

REIMBURSABLE DETAIL CENTER FOR TOBACCO PRODUCTS

The Center for Tobacco Products (CTP), Office of Compliance and Enforcement (OCE) is offering a Detail opportunity to Unclassified Duties (Equivalent to a Division Director). Applicants at the GS-15 level are encouraged to apply. PHS Commissioned Corps Officers may apply. The Detail is for a period of 90 days. **No Temporary Promotion.**

Bargaining Unit Status: Non-Bargaining Unit Position

Office/Duty Location: FDA
Center for Tobacco Products
Office of Compliance and Enforcement
Division of Promotion, Advertising and Labeling
10903 New Hampshire Avenue
Silver Spring, MD 20993

Opening Date: 11/29/2021

Closing Date: 12/10/2021

Area of Consideration: Open to all Career/Career Conditional CTP Employees Only

On June 22, 2009, the President signed the Family Smoking Prevention and Tobacco Control Act (Tobacco Control Act) (Public Law 111-31) into law. The Tobacco Control Act granted FDA important new authority to regulate the manufacture, marketing, and distribution of tobacco products to protect the public health generally and to reduce tobacco use by minors. To carry out this responsibility, FDA established the Center for Tobacco Products (CTP).

Duties include:

The incumbent serves as a Division Director, Division of Promotion, Advertising and Labeling in OCE.

The incumbent:

- Supervises, manages, and directs work assignments and focuses on policies regarding industry compliance with all laws and regulations related to the promotion, advertising, and labeling of all tobacco products for human use.
- Directs monitoring and surveillance of tobacco marketing, sales, labeling, advertising activities and other promotional activities through publications, and the internet, including online minor buy investigations to assess compliance with federal laws and regulations.
- Manages and coordinates administrative and enforcement actions against regulated industry and tobacco products.
- Directs and coordinates activities associated with complaints and inquires related to tobacco products and regulated industry.
- Directs and manages compliance and enforcement related consumer perception research studies to evaluate the impact of tobacco labeling, advertising and promotion of tobacco products directed to consumers.
- Consults with OCE senior staff members and other Center personnel to develop recommendations for regulation and policy development, to address emerging issues related to new tobacco products.

Desired Knowledge and Skills:

- Knowledge of the various laws, regulations, and policies applicable to HHS and FDA governing or affecting the programs administered by CTP.
- Ability to analyze complex, legal, scientific, enforcement and other information and interpret the significance of this data under prevailing legal principles, as expressed in statutes, regulations, and case law.
- Solid foundation in regulatory review work.
- Excellent oral and written communication skills.
- Excellent organizational skills.

The incumbent will also be responsible for the below supervisory duties:

- Organizational Management
- Program Management
- Resource Management
- Personnel Performance Management

Application Procedure:

The Detail opportunity is open to all qualified candidates at the GS-15 grade level or Commissioned Corps Officers.

Supervisory concurrence should be obtained before you apply to this Detail. The Detail opportunity is open to all qualified candidates at the GS-15 grade level or Commissioned Corps Officers. Interested applicants should submit a copy of their resume, most recent copy of SF-50, supervisory concurrence, and statement of interest via email.

Interested applicants must submit a resume, recent copy of SF-50, and a statement of interest via email to:

Michele Quander
Office of Management
Center for Tobacco Products
Michele.Quander@fda.hhs.gov

AND

Renise Tillery
Office of Management
Center for Tobacco Products
Renise.Tillery@fda.hhs.gov

For questions about this position, please contact Olga Morales, 240-402-4472

Travel Expenses will not be paid.

Applications/resumes must be submitted by December 10, 2021.

This is not an official vacancy announcement under the Merit Promotion System.