REIMBURSABLE DETAIL/TEMPORARY PROMOTION OPPORTUNITY

CENTER FOR TOBACCO PRODUCTS

The Center for Tobacco Products, Office of Compliance and Enforcement (OCE) is offering a reimbursable, temporary promotion detail opportunity for a period not to exceed 120 days. U.S. Public Health Service Commissioned Corps Officers are encouraged to apply.

Position:	Supervisory Regulatory Counsel (Branch Chief), GS-301-14 **OR** Supervisory Consumer Safety Officer (Branch Chief), GS-0696-14
Bargaining Unit Status:	Non-Bargaining Unit Position
Office/Duty Location:	Center for Tobacco Products Office of Compliance and Enforcement Division of Enforcement and Manufacturing 10903 New Hampshire Ave, Bldg. 75 Silver Spring, MD 20993
Opening Date:	**3/17/2021**
Closing Date:	**3/23/2021**
Area of Consideration:	Open to all career or career-conditional FDA employees

On June 22, 2009, the President signed into law the Family Smoking Prevention and Tobacco Control Act (the Tobacco Control Act) (Public Law 111-31). The Tobacco Control Act granted FDA important new authority to regulate the manufacture, marketing, and distribution of tobacco products to protect the public health generally and to reduce tobacco use by minors. To carry out this responsibility, FDA established the Center for Tobacco Products (CTP).

Major Duties:

This position will serve as a Supervisory Regulatory Counsel or Supervisory Consumer Safety Officer in a Branch within the Office of Compliance and Enforcement (OCE), Division of Enforcement and Manufacturing (DEM). The duties for this detail include:

- Supervise a team involved in compliance and regulatory matters in support of CTP's mission-critical special initiatives and/or recurring tasks.
- Assign and review work on a regular and recurring basis and assure that requirements for production and accuracy are met. Responsible for ensuring consistent application of policies and procedures across the team for assigned processes/areas of expertise.
- Participate in the decision-making process, discussions and decisions concerning Office and Center plans and compliance programs and activities. Advise senior level management on the status of program activities, including problems encountered and proposed solutions to program challenges.
- Provide advice, counsel and instruction on work matters.
- Play a lead role in the preparation of analyses of the impact of proposed changes to FDA laws and regulations which affect the compliance functions, program segment(s) and activities of CTP.

Qualifying specialized experience includes:

- Ability to advise others in the application of Agency rules, regulations and procedures.
- Skill in identifying problems, gathering information, drawing conclusions, recommending solutions, preparing reports, negotiating acceptance and implementing recommendations.
- Solid foundation in regulatory review work.
- Excellent oral and written communication skills.

For the Supervisory CSO Position.

This series has an Individual Occupational Requirement (IOR)/positive education requirement. See link below for the requirements.

https://www.opm.gov/policy-data-oversight/classification-qualifications/general-schedule-qualification-standards/0600/consumer-safety-series-0696/

Applicants with one year of specialized experience at the GS-13 level who meet the basic qualifications of the position may be eligible for temporary promotion.

Application Procedure:

Supervisory concurrence is required to accept a detail; it is NOT required to apply.

The detail opportunity is open to:

- Qualified candidates at the GS-13 grade level that have not previously held a temporary promotion position within the last 12 months.
- Qualified candidates at the GS-14 grade level.
- Public Health Service Commissioned Corps Officers.

Interested applicants must submit a resume, recent copy of SF-50, and statement of interest to:

Anne Gentilcore, Michele Quander and Miranda Jones
Office of Management
Center for Tobacco Products, FDA
anne.gentilcore@fda.hhs.gov | michele.quander@fda.hhs.gov | miranda.jones@fda.hhs.gov

Questions about the position, please contact Edward James, 240-695-6662.

Travel Expenses will not be paid.
Applications/resumes must be submitted by 3/23/2021.
This is not an official vacancy announcement under the Merit Promotion System.