

**REIMBURSABLE DETAIL**  
**Center for Tobacco Products**

The Center for Tobacco Products (CTP), Office of Science (OS), Immediate Office Science (IO) is offering a Detail opportunity with Unclassified Duties (Toxicologist), GS-0415-12/13. Applicants at the GS-12 or GS-13 level are encouraged to apply. The Detail is available immediately for a period of 120 days. PHS Commissioned Corps Officers may apply. No temporary promotion will be considered.

**Bargaining Unit Status:** Bargaining Unit Position

**Position:** Unclassified Duties

**Office Location:** FDA  
Center for Tobacco Products  
Office of Science  
11785 Beltsville Drive  
Beltsville, MD 20705

**Opening Date:** **January 4, 2021**

**Closing Date:** **January 15, 2021**

**Area of Consideration:** **FDA**

The CTP, OS offers a fast-paced, dynamic environment and an opportunity to work with dedicated, energetic people who want to make a difference to improve public health. The position is ideal for someone who wishes to play a critical role in the organization and would enjoy the challenge of handling a variety of fast-paced and high-impact assignments.

**Duties Include:**

The incumbent performs Unclassified Duties (Toxicologist) is responsible for supporting novel scientific and programmatic direction.

The incumbent performs a number of duties as described in the following:

- Creates scientific and programmatic policies, practices, and programs to assist OS staff in making optimal public health decisions across their regulatory activities
- Analyzes and develops tools, systems, standard operating procedures, metrics and other resources to maximize clarity and understanding of risk and decision analysis for tobacco products
- Assists with the design of roles and responsibilities and education around risk analysis and public health decision-making for tobacco products
- Participates in goal setting and tracking of progress toward goals around risk and decision analysis for tobacco products

- Facilitates the development of plans to capture and communicate information for meetings and decisions and evaluate effectiveness
- Conducts interdisciplinary research on risk and decision analysis and computational modeling approaches for tobacco products
- Perform other duties as assigned

**Desired Knowledge and Skills:**

- Advanced knowledge of existing risk analysis and decision-making approaches (e.g., environmental, food, or pharmaceutical risk assessment and management; toxicity associated with the regulated products and related products)
- Experience in novel risk and decision analysis approaches for tobacco products based on precedent for other types of products
- Excellent analytical tools and techniques, which enables incumbent to analyze and evaluate the efficiency and effectiveness of programs
- Strong collaboration skills
- Excellent oral and written communication skills

**Application Procedure:**

Supervisory concurrence must be obtained before you apply to this Detail. The Detail opportunity is open to all qualified candidates at the GS-12 or GS-13 grade level or Commissioned Corps Officers (O4/O5).

Please enter **Detail: CTP, OS Unclassified Duties (Toxicologist), GS-0415-12/13 (January 2021)** in the subject line of e-mail.

Interested applicants should submit a copy of their resume, most recent copy of SF-50, supervisory concurrence, and statement of interest via email to:

Rebecca Martin  
Program Analyst  
Office of Management, Center for Tobacco Products, FDA  
[Rebecca.Martin@fda.hhs.gov](mailto:Rebecca.Martin@fda.hhs.gov)

Detail is reimbursable.  
Travel Expenses will not be paid.

**Candidates must express interest by January 15, 2021.**

**\*This is not an official vacancy announcement under the Merit Promotion System**