unscheduled maintenance
6. The contractor must provide parts and labor necessary for safety recalls
7. The serial number for the Reliance 400 laboratory glass washer is 3634115011. The serial number for the Reliance 500 laboratory glass washers are 3634410008 and 3634710006.

Interested sources that are capable of providing the equivalent services of authorized Maintenance on STERIS Dishwashers are encouraged to submit statements of capability to the contracting office. Small

Business concerns are encouraged to participate. This is not a request for competitive proposals. Information received will be considered solely for the purpose of determining whether to possibly conduct a competitive procurement in the future. No requests for capability briefings will be honored as a result of this notice. Interested sources who submit data are responsible for appropriately marking information if it is proprietary in nature. Please provide Tax I.D. Number, Duns Number, point of contact information, past performance, and references regarding your ability to provide service along with your Statement of Capability. The Government will not award a contract based on the information received, nor reimburse participants for information they provide. Information provided is strictly voluntary.

#### Place of Performance

Food and Drug Administration, SRL

60 8th St, NE,

Atlanta, GA 30309

TPOC:

#### **Repair Service and Documentation**

- The Contractor shall repair or replace any part or parts under the warranty that prove to be defective at no additional charge to the Government.
- For repairs that fall under the warranty, the Contractor shall plan for the fastest delivery for parts and will schedule service upon receipt of parts within 72 business hours (3 days) upon COR approval.
- All replacement parts shall be from the original manufacturer and will be installed to the original manufacturers' specifications.

#### **Inspection and Acceptance**

The COR and/or COR designee will perform inspection and acceptance of equipment.

A final inspection and acceptance of all deliverables will be performed by the COR and/or COR designee to ensure the products provided meet the requirements of the Statement of Work (SOW).

Inspection and acceptance will occur at the place of performance and take place within five (5) business days of task being completed. The Government will provide written notification of acceptance or rejection within five (5) business days. Inspection will include review of the deliverables to ensure adequacy.

The Government will accept goods, reports, and services only if they conform to all terms and conditions of the SOW, and satisfy the performance standards developed under this SOW.

The Government will reject non-conforming products and services. The Contractor shall correct any deficiencies within fifteen (15) business days of when the Government issues the rejection notice. If the Contractor cannot correct the deficiencies within this period, the Contractor shall

immediately notify the COR of the reason for the delay and provide a proposed corrective action plan within five business days.

### **Contracting Officer Authority**

The Contracting Officer (CO) is the sole person authorized to make or approve any changes in any of the requirements of this order and notwithstanding any provisions contained elsewhere in the order, the said authority remains solely with the CO. In the event the Contractor makes any changes at the direction of any person other than the CO, the change shall be considered to have been made without authority and no adjustment will be made in the delivery order terms and conditions, including price. The CO shall be the only individual authorized to accept nonconforming work, waive any requirement of the order and modify any term or condition of the order. The CO is the only individual who can legally obligate Government funds.

The Contracting Officer's Representative (COR) or Project Officer is not authorized to make any commitments or otherwise obligate the Government or authorize any changes which affect the order price, terms, or conditions. The COR/Project Officer is responsible for the technical aspects of the project and serves as technical liaison with the contractor and is responsible for the final inspection and acceptance, and such other responsibilities as may be specified in the order.

### **Contract Type**

Firm-Fixed-Price (FFP). All deliverables shall be clearly identified, complete with clear descriptions; due dates, and at a predetermined, agreed-upon price.

### **Government Contacts**

#### **Contracting Officer: (CO):**

Office of Acquisitions Grants and Services

Mary Rose A. Nicol, CO

Phone: 240-402-7606

Email: [Maryrose.nicol@fda.hhs.gov](mailto:Maryrose.nicol@fda.hhs.gov)

***Contracting Office Representative (COR): TBD***

### **Government Holidays**

Unless otherwise specified, the Contractor shall perform work Monday through Friday (excluding Federal Holidays) between the hours of 8:00 a.m. and 4:30 p.m. EST. Supplies or services scheduled for delivery on a Federal holiday shall be made the next business day.

Workplace is not available on the Government Holidays stated below, or as prescribed by an Executive Order (EO) due to inclement weather.

January (New Year's Day)

January (Martin Luther King Day)

September (Labor Day)

October (Columbus Day)

February (President's Day)  
May (Memorial Day)  
June (Juneteenth)  
July (Independence Day)

November (Veterans Day)  
November (Thanksgiving Day)  
December (Christmas Day)

### **BASIS OF AWARD**

The Government will award a contract resulting from this solicitation to the responsible quoter as a fixed-price contract on the lowest price technically acceptable (LPTA) evaluation method. Award will be made on the basis of the lowest evaluated price meeting or exceeding the non-cost factor (technical conformance to the requirements of the solicitation). The Quoter's initial quotation shall contain the Quoter's best terms from a price standpoint. Failure to demonstrate meeting any of the requirements will result in a rating of technically unacceptable and will not be considered for award.

In order to facilitate the award process, ALL quotes shall include a statement regarding the terms and conditions herein. Additionally, all quotes shall include price (s); FOB point; a poc (name and telephone number); a statement from the offeror verifying that they are Registered in SAM.gov under NAICS code; 334516\_delivery date (delivery date is of the utmost importance); business size; and payment terms. Delivery shall be to FDA.

FDA intends to make an award soon after the response date of this notice and all quotes must be submitted via email to [Maryrose.nicol@fdahhs.gov](mailto:Maryrose.nicol@fdahhs.gov) and be received by 5:00 PM (1700) on , July 18, 2022 to the attention of Mary Rose A. Nicol, [maryrose.nicol@fda.hhs.gov](mailto:maryrose.nicol@fda.hhs.gov). Offerors shall ensure the RFQ number is visible in the header of the email.

**ALL QUESTIONS REGARDING THIS SYNOPSIS/SOLICIATION MUST BE SUBMITTED IN WRITING NO LATER THAN 5:00 PM (1700) EST July 15, 2022. FAX QUOTES SHALL NOT BE ACCEPTED.**

