



Title 21 Vacancy Announcement
Department of Health and Human Services (HHS)
Food and Drug Administration (FDA)
Center for Drug Evaluation and Research (CDER)
Office of New Drugs (OND)
Multiple Vacancies

Application Period: October 4, 2021-October 22, 2021

Area of Consideration: United States Citizenship is required. You must be a U.S. Citizen or U.S. National. Foreign nationals or legal permanent residents are not eligible for consideration.

Position: Clinical Analyst

Series: AD-601

Location(s): Silver Spring, Maryland

Salary: Starting at \$103,690- 144,388

Work Schedule: Full Time

Cures Band(s): Band C

Full Performance Band Level: Band C

Travel Requirements: 25% or less

Relocation Expenses Reimbursement: You may qualify for reimbursement of relocation expenses in accordance with agency policy.

This position is being filled under a stream-lined hiring authority, Title 21, Section 3072 of the 21st Century Cures Act. The candidate selected for this position will serve under a career or career-conditional appointment and compensated under the provisions of this authority.

Additional information on 21st Century Cures Act can be found here:

[**21st Century Cures Act Information**](#)

Introduction

The Food and Drug Administration (FDA or Agency) is the regulatory, scientific, public health and consumer protection agency responsible for ensuring all human and animal drugs, medical devices, cosmetics, foods, food additives, drugs and medicated feeds for food producing animals, tobacco and radiation emitting devices are safe, and effective.

The mission of the Center for Drug Evaluation and Research (CDER) is to perform an essential public health task by making sure that safe and effective drugs are available to improve the health of people in the United States. CDER regulates over-the-counter (OTC) and prescription drugs, including biological therapeutics and generic drugs.

The Office of New Drugs (OND) is a dynamic, purpose-driven organization dedicated to the review of new drug applications, interactions with the pharmaceutical industry and ultimately deciding whether the benefits of a drug outweigh the known risks. OND is a multi-disciplinary organization engaged in the oversight of human drug trials in the United States, in review of new drug applications (NDAs) and biologics license applications (BLAs) for marketed drugs and therapeutic biologics in this country, and in regulating OTC drug products.

The Clinical Analyst is a position located within the Office of New Drugs (OND), Center for Drug Evaluation and Research (CDER) and is responsible for determining whether clinical trials of new drugs in humans are soundly conceived and supported by prior animal testing, and other controls adequate to justify tests in humans. The Clinical Analyst evaluates submissions from applicants seeking permission to market new drugs for general use and makes recommendations on the adequacy of the efficacy and/or safety data provided.

The following divisions are currently recruiting for this position:

Division of Non-Malignant Hematology

Division of Gastroenterology

Duties/Responsibilities

Conducts labeling reviews and determines whether proposed labeling contains truthful claims for safety and effectiveness, and adequate directions for use and warnings against misuse. Makes recommendations on the accuracy of clinically relevant product information in the labeling and compliance with content requirements, e.g., Pregnancy Labeling and Lactation Rule (PLLR), and all labeling regulations.

Reviews supplements and amendments to previously approved New Drug Applications (NDA) or Biologics License Applications (BLA) and provides a recommendation in each case as to whether the indicated population of a previously approved NDA or BLA should be expanded based on review of changes in the labeling and information available to support a determination of safety and effectiveness; reviews periodic and annual reports submitted by applicants on drugs approved for marketing; provides recommendations on clinical and safety data tables.

Incorporates the summaries of pharmacologists and chemists as part of the decision-making process in determining whether to approve an application. As a Clinical Analyst, the incumbent makes science-based recommendations for whether a supplement submission can or cannot be approved, or whether an investigational new drug (IND) be is safe to proceed, needs to be modified, or should be placed on clinical hold. Reviews consult requests from internal parties, as deemed appropriate by supervisor or medical team leader. The Clinical Analyst is assigned work in the area of clinical expertise in as much as this is practicable based on the applications

received.

The Clinical Analyst is a contributor on a multi-disciplinary scientific team to arrive at a conclusive clinical opinion on drug applications. The Clinical Analyst considers a variety of types of information, such as research findings, and clinical studies on the drug and related drugs; recommends comments on research set-ups and new techniques for industry meetings with drug company representatives. Prepares correspondence requesting information on facts of the case inadequately presented.

Consults with other clinical and medical specialists and scientists within FDA and in other government agencies, universities, hospitals, and clinics. May recommend that additional studies be conducted.

Keeps abreast of the progress in clinical and related sciences by reviewing the scientific literature, attending conferences, and participating in staff seminars where cases and special topics are discussed.

Conditions of Employment

- U.S. Citizenship requirement or proof of being a U.S. National must be met by closing date.
- Employment is subject to the successful completion of a background investigation, verification of qualifications, completion of onboarding forms, submission of required documents, and any other job-related requirement before or after appointment.
- Applicants must meet all qualification requirements by the closing date of this announcement.
- Direct Deposit: You will be required to have all federal salary payments electronically deposited into a bank account with a financial institution of your choice.
- FDA participates in e-Verify: All new hires must complete the I-9 form; this information will be processed through e-Verify to determine your employment eligibility. If a discrepancy arises, you must take affirmative steps to resolve the matter.
- Males born after December 31, 1959 must be registered with the Selective Service.
- One year supervisory probationary period may be required.
- Financial Disclosure may be required.
- Ethics Clearance may be required.
- Background Investigation/Security Clearance is required. All employees must pass a security investigation. Failing to pass the background check may be grounds for removal or legal action. If hired, you may be subject to additional investigations at a later time.

