

REIMBURSABLE DETAIL
Center for Tobacco Products
Office of Science

The Center for Tobacco Products, Office of Science is offering Detail opportunities for **Supervisory Science Policy Analyst GS-0601-14**. Applicants eligible for the GS-14 levels are encouraged to apply. The Detail is available immediately for a period of 120 days. A temporary promotion may be considered.

Bargaining Unit Status: Non-Bargaining Unit Position

Office Location: FDA
Center for Tobacco Products
Office of Science
11785 Beltsville Drive
Beltsville, MD 20705

Opening Date: **March 28, 2022**

Closing Date: **April 8, 2022**

Area of Consideration: **FDA-Wide**

The CTP Office of Science, Science and Policy Branch offers a fast-paced, dynamic environment and an opportunity to work with dedicated, energetic people who want to make a difference and improve public health. The position is ideal for someone who wants to have a critical role in the organization and would enjoy the challenge of handling a variety of assignments related to the regulation of tobacco products.

Duties include:

Provides leadership and direction to science policy staff by performing substantive activities related to the planning, development, administration, execution and coordination of programs, initiatives and policies in OS. The incumbent further initiates, coordinates and participates in the development and implementation of programs (e.g., communication and process improvement initiatives); develops preliminary and final operating criteria and procedures, policy issuances, standards, and protocols to be followed throughout OS. Formulates and applies new concepts, theories and methods for resolving novel regulatory science problems. Extends and modifies approaches, precedents and methods to solve far reaching and multifactorial regulatory problems. Examines the efficacy and efficiency of current policies in considering changes in processes, programs, and future policy. Considers ways to effectively incorporate scientific study findings into Agency guidelines and regulations, and the effects of those findings on industry practices nationwide. Drafts and critically reviews documents that necessitate minimal oversight and higher-level review before transmittal to other Offices and the Center Director. Provides leadership, guidance and/or regulatory expertise to address and solve complex regulatory issues consistent with technological developments or new scientific evidence, and provides innovative solutions to complex problems. This includes guiding Office staff on how to resolve particularly challenging regulatory science and policy issues. Provides guidance and/or training to staff in the area of regulatory science related to tobacco product policy and regulation. This

includes guiding Office staff on how to resolve particularly challenging regulatory science and policy issues. Consults with epidemiologists, chemists, biologists, physicians, other public health professionals, and lawyers concerning on-going and established scientific studies or other projects; collates and synthesizes scientific information from subject-matter experts in support of the development of policies and regulations to decrease the tremendous toll of disease, disability and death caused by tobacco use in the United States.

Desired Knowledge and Skills:

Knowledge of applicable Agency laws, regulations, policies, procedures, standards and guidelines. Keen ability to provide sound advice in the application of agency laws, rules, regulations and procedures. Skill in evaluating situations, identifying problems, probing causes, and suggesting courses of action for scientific and regulatory specialists to pursue. Skill in gathering and synthesizing information from various sources for drawing necessary conclusions, proposing additional studies or analyses, recommending solutions, preparing reports, and negotiating acceptance and implementation of recommendations through sound scientific argument.

Strong written communication skills sufficient to effectively and clearly communicate complex scientific and technical information for development of rulemaking, guidance documents, or publication in scientific journals.

Must demonstrate skill to identify problems, gather information, draw conclusions, recommend solutions, prepare papers and reports for publication, provide advice to other scientists, and negotiate acceptance and implementation of recommendations.

Must have ability and skill in accomplishing work through others when necessary and have communications skills sufficient to draft papers or guidance documents for publication and provide advice to other scientists and laypersons.

Application Procedure:

The Detail opportunity is open to all qualified candidates at the GS-14 grade level or Commissioned Corps Officers. Interested applicants should submit a copy of their resume, most recent copy of SF-50, a copy of your transcripts, and statement of interest via email.

Please enter **Detail: CTP, OS Supervisory Science Policy Analyst GS-14 (March)** in the subject line of e-mail.

Rebecca Martin
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Office of Management/Human Capital Team
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Detail is reimbursable.
Travel Expenses will not be paid.

Candidates must express interest by April 8, 2022.

***This is not an official vacancy announcement under the Merit Promotion System**