REIMBURSABLE DETAIL
Center for Tobacco Products
Office of Science

The Center for Tobacco Products (CTP), Office of Science, Division of Individual Health Science is offering a Detail opportunity for a position in one of the following series: Supervisory Pharmacologist, GS-0405: Supervisory Health Scientist, GS-0601; Supervisory Physician, GP-0602; (Division Director) GS-15. Applicants at the GS-14 level are encouraged to apply. The Detail is available immediately for a period of 120 days. PHS Commissioned Corps Officers may apply. A temporary promotion may be considered.

Bargaining Unit Status: Non-Bargaining Unit Position

Position: Director, DIHS

Office Location: Food and Drug Administration
Center for Tobacco Products
Calverton Tower
11785 Beltsville Rd
Beltsville, MD 20705

Opening Date: **Friday October 23, 2020**
Closing Date: **Friday, October 30, 2020**

Area of Consideration: **FDA-Wide**

The Center for Tobacco Products, Office of Science offers a fast-paced, dynamic environment and an opportunity to work with dedicated, energetic people who really want to make a difference and improve public health. The position is ideal for someone who wants to have a critical role in the organization and would enjoy the challenge of handling a variety of assignments related to the regulation of tobacco products.

The incumber serves as the Division Director in the Division of Individual Health Science (DIHS). The incumbent directs, manages, and plans the Division programs that ensure the goals, mission and programs of the Center for Tobacco Products are supported by and aggressive and scientifically rigorous program for targeted populations and public health. The incumbent remains cognizant of and reviews and evaluates the state of individual harm resulting from the use of tobacco and ongoing research underway throughout the scientific community, identifies emerging problems and areas of primary interest to FDA, works closely with the Deputy Director for Regulatory Science and the Office Director in developing research programs to be undertaken in the Center and to establish priorities for their implementation.

Duties Include:

- Serves as a supervisor responsible for supervising a staff of health, behavioral, pharmacological, and medical scientists.
- Plans and schedules work to be accomplished by subordinates, sets and adjusts long and short-term priorities and prepare schedules for completion of work, when necessary.
- Serves as a principal advisor to the Office Director on tobacco-related medical, clinical, pharmacological and behavioral scientific issues.
- Develops policies and programs involving the most complex and highest priority pharmacology matters affecting the regulations of the Center for Tobacco Products.
- Provides quality control for Individual Health Science Division projects and activities, including drafting and critically reviewing scientific papers, documents, and consultation requests, e.g., congressional correspondence and testimony, Federal Register documents, technical reports and private sector information programs, in support of Center activities.
- Serves as a recognized government-wide authority on tobacco-related medical, clinical, pharmacological and behavioral scientific matters related to designated area of responsibility.
- Proposes, writes, evaluates and explains medical, clinical, toxicological, pharmacological, and behavioral guidelines or criteria concerning the use of FDA mandated studies of tobacco products and the use of medical, clinical, toxicological, pharmacological, and behavioral methods to assess tobacco and tobacco products.
- Identifies and analyzes public health issues and their impact on scientific operations that are critical to the public health community at large.
- With input from staff, conceives and develops valid approaches, and in conjunction with the Office Director makes final decisions that become Office of Science policy and procedures.
- Serves as expert with respect to medical, behavioral and clinical pharmacology interpretation relating to topics under consideration. Maintains contact with consumers, who are usually professional personnel of government and non-government organizations.
- Writes and/or presents comprehensive technical behavioral and clinical pharmacology reports prepared based on the data collected and provides professional advice and consultation to public health professionals, senior scientists and management officials.
- Prepares comprehensive reports of study results which include discussion of substantive health issues and research objectives; assessment of the adequacy and quality of data used in the analyses; and explanation of the methodologies, results, and relevance to health issues as they relate to the behavioral and clinical pharmacology problem under study.
- Makes presentations to other scientific staff, federal, state and local health program managers; and other health officials and health-related organizations to support the Agency’s recommendations and decisions on regulatory and other public health issues.

Desired Knowledge and Skills:

- Mastery of the theories, principles and methods in tobacco related medical, behavioral and clinical pharmacology matters and associated scientific disciplines sufficient to review a variety of complex industry applications and to apply new scientific and technological developments to novel and critical problems which cannot be solved by the use of conventional methods.
- Knowledge of scientific developments and current practices in medical, behavioral and clinical pharmacology through review of published literature, tobacco industry documents, and by continuing professional development through interactions with experts in the field.
- Experience preparing papers and reports for presentation to include those for professional groups and for publication in professional journals.
- Knowledge of CTP missions, programs, and organizational structures sufficient to collaborate with other CTP staff on public health issues and problems.
- Ability to communicate effectively to accurately represent the FDA/CTP and the assigned program area in dealing with representatives of other agencies and organizations.
- Excellent organizational skills.
- Excellent oral and written communication skills.
- Exceptional interpersonal relationship skills and ability to collaboratively lead teams (e.g., maximize each person's contributions, reconcile divergent viewpoints, and maintain harmonious working relationships).

Application Procedure:
Supervisory concurrence should be obtained before you apply to this Detail; however, is not required. The Detail opportunity is open to all qualified candidates at the GS-14 grade levels or Commissioned Corps Officers (O6).

Please enter **Detail: CTP, OS Director, DIHS GS-15 (October)** in the subject line of e-mail.

Interested applicants should submit a copy of their resume, most recent copy of SF-50, copy of unofficial transcripts, and statement of interest via email to:

R. Michele Martin
Program Analyst
Office of Management, Center for Tobacco Products, FDA
Rebecca.Martin@fda.hhs.gov

Detail is reimbursable.
Travel Expenses will not be paid.

Candidates must express interest by Friday, October 30, 2020.
***This is not an official vacancy announcement under the Merit Promotion System**