

REIMBURSABLE DETAIL
Center for Tobacco Products

The Center for Tobacco Products (CTP), Office of Science (OS) is offering a Detail opportunity for an **Unclassified Duties (Microbiologist GS-0403-14)**. Applicants at the GS-14 level are encouraged to apply. The Detail is available immediately for a period of 120 days. PHS Commissioned Corps Officers may apply. A temporary promotion may not be considered.

Bargaining Unit Status: Bargaining Unit

Position: Unclassified Duties (Microbiologist)

Office Location: FDA
Center for Tobacco Products
Calverton Tower
Beltsville, MD

Opening Date: **March 3, 2021**
Closing Date: **March 17, 2021**

Area of Consideration: **FDA**

The Center for Tobacco Products offers a fast-paced, dynamic environment and an opportunity to work with dedicated, energetic people who really want to make a difference and improve public health. The position is ideal for someone who wants to have a critical role in the organization and would enjoy the challenge of handling a variety of assignments related to the regulation of tobacco products.

Duties include:

The selected employee will serve in Unclassified Duties (Microbiologist) in the Division of Product Science (DPS) that supports CTP's scientific review programs and activities. The duties may include:

- Reviews, plans, and prioritizes the review of products.
- Reviews difficult research and regulatory problems.
- Oversees and provides authoritative and professional expertise in dealing with public health issues related to the microbiological properties of tobacco products.
- Evaluates complex factors (e.g., the accepted solution of one of them may be in direct conflict to the accepted solution of another).
- Responsible for the sustained progress of the projects in accordance with scheduled timeline and available resources. Serves as scientific expert keeping up with literature and scientific developments regarding tobacco products.
- Collaborates with other CTP staff to understand and incorporate the microbiological aspects in an integrated approach to disease or injury prevention.
- Performs other duties as assigned.

Desired Knowledge and Skills:

- Knowledge of a wide range of principles, practices, techniques, current research developments and regulations relating to microbiology or similar expertise, such as would normally be acquired through completion of a degree in a field of microbiology, or other appropriate combination of college education and professional experience.
- Knowledge of the current developments in the field of microbiology and relevant state-of-the-art procedures.
- Ability to manage projects and resources, the ability to meet project goals, and skill in planning and organizing the work of project teams to accomplish a variety of concurrent activities.
- Excellent organizational skills.
- Skill in working collaboratively.
- Excellent oral and written communication skills.

Application Procedure:

Supervisory concurrence must be obtained before you apply to this Detail. The Detail opportunity is open to all candidates at the GS-14 grade level or Commissioned Corps Officers.

Please enter **Detail: CTP, OS Unclassified Duties (Microbiologist) (March)** in the subject line of e-mail.

Interested applicants should submit a copy of their resume, most recent copy of SF-50, statement of interest, transcripts, and supervisory concurrence via email to:

Rebecca Michele Martin
Program Analyst
Office of Management, Center for Tobacco Products, FDA
Rebecca.Martin@fda.hhs.gov

and

Rachel Bartlebaugh
Program Analyst
Office of Management, Center for Tobacco Products, FDA
Rachel.Bartlebaugh@fda.hhs.gov

Detail is reimbursable.
Travel Expenses will not be paid.

Candidates must express interest by March 17, 2021

***This is not an official vacancy announcement under the Merit Promotion System**