REIMBURSABLE DETAIL/TEMPORARY PROMOTION OPPORTUNITY

CENTER FOR TOBACCO PRODUCTS

The Center for Tobacco Products, Office of Compliance and Enforcement (OCE) is offering a reimbursable, temporary promotion detail opportunity for a period not to exceed 120 days. U.S. Public Health Service Commissioned Corps Officers are encouraged to apply.

Position:	Supervisory Consumer Safety Officer (Branch Chief), GS-696-14
Bargaining Unit Status:	Non-Bargaining Unit Position
Office/Duty Location:	Center for Tobacco Products Office of Compliance and Enforcement Division of Promotion, Advertising and Labeling 10903 New Hampshire Ave, Bldg. 75 Silver Spring, MD 20993
Opening Date:	**1/18/2022**
Closing Date:	**2/8/2022**
Area of Consideration:	Open to all career or career-conditional FDA employees

On June 22, 2009, the President signed into law the Family Smoking Prevention and Tobacco Control Act (the Tobacco Control Act) (Public Law 111-31). The Tobacco Control Act granted FDA important new authority to regulate the manufacture, marketing, and distribution of tobacco products to protect the public health generally and to reduce tobacco use by minors. To carry out this responsibility, FDA established the Center for Tobacco Products (CTP).

Major Duties:

This position will serve as a Supervisory Consumer Safety Officer in a Branch within the Office of Compliance and Enforcement (OCE), Division of Promotion, Advertising and Labeling. The duties for this detail include:

- Supervise a team involved in compliance and regulatory matters in support of CTP's mission-critical special initiatives and/or recurring tasks as they apply to the Division of Promotion, Advertising and Labeling (DPAL).
- Assign and review DPAL-related work on a regular and recurring basis and assure that requirements for production and accuracy are met.
- Ensure consistent application of established policies and procedures across the team for assigned processes and program areas.
- Participate in the decision-making process, including discussions and decisions concerning the implementation of Office and Center plans through compliance programs and activities.
- Advise senior level management on the status of assigned process and program activities, including problems encountered and proposed solutions to these challenges.
- Provide advice, counsel, and instruction on work matters to supervised staff.

- Prepare analyses of the impact of proposed changes to FDA laws, regulations, guidance, or priorities that affect the functions or activities of assigned processes and program areas.

Qualifying specialized experience includes:

- Ability to advise, lead, and collaborate well with others in the application of Agency rules, regulations, and procedures.
- Skill in identifying problems, gathering information, drawing conclusions, recommending solutions, preparing reports, negotiating acceptance, implementing recommendations, and communicating/collaborating well with staff, management, industry, and other stakeholders.
- Solid foundation in regulatory review work, for example reviewing industry applications submitted to FDA.
- Excellent oral and written communication skills.

This series has an Individual Occupational Requirement (IOR)/positive education requirement. See link below for the requirements.

https://www.opm.gov/policy-data-oversight/classification-qualifications/general-schedule-qualification-standards/0600/consumer-safety-series-0696/

Applicants with one year of specialized experience at the GS-13 level who meet the basic qualifications of the position may be eligible for temporary promotion.

Application Procedure:

Supervisory concurrence is required to accept a detail; it is NOT required to apply.

The detail opportunity is open to:

- Qualified candidates at the GS-13 grade level that have not previously held a temporary promotion position within the last 12 months.
- Qualified candidates at the GS-14 grade level.
- Public Health Service Commissioned Corps Officers.

Multiple selections may be made to fill position on a rotational basis.

Interested applicants should submit a copy of their resume, copy of their transcripts, most recent copy of SF-50, and statement of interest via email to:

Renise Tillery and Michele Quander
Office of Management
Center for Tobacco Products, FDA
renise.tillery@fda.hhs.gov | michele.quander@fda.hhs.gov

Questions about the position, please contact Ele Ibarra-Pratt 301-796-9235.

Travel Expenses will not be paid.
Applications/resumes must be submitted by 1/25/2022.
This is not an official vacancy announcement under the Merit Promotion System.