Qualifications

To be placed into a Cures position, candidates must meet the following criteria:

1. Scientific, Technical, and Professional Fields
2. Qualified and Outstanding Candidates

- a. **Qualified** applies to all candidates for Cures appointments. The FDA OTS will use the basic requirements defined in the [OPM Qualification Standards](#) as a baseline for comparing experience levels and other candidate attributes for relevant positions.
- b. **Outstanding** candidates can be defined by existing outstanding work experience, outstanding performance rating, or both.

In order to qualify for this Title 21 Cures position, the candidate(s) must meet the following **required** qualifications. *Please note: Additional education and experience listed that is not indicated as **required** is preferable and desired. Candidates who do not meet the “desired” criteria will **not** be excluded from consideration for this position.*

Education Requirement: General Medical and Healthcare Series, 601

<https://www.opm.gov/policy-data-oversight/classification-qualifications/general-schedule-qualification-standards/0600/general-health-science-series-0601/>

Professional Experience:

- Skills in applying their clinical and scientific expertise to benefit/ risk determinations. Understanding of scientific research question, principles, concepts, standards, and methods sufficient to the evaluation of clinical drug development programs
- Knowledge of clinical and scientific literature and current clinical activities relating to new drugs and biologics in the assigned therapeutic area

Education Transcripts

SUBMITTING YOUR TRANSCRIPTS: Positions that are scientific or technical in nature often have very specific educational requirements. A transcript is required to verify educational achievement. Pay careful attention to the Qualifications and Education sections to identify vacancies where a transcript is required. Even if you hold a similar position or are a current FDA employee, you are not exempt from transcript requirements.

FOREIGN EDUCATION: If you are using education completed in foreign colleges or universities to meet the qualification requirements, you must show that the education credentials have been evaluated by a private organization that specializes in interpretation of foreign education programs and such education has been deemed equivalent to that gained in an accredited U.S. education program or full credit has been given for the courses at a U.S. accredited college or university. For more information about this requirement, please visit the [U.S. Department of Education website for Foreign Education Evaluation](#).

Security Clearance Requirements

Background Investigation/Security Clearance Requirements

This position requires a security clearance and the incumbent has access to documents and facilities related to national security. Drug usage could impair the reliability, stability, and

judgment of the incumbent, which could undermine public confidence in the agency. Drug dependency would create the possibility of coercion and irresponsible actions leading to the disclosure of highly sensitive information. Therefore, this is a Testing Designated Position, and the incumbent is subject to testing for drug usage in accordance with the HHS plan for a Drug Free Workplace.

Ethics Clearance Requirements

This position may require financial disclosure reporting and will be subject to FDA's prohibited financial interest regulation. If you are hired, you may be required to divest of certain financial interests. You are advised to seek additional information on this requirement from the hiring official before accepting any job offers. For more information please visit the FDA Ethics web page: <https://www.fda.gov/about-fda/jobs-and-training-fda/ethics>.

Equal Employment Opportunity

The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor. [Equal Employment Opportunity \(EEO\) for federal employees & job applicants](#)

Reasonable Accommodation

Federal agencies must provide reasonable accommodation to applicants with disabilities where appropriate. Applicants requiring reasonable accommodation for any part of the application process should follow the instructions in the job opportunity announcement. For any part of the remaining hiring process, applicants should contact the hiring agency directly.

Determinations on requests for reasonable accommodation will be made on a case-by-case basis. A reasonable accommodation is any change to a job, the work environment, or the way things are usually done that enables an individual with a disability to apply for a job, perform job duties or receive equal access to job benefits. Under the Rehabilitation Act of 1973, federal agencies must provide reasonable accommodations when: An applicant with a disability needs an accommodation to have an equal opportunity to apply for a job. An employee with a disability needs an accommodation to perform the essential job duties or to gain access to the workplace. An employee with a disability needs an accommodation to receive equal access to benefits, such as details, training, and office-sponsored events. You can request a reasonable accommodation at any time during the application or hiring process or while on the job. Requests are considered on a case-by-case basis. Learn more about [disability employment and reasonable accommodations](#) or [how to contact an agency](#).

E-Verify

The Food and Drug Administration participates in the USCIS Electronic Employment Eligibility Verification Program (E-Verify). E-Verify helps employers determine employment eligibility of

new hires and the validity of their Social Security numbers.

How to Apply

Please submit a federal resume with cover letter by October 22, 2021 to: OND-RSSM@fda.hhs.gov For questions please contact OND-RSSM@fda.hhs.gov. Please reference Job Code: **OND-CA-1022**

Announcement Contact

For questions regarding this Cures position, please contact OND-RSSM@fda.hhs.gov.

The Department of Health and Human Services is an equal opportunity employer with a smoke free environment.

FDA is an equal opportunity employer.

