

FDA Staff Manual Guides, Volume I – Organizations and Functions

Department of Health and Human Services

Food and Drug Administration

Office of Regulatory Affairs

Office of Human and Animal Food Operations

Office of Human and Animal Food Operations West

Division of Domestic Human and Animal Food Operations

Effective Date: December 14, 2018

1. Division of Domestic Human and Animal Food Operations (DCIECA).

- A. Coordinates and supports domestic human and animal food investigative activities.
- B. Serves as subject matter experts on domestic operations relative to human and animal food program on internal cross-Food and Drug Administration (FDA) committees, workgroups and task forces.
- C. Supports foodborne outbreak and animal food-related emergency response activities.
- D. Provides inspectional and investigational support to other human and animal food offices.
- E. Provides technical and programmatic expertise to the field, CFSAN, and CVM through national technical and program experts.
- F. Inspects human and animal food establishments for which CFSAN and CVM have regulatory responsibilities, collects samples for analysis, performs field examinations and prepares reports.
- G. Evaluates inspectional and analytical findings relative to compliance and recommends appropriate follow-up.
- H. Monitors emerging issues and advancements in human and animal food technology.

2. Domestic Human and Animal Food Operations Branch (DCIECA1)

- A. Coordinates and supports domestic human and animal food investigative activities.
- B. Serves as subject matter experts on domestic operations relative to human and animal food program on internal cross-Food and Drug Administration (FDA) committees, workgroups and task forces.
- C. Supports foodborne outbreak and animal food-related emergency response activities.
- D. Provides inspectional and investigational support to other human and animal food offices.
- E. Provides technical and programmatic expertise to the field, CFSAN, and CVM through national technical and program experts.
- F. Inspects human and animal food establishments for which CFSAN and CVM have regulatory responsibilities, collects samples for analysis, performs field examinations and prepares reports.
- G. Evaluates inspectional and analytical findings relative to compliance and recommends appropriate follow-up.
- H. Monitors emerging issues and advancements in human and animal food technology.

3. Domestic Produce Safety Branch 1 (DCIECA2)

- A. Develops and maintains cooperative relationships with State, international, and other Federal agencies; encourages improved State and local consumer protection programs related to Food and Drug Administration (FDA)-enforced laws and regulations.
- B. Serves as the primary point of contact for state officials concerning produce plants, farms and packaging manufacturers.
- C. Advises the Domestic Human and Animal Food Program Director on new or emerging problems and trends, future program needs and priorities; State legislative activities; manpower, equipment, funding needs, and long-range planning.

- D. Promotes the adoption, implementation and enforcement of regulatory standards and ordinances.
- E. Evaluates state produce safety programs.
- F. Trains, standardizes and certifies state regulatory personnel.
- G. Provides guidance and technical assistance to state regulatory personnel, industry, and academia on produce safety programs.
- H. Collaborates with State partners and the Center for Food Safety and Applied Nutrition (CFSAN) on the produce safety program.
- I. Participates in emergency preparedness and response activities associated with national events, natural and man-made disasters, and illness outbreaks/injuries.
- J. Promotes the effectiveness of the produce safety program through participation in meetings, seminars, conferences, and committees.
- K. Coordinates Federal interagency matters related to produce safety.

4. Domestic Produce Safety Branch 2 (DCIECA3)

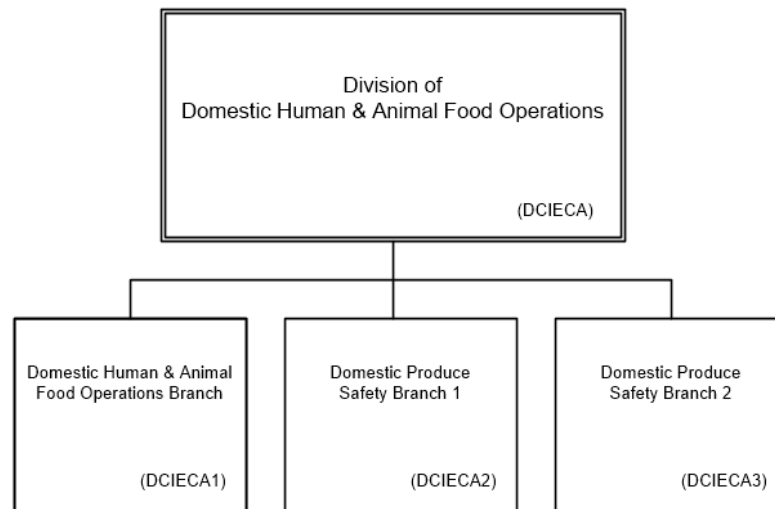
- A. Develops and maintains cooperative relationships with State, international, and other Federal agencies; encourages improved State and local consumer protection programs related to Food and Drug Administration (FDA)-enforced laws and regulations.
- B. Serves as the primary point of contact for state officials concerning produce plants, farms and packaging manufacturers.
- C. Advises the Domestic Human and Animal Food Program Director on new or emerging problems and trends, future program needs and priorities; State legislative activities; manpower, equipment, funding needs, and long-range planning.
- D. Promotes the adoption, implementation and enforcement of regulatory standards and ordinances.
- E. Evaluates state produce safety programs.
- F. Trains, standardizes and certifies state regulatory personnel.
- G. Provides guidance and technical assistance to state regulatory personnel, industry, and academia on produce safety programs.

- H. Collaborates with State partners and the Center for Food Safety and Applied Nutrition (CFSAN) on the produce safety program.
- I. Participates in emergency preparedness and response activities associated with national events, natural and man-made disasters, and illness outbreaks/injuries.
- J. Promotes the effectiveness of the produce safety program through participation in meetings, seminars, conferences, and committees.
- K. Coordinates Federal interagency matters related to produce safety.

5. Authority and Effective Date.

The functional statements for the Division of Domestic Human and Animal Food Operations were approved by the Secretary of Health and Human Services and effective on December 14, 2018.

**Department of Health and Human Services
Food and Drug Administration
Office of Regulatory Affairs
Office of Human and Animal Food Operations
Office of Human and Animal Food Operations West
Division of Domestic Human and Animal Food Operations**



Staff Manual Guide 1121.861
Organizations and Functions
Effective Date: December 14, 2018

The following is the Department of Health and Human Services, Food and Drug Administration, Office of Regulatory Affairs, Office of Human and Animal Food Operations, Office of Human and Animal Food Operations West, Division of Domestic Human & Animal Food Operations organization structure depicting all the organizational structures reporting to the Director:

These organizations report to the Division of Domestic Human & Animal Food Operations (DCIECA):

Domestic Human & Animal Food Operations Branch (DCIECA1)

Domestic Produce Safety Branch 1 (DCIECA2)

Domestic Produce Safety Branch 2 (DCIECA3